

VILLAGE of LAWTON
VILLAGE COUNCIL MEETING
125 S. MAIN STREET, LAWTON, MI 49065
TUESDAY, March 8TH, 2022 – 7:00 P.M.
please silence your cell phones

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSENT AGENDA**
 - A. Approval of the March 8, 2022 Council Agenda
 - B. Approval of the February 8th and 22nd, 2022 Council Meeting Minutes
 - C. Approval of February 2022 Disbursements in the amount of \$72,306.76
- V. COMMUNICATIONS / CORRESPONDENCE / PRESENTATIONS**
 - A. Introduction of Brittany Rathbun, Lawton Village Clerk
 - B. Local Government Economic Development Summit – March 11th from 8am – 1pm
 - C. Van Buren Conservation District February 2022 Program Update
- VI. CITIZENS' COMMENTS – (Please keep comments to 3 minutes)**
- VII. PUBLIC HEARINGS / APPOINTMENTS / PROCLAMATIONS**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A. **Resolution #6-2022:** A Resolution authorizing participation in MI Department of Health and Human Services Low Income Household Water Assistance Program to assist in a residential utility relief program.....Staff Recommends Approval – Roll Call

X. BOARD, COMMITTEE, AND STAFF REPORTS

- A. Village Manager – Lisa Imus
- B. Department of Public Works – Todd Hackenberg
- C. Police Department – Jeff Mack
- D. Fire Department – Eric Dudek
- E. Lawton Library Board – Brittany Rathbun
- F. Planning Commission – Judy Peterson
- G. Downtown Development Authority (DDA) – Gail Dudek
- H. Community & Economic Development Committee (CEDC) – Nicole Smith
- I. Finance and Administration Committee – Josh Appleby
- J. Public Safety Committee – Ren Turner
- K. Public Services Committee – Ryan Tanis
- L. Water and Sewer Committee – Eric Dudek

XI. COUNCIL COMMENTS

XII. ADJOURNMENT - NEXT REGULAR MEETING DATE – *March 22, 2022*

The Village of Lawton follows the Americans w/ Disabilities Act of 1990. Individuals with disabilities planning to attend this meeting and require accommodations, or those who have questions regarding the accessibility of this meeting or the facilities, are requested to contact the Village Clerk, at (269) 624-6407 or bellj@lawtonmi.gov to allow the Village to make reasonable accommodations. If you have questions or comments, and you are unable to make the meeting, forward to the Village Manager at imusl@lawtonmi.gov.



VILLAGE OF LAWTON

Regular Meeting Minutes – Tuesday February 22, 2022, at 7:00 p.m.

Village Hall – 125 S. Main Street, Lawton MI 49065

WWW.LAWTONMI.GOV 269.624.6407

MINUTES

- I. **CALL TO ORDER:** President Appleby called the February 22, 2022, meeting of the Lawton Village Council to order at 7:00 p.m.
- II. **PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Present: President Appleby. Trustees: E. Dudek, N. Smith, G. Dudek, J. Peterson, and R. Turner, R. Tanis. Others present: Village Manager Imus, Village Clerk Bell, Chief Mack, Superintendent Hackenberg and 1 guest.
- IV. **CONSENT AGENDA:** The Consent Agenda included the approval of the February 22, 2022, Council Agenda, and the February 08, 2021, Council Meeting minutes. Peterson made a motion to approve the Consent Agenda as presented, supported by E Dudek. A unanimous roll call vote approved the motion.
- V. **COMMUNICATIONS, CORRESPONDENCE AND PRESENTATIONS:**
 - A. Discussion regarding a contract with Zoning Solutions was moved from existing business. Pending no change in the taxable value of Welch's personal property, Turner supported by Smith, made a motion to enter into a contract with Zoning Solutions for enforcement assistance. The motion was approved by unanimous consent with a Roll Call vote.
- VI. **CITIZENS' COMMENTS:** None.
- VII. **PUBLIC HEARING:**
 - A. Turner made a motion to open the public hearing to discuss the FY 2022 – 2023 Budget with support from E. Dudek. A roll call vote was taken with all in favor. Manager Imus gave a summary of the FY 22/23 Village Budget. One outstanding item is Welch's \$9.1 million Personal Property Tax, if an exemption is granted, revenue will decrease by \$150,000. The current budget has accounted for the reduced revenue by adding \$38,000 from the ARPA reserve funds. Turner noted, and Council agreed that funding needs to be provided to replace street trees when they are cut. No public was present to offer comment. With no further comment, E Dudek with support from Smith, made a motion to close the Public Hearing on the FY 22/23 Village Budget. A unanimous voice vote was taken.

VIII. EXISTING BUSINESS:

- A. Resolution 04-2022: A Resolution authorizing and approving necessary amendments to the FY 2021/22 Budget for the Village of Lawton. Peterson made a motion to Approve Resolution 04-2022, supported by Smith. A roll call vote was taken with all in favor.
- B. Resolution 05-2022: A Resolution adopting the Village of Lawton FY 2022/23 General Appropriations Act that includes the FY 2022/23 Annual Budget for the Village of Lawton, appropriating the amounts necessary for municipal purposes, and providing for the levy of the amount necessary to be raised by Ad Valorem taxes upon Real and Personal Property for municipal purposes in accordance with the Uniform Budgeting and Accounting Act. Turner made a motion to Approve Resolution 05-2022, supported by E Dudek. A roll call vote was approved with all in favor.

IX. NEW BUSINESS:

- A. MDOT's proposal to widen the drive at Chancy Lewis Park, also and add bump-outs and a cross walk was reviewed. Some concern was mentioned that the Village should purchase land adjacent to the drive. It was determined that MDOT can move forward with the project and the Village would still consider the acquisition of additional property.

X. BOARD, COMMITTEE, AND STAFF REPORTS: Imus reported that an offer was made and accepted by a candidate for Village Clerk, and that she would be presenting to the County ARPA Committee a request to assist with a feasibility study to extend water and sewer into the township next Tuesday.

XI. COUNCIL COMMENTS: Smith reported she had attended the last School Board meeting and there was discussion about the parking situation at the elementary. Concerns included children running into the road between parked cars, cars parking driveways, and a general lack of organization during drop-off. Both Appleby and Chief Mack responded that they had spoken to Superintendent Banfield and would be looking at ways to address the problem. Smith suggested considering staggered release times. Appleby thanked Clerk Bell for her outstanding service to the Village and wished her the best of luck in her retirement. All of the Council supported Appleby, with a reception being held after the meeting in her honor.

XII. ADJOURNMENT:

Turner, supported by Smith, made a motion to adjourn the meeting at 8:35 p.m. A voice vote was taken with unanimous approval of those present. The next regular scheduled meeting is March 08, 2022.

Respectfully Submitted by Joni Bell, Village Clerk

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL CHECKING				
02/11/2022	5401	ADAMS HARDWARE	CONSOLIDATED BILLS	533.04
02/11/2022	5402	BADGER METER, INC	BEACON MBL HOSSTING SERV UNIT	39.85
02/11/2022	5403	BEN W. JOHNSON	JANUARY 2022 CLEANING X4	380.00
02/11/2022	5404	BLOOMINGDALE COMMUNICATIONS	TELEPHONE FOR ACCT NO 0003714	344.91
02/11/2022	5405	CLARK TECHNICAL SERVICES	VOL 2021 SUPPORT	240.00
			VOL 2021 SUPPORT	920.00
			VOL 2021 SUPPORT	120.00
			VOL 2021 SUPPORT	3,120.00
			VOL 2021 SUPPORT	120.00
			VOL 2021 SUPPORT	11,995.00
			VOL 2021 SUPPORT	420.00
				<u>16,935.00</u>
02/11/2022	5406	VOID		0.00 V
02/11/2022	5407	VOID		0.00 V
02/11/2022	5408	VOID		0.00 V
02/11/2022	5409	VOID		0.00 V
02/11/2022	5410	VOID		0.00 V
02/11/2022	5411	CONSUMERS ENERGY	HEAT FOR ADDRESS 125 MAIN ST ACCT NO 100	331.98
			HEAT FOR ACCT NO 1000 0710 3904 202 JAME	899.32
			625 W UNION ST ACCT NO 1000 0710 4159	727.71
				<u>1,959.01</u>
02/11/2022	5412	FISHER AUTO PARTS	FILTERS	163.68
			FILTERS	13.03
			RADIATOR SPECIA	26.67
			RADIATOR SPECIA	26.67
				<u>230.05</u>
02/11/2022	5413	FRONTIER	TELEPHONE AND INTERNET FOR DPW AND WWTP	619.77
02/11/2022	5414	GRAINGER	ACCT NO 853979989 - NO TRESPASSING SIGN	154.29
			ACCT NO 853979989 - NOTICE SIGN	18.09
			ACCT NO 853979989 - SAFETY SIGN	50.60
				<u>222.98</u>
02/11/2022	5415	INDIANA MICHIGAN POWER CO.	ELECTRIC - STREET LIGHTING - XMAS LIGHTS	284.25
			ELECTRIC - WATER TOWER	156.60
			ACCT #046-216-176-0-6 - 119 N MAIN ST, R	15.83
			ELECTRIC	6,921.82
				<u>7,378.50</u>
02/11/2022	5416	JEFFREY MACK	OFFICE CHAIRS X3	100.00
02/11/2022	5417	LEWIS G BENDER	STRATEGIC PLAN WORKSHOP	2,952.00
02/11/2022	5418	MAS MODERN MARKETING, INC	SHIELD STICKERS	344.77
02/11/2022	5419	MENARDS	REFRIDGERATOR FOR PD	699.00
			REFRIDGERATOR FOR DPW	788.99
				<u>1,487.99</u>
02/11/2022	5420	NCL OF WISCONSIN, INC.	AMMONIA, ISOPROPANOL, TEST N TUBE	499.37
02/11/2022	5421	REPUBLIC SERVICES OF	WASTE REMOVAL	287.95

Check Date	Check	Vendor Name	Description	Amount
02/11/2022	5422	SCOTT HITCHCOCK	BOOTS AND GLOVES	172.58
02/11/2022	5423	SIEGFRIED CRANDALL, P.C.	PROFESSIONAL SERVICES DURING 01/22 - ANN	250.00
02/11/2022	5424	VILLAGE OF PAW PAW	WATER LAB ANALYSIS	150.00
02/11/2022	5425	WEST MICHIGAN INTL, LLC	TRUCK PARTS	449.10
			TRUCK PARTS	280.91
			TRUCK PARTS	280.91
				<u>1,010.92</u>
02/11/2022	5426	WMACP	MEMBERSHIP DUES	60.00
02/21/2022	5429	APPLIED IMAGING	LIBRARY COPIER CONTRACT NO CN3599-01 - A	180.75
02/21/2022	5430	BAKER & TAYLOR, INC.	DVDS	24.42
			DVDS	36.98
			BOOKS	30.31
			BOOKS	46.45
			BOOKS	83.16
			BOOKS	92.77
				<u>314.09</u>
02/21/2022	5431	BLOOMINGDALE COMMUNICATIONS	PHONE	162.48
02/21/2022	5432	CENGAGE LEARNING.	FEBRUARY CHRISTIAN FICTION 2 PLAN	24.74
			JANUARY WESTERN 2 PLAN	45.73
			JANUARY CHRISTIAN FICTION 2 PLAN	50.23
				<u>120.70</u>
02/21/2022	5433	PETTY CASH LAWTON PUBLIC LIBRARY	WALMART, DOLLAR STORE, PAPA JOHNS	58.94
02/21/2022	5434	QUILL CORPORATION	CARD STOCK, SWIFFER REFILLS, DISINFECTAN UTENSILS, PAPER PLATES, TAPE	81.23
				<u>126.05</u>
				207.28
02/21/2022	5435	SCHOOL LIFE	CABLE RINGS, TAGS	105.00
02/21/2022	5436	SYNCB/AMAZON	DVDS, BOOKS, OFFICE	147.96
02/21/2022	5437	UNIQUE	01-17 PLACEMENTS	9.95
02/24/2022	5438	ABONMARCHE CONSULTANTS, INC	21-1783 - LAWTON VILLAGE HALL FEASIBILIT	1,494.00
02/24/2022	5439	BEN W. JOHNSON	FEBRUARY 2022 CLEANING X4	380.00
02/24/2022	5440	DALE W. HUBBARD, INC	DRAIN CLEANING SERVICE CALL - 113 S FREE CLOSED CIRCUIT TELEVISIONING SERVICE CALL -	152.95
				<u>148.25</u>
				301.20
02/24/2022	5441	ERIC P. ROWLISON	CLOTHING	250.00
02/24/2022	5442	INDIANA MICHIGAN POWER CO.	ELECTRIC - STREET LIGHTING	1,024.96
02/24/2022	5443	MALL CITY MECHANICAL, INC	MAINTENANCE GARAGE REPLACE TUBE HEATER	3,736.20
02/24/2022	5444	OFFICE DEPOT	EASEL X2	78.84
02/24/2022	5445	PROGRESSIVE AE	PROJECT: 9005003.0 MASTER PLAN	11,038.69
02/24/2022	5446	SAFEBUILT	PERMITS FOR 518 DURKEE, 403 MORRILL, 119 PERMITS FOR 980 NIAGARA, 510 DURKEE, 504 PERMITS FOR 980 NIAGARA, 324 S HAMILTON PERMITS FOR 980 NIAGARA, 920 N NURSERY, PERMITS FOR 503 E 2ND, 123 E 4TH, 750 PO PERMITS FOR 415 E 4TH, 700 S NURSERY, 72	2,411.10
				2,483.30
				737.20
				1,614.05
				2,398.75
				<u>1,306.25</u>
				10,950.65
02/24/2022	5447	VOID		0.00 V
02/24/2022	5448	THAYER, INC.	TOWELS	36.38

Check Date	Check	Vendor Name	Description	Amount
02/24/2022	5449	VILLAGE OF PAW PAW	WATER LAB ANALYSIS	150.00
02/24/2022	5450	WIGHTMAN	PROJECT 120353 GENERAL PROFESSIONAL SERV	1,200.00
			PROJECT 214043 LAWTON COMMUNITY WIDE CAP	1,500.00
			PROJECT 214430 LAWTON SEWER EXTENSION	2,900.00
				<u>5,600.00</u>

GEN TOTALS:

(6 Checks Voided)

Total of 42 Disbursements: 72,306.76

LOCAL UNIT OF GOVERNMENT SUMMIT



MARCH 11, 2022 | 8 A.M. - 1 P.M. | LAWRENCE, MI

Join Market Van Buren for the 2022 Local Unit of Government Summit. The purpose of the summit is to bring Cass and Van Buren County leaders together to network and access training opportunities on pressing topics relevant to local communities and economic development efforts.

Expert-led training sessions will include:

Economic Development 101
Brownfield Redevelopment 101
Land Banks 101

Learn more and register to attend at: marketvanburen.org/rsvp

This summit is made possible by:





Van Buren Conservation District

February 2022 Program Update

Submitted by Emily Hickmott, Deputy Administrator

Early 2022 events like the Backyard Symposium webinar series, Farming for the Future, and Tree Sale are gearing up for February, March, and April, respectively. Fiscal year 2021 publications are wrapping up and will be ready for distribution soon. Various organizational and efficiency initiatives are in progress at the VBCD now. Full-length staff reports can be accessed at <https://vanburencd.org/board-reports-financial-information/>, and as always, if we can help address any concerns or needs, please don't hesitate to let us know.

Program Updates:

- **Ag Conservation/Water Quality Projects** (*Erin Fuller, Colleen Forestieri, Hannah Hudson*) – Staff spent much of January preparing for a variety of upcoming educational events. Events include Women of the Land Learning Circle – Native Prairie Strips (2/9/2022), Farming for the Future conference (3/8/2022), Drainage Water Management focus groups (March and April 2022), Virtual Backyard Symposium (2/14/2022–2/18/2022) and fall farm field days.
- **SWxSW Corner CISMA (Cooperative Invasive Species Management Area)** (*Abbie Bristol, Alex Florian*) – The CISMA is gearing up for the summer by connecting with conservation and CISMA colleagues, nailing down the proper permits, and scheduling events and projects. The CISMA attended two conferences, several webinars, and began a MSU course on lakes, which has led to valuable connections and reflections on the CISMA's efforts. Planning is ongoing for the Summer of 2022, but a structure to the season is falling into place.
- **MAEAP** (*Kyle Mead*) – GLEXPO was productive as the technician has been maintaining conversations that were rekindled there in the hopes for Verifications soon. Hope to do the same at SWMI Hort Days in Benton Harbor where the technician will also be presenting.
- **National Association of Conservation Districts Technical Assistance** (*Lucas Hartman*) – NRCS submitted a large number of applications for the Environmental Quality Incentives Program (EQIP), in 2022. Twenty-four applications were submitted in total ranging from forestry work, to pasturelands, cover crops and more.
- **Outreach** (*Jacob Diljak*) – This month saw the distribution of the first VBCD calendars and the completion of the 2021 Annual Report which will be available for municipalities and the public alike. Final touches on Backyard Symposium (which reached over 4,500 people on social media) will culminate in next month's speaker series. A grant application for Van Buren State Park's spring tree planting event was submitted to further improve the natural resources of our County.
- **Produce Safety** (*Patrick Gordon*) – The technician continued to devote significant time to the proposed Produce Safety Food Safety Modernization Act water rule.
- **Resource Recovery Recycling** (*Emily Hickmott*) – Coordinator partnered with local Counties and municipalities and submitted a regional FY 2022 Scrap Tire Grant application. The Van Buren County Board of Commissioners approved the designation of the West Michigan Sustainable Business Forum as the DPA for the FY 2022 Materials Management Community Engagement Grant. This grant will allow the VBCD and the county to work with the West Michigan Sustainable Business Forum to conduct outreach to public and private stakeholders, research current practices, provide educational events and provide an outline for future planning needs.

**VILLAGE OF LAWTON
COUNTY OF VAN BUREN
STATE OF MICHIGAN**

RESOLUTION NO. 6-2022

**RESOLUTION AUTHORIZING PARTICIPATION IN THE LOW-INCOME
HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP) TO ASSIST IN A
RESIDENTIAL UTILITY RELIEF PROGRAM**

At a regular meeting of the Village Council for the Village of Lawton, Michigan, held virtually from the Lawton Village Hall in Lawton, Michigan, on the 8th of March 2022, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) is partnering with the Southwest Michigan Community Action Agency (SMCAA) to develop a Low Income Household Water Assistance Program (LIHWAP) to assist in a residential utility relief program, and,

WHEREAS, the Village of Lawton has been approached to participate in the program that will provide direct payment assistance for water and wastewater arrearages with a household cap of \$650.00 per fiscal year per household, and

WHEREAS, the Village of Lawton must agree not to discontinue water or wastewater service to a residential customer for a minimum of 90 days after a customer receives water assistance.

NOW THEREFORE BE IT RESOLVED, the Lawton Village Council hereby approves participation in the LIHWAP, and

BE IT RESOLVED FURTHER, that the Village Treasurer shall have the authority to execute this adoption of this agreement, and other documents and agreements as may be necessary to implement the program;

THIS RESOLUTION, is hereby approved by roll call vote:

YEAS: Council Members: All Present

NAYS: Council Members: None

ABSTAIN: Council Members: None

ABSENT: Council Members: Appleby

ADOPTED this 8TH day of March 2021.

VILLAGE OF LAWTON

BY: _____
Josh Appleby, Village President

BY: _____
Brittany Rathbun, Village Clerk

CERTIFICATION

I, Brittany Rathbun, the duly appointed Clerk of the Village of Lawton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Lawton Village Council at a regular meeting held March 8, 2022, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

VILLAGE OF LAWTON

BY: _____
Brittany Rathbun, Village Clerk



Southwest Michigan Community Action Agency

SERVING BERRIEN, CASS, AND VAN BUREN COUNTIES

Helping People Changing Lives



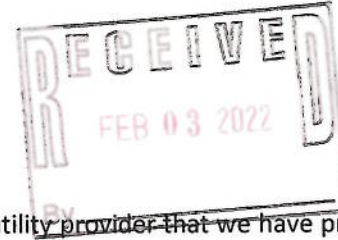
185 E. Main St., Suite 303
Benton Harbor, MI 49022

Tel: (269) 925-9077
Fax: (269) 934-8242
contact@smcaa.com
www.smcaa.com

December 13, 2021

(For Office Use Only) ID: 03830

VILLAGE OF LAWTON
125 S MAIN ST
LAWTON, MI 49065



Dear Mr. REEVES:

You are receiving this letter because our records show that you are a utility provider that we have previously worked with in the past.

The MI Department of Health and Human Services (MDHHS) will soon be implementing the Low Income Household Water Assistance Program (LIHWAP) through Southwest Michigan Community Action Agency (SMCAA). The purpose of this program is to create a residential utility relief program to provide direct payment assistance for water and wastewater arrearages designed to help households retain water and assist with mitigating the spread of COVID-19.

Should you choose to enroll in LIHWAP, your participation in this program would include:

- The water provider will receive direct payment assistance for water and wastewater arrearages. The maximum payment amount, or household cap, is \$650.00 per fiscal year per household.
- The water provider cannot shut off water service to residential customers for a minimum of 90 days after customer receives water assistance.
- The water provider must enter into an agreement with SMCAA and MDHHS.

All customers will need to apply for this program, upon which time SMCAA will determine eligibility. Enclosed in this packet is a copy of the SMCAA Program Application that may be shared with your customers. However, applications are also available on our website www.smcaa.com or by calling 269-925-9077.

SMCAA anticipates beginning LIHWAP after January 2, 2022, or when the executed agreement returns to our Agency from MDHHS.

If you would like to participate in the LIHWAP program, please execute the enclosed LIHWAP Agreement. Signed agreements may be mailed back in the envelope provided.

Should you have further questions about SMCAA or LIHWAP, please call me at 269-925-9077 ext. 866.

Thank you,

Kim Smith Oldham
Executive Director
Southwest Michigan Community Action Agency



Southwest Michigan Community Action Agency (SMCAA) is dedicated to empowering diverse people in need and supporting their journey towards economic security.



PUBLIC SERVICES REPORT

February 2022

CEMETERY

1) We had 0 interments in the month of February

Hours for the month – 8 Overtime – 0

MOTORPOOL

1) General maintenance was performed on equipment

2) the power steering went out in dump truck 105 resulting in replacement of the whole system that was done in house.

Hours for the Month – 87 Overtime – 0

BUILDINGS & GROUNDS

1) No activity other than general maintenance

Hours for the month – 10 Overtime – 0

CIVIC ACTIVITIES

1)

Hours for the month - 0

PARKS

1) General maintenance and cleanup was performed.

Hours for the month – 20 Overtime – 5

STREETS & SIDEWALKS

1) general maintenance and snow plowing was done.

2) pot hole filling was performed.

Hours for the month

Major Preservation – 11 Local Preservation – 10

Major winter Maint. – 63 Local winter Maint. – 155

Streets (not act 51) – 45 Sidewalks – 64

Vacation hours – 66 Sick time – 32

Respectfully Submitted,

Todd Hackenberg
Superintendent of Public Works

WATER/SEWER OPERATIONS REPORT

February 2022

- 1) 11,076,000 Gallons of water were pumped during the month compared to 9,018,000 in 2021.
- 2) The average daily usage was 395,571 gallons.
- 3) Routine sampling was done with all samples being non detect.
- 4) we had a major root issue on a service line for the sewer on fremont street the line has been repaired

Total hours for the month Water – 40 Overtime – 9
 Sewer – 172 Overtime – 14

Respectfully submitted,

Todd Hackenberg
Superintendent of Public Works

LAWTON POLICE DEPARTMENT – COUNCIL REPORT

FEBRUARY 2022

Calls for Service/Complaints-----70

Ordinance complaints-----5

 Blight (0) Zoning (0) Misc. (5)

Traffic stops-----14

 Citations issued (2) Verbal warnings (12)

Arrests-----4

Accidents-----1

Parking citations-----1

HOURS WORKED: Scheduled (Full-time) 672

 Scheduled (Part-time) 0

 Overtime hours 24

 Vacation hours 48

 Sick leave hours 88

COMMUNITY POLICING:

Officers made (52) field contacts and (26) business contacts.

Officers attended several high school sporting events.

Officer Gibbs attended the ribbon cutting ceremony for Modern Well.

NOTABLE INCIDENTS:

Officer Gibbs and Chief Mack investigated a threat of violence towards the Lawton High School, made by a current student. Evidence was obtained, and the

student was contacted and interviewed. Based on the investigation, charges for making the treat were submitted to the Prosecutor's Office and were authorized.

Officer Weekly investigated a potential domestic assault incident in the 500 block of Bitely. During the investigation, Officer Weekly observed paraphernalia designed for the use of meth. The items were seized and submitted to the MSP Forensic Lab for testing. The occupant of the home admitted to flushing his drugs down the toilet when Officer Weekly arrived. The report has been submitted to the Prosecutor's Officer for charges, pending the results of the lab test.

ADDITIONAL:

For the month of February, Lawton officers spend many hours of directed traffic patrol, specifically targeting speed violations. The number of hours spent in the following locations is as follows:

2.0 hours – Main St.

9.08 hours – All other areas within the Village

Total hours – 11.08

LPD had 11 (Assist other agency calls): 5 in Antwerp Twp, 2 within the Village, 1 to Decatur, 1 to I94 in Mattawan, and 2 in Porter Twp.

Chief Mack attended Legal Update training.

Officer Weekly worked his last shift with the Lawton Police Department on the evening of February 22nd. Officer Weekly has taken a position with the Van Buren County Sheriff's Department. Officer Weekly was an asset to our police department and we wish him the best as he starts his new career.

Respectfully,

Chief Jeffrey Mack

LAWTON FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Runs for February 2022

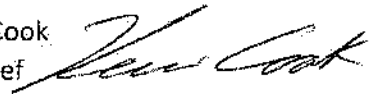
2/3/2022	Village	Gas Leak	30 min	4 personnel
2/18/2022	Porter	MVC	1 hr	10 personnel
2/19/2022	Antwerp	MVC	1 hr	13 personnel
2/19/2022	Porter	Alarm	30 min	4 personnel
2/21/2022	Porter	Vehicle Fire	1 hr	14 personnel
2/28/2022	Porter	MVC	1 hr	15 personnel

Personnel	Hrs.	Fire	5 hrs
Training	Hrs.	Fire	4 hrs
Maint./Clean	Hrs.	Station/Truck	4 hrs
Chief Hrs.	Hrs.	Meetings	2hrs
		Total Hrs.	15 hrs

Submitted

3-Mar-22

Kevin C. Cook
Fire Chief



Total Runs for February 2022

ANTWERP	2
PORTER	4
ASSIST	0
 Total	 6

Total for year 2022

ANTWERP	4
PORTER	7
ASSIST	0
<hr/> TOTAL	<hr/> 11

Circulation Report for January 2022

We had 399 visitors and checked out a total of 1,206 in materials.

Adult Fiction	262
Audio Books	4
Children Easy Books	539
Junior Fiction	91
Junior Non-Fiction	11
Large Print	141
Non-fiction	39
Play-Aways	0
Periodicals	20
Videos	64
Young Adult fiction	<u>35</u>
Total	1,206

Computer Usage	30 uses
Michigan total checkouts	17,460
Michigan total holds	8,555
Michigan total users	5,340
New Items Processed	82
Our Mel Items Received	96
Our Mel Items Sent	99
Overdrive downloads	239
Southwest MI Overdrive holds	108

Lawton Website visited, 2,790 last 30 days

Facebook visited 2,814 last 30 days

Knitters: 5

Story time: 12

Bookclub: 0

Stopped all programming January 10th – February 1st due to Covid

Respectfully Submitted,

Lyn Tone, Director