

**Village of Lawton**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
***BEING HELD REMOTELY***  
**125 S. MAIN, LAWTON MI 49065 269.624.6407**  
**WEDNESDAY, January 20, 2021 - 7:00 P.M.**

It has been determined by the Village of Lawton that an electronic meeting is necessary to protect public health. Public participation is encouraged and procedures facilitating that participation are outlined in supplemental materials attached.

**For your safety and convenience, the meeting is being held REMOTELY**

**TO ACCESS THE MEETING REMOTELY:**

**BY PHONE:** Dial +1 (312) 626-6799 and ENTER Meeting ID# 223 344 0545

**BY COMPUTER:** <https://us02web.zoom.us/j/2233440545> and ENTER Meeting ID# 223 344 0545

**AGENDA**

1. **Call to Order**
2. **Roll Call** – please state your name and your City / State location
3. **Approval of Agenda - Changes/Additions/Deletions**
4. **Approval of Minutes – December 16, 2020**
5. **Treasurers Report**
6. **Unfinished Business**
  - a. **Brick placement.....Decision**
7. **New Business**
  - a. **Welcome to newest Board Member, Kelly Kozak.....Receive**
  - b. **Parks and Recreation Master Plan.....Discussion**
8. **Committee Reports**
9. **Public Comments** (please limit to 3 minutes)
10. **Board Comments**
11. **Chair Comments**
12. **Adjournment**

***ELECTRONIC MEETING RULES FOR PUBLIC***

- All public participants entering the meeting will automatically be muted upon entering.
- If it becomes necessary, all public participants will have their video camera turned off, and only DDA members will be allowed to have their video cameras on. Your video camera will be turned off for you if you do not turn it off yourself.
- Public comment:
  - Public only will be allowed to address the DDA during Public Comments section of the Agenda. Public is allowed three (3) minutes per person to speak.
  - Public must state the name and address slowly and clearly before they start to address the Downtown Development Authority Board.
  - Public comments will be addressed in the following order:
    1. Those provided in writing by 6 pm on the day of the meeting sent to [ImusL@LawtonMI.gov](mailto:ImusL@LawtonMI.gov) will be read aloud by Chairperson.
    2. Those requesting to speak during meeting, by providing name, address in by 6 pm on the day of the meeting sent [ImusL@LawtonMI.gov](mailto:ImusL@LawtonMI.gov).
    3. Those using the Video Conference Portion (not calling on a telephone) will be asked to use the “Raise Your Hand” Feature in Zoom. The Chairperson will call on individuals to speak and they will be unmuted at that time.
    4. Participants that are available only by phone, after the Chairperson requests.
- Inappropriate or disruptive participants will not be allowed or tolerated and will be removed from the meeting.
- Due to the electronic nature of this type of meeting the Chairperson, at his discretion, may adjourn the meeting with or without notice for any reason. Every attempt will be made to remain connected to the meeting, however examples of abrupt adjournment may be computer connectivity issues or lack of appropriate participation. According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540).

**Village of Lawton Downtown Development Authority  
December 16, 2020  
Regular Meeting—Held Virtually via Zoom**

Tom Osborne called the December 16, 2020 meeting to order at 7:10 pm.

**Present:** Dluge, Lawson, Drew, Marks, Osborne, Turner, and Lisa Imus

**Absent:** G Dudek, L Dudek, Marks, Wagner

**Visitors:** Kelly Kozik

**Minutes:** Motion Drew; Support Dluge to approve the minutes of November 18, 2020. Motion unanimously carried.

**Treasurers Report:** Motion Lawson; Support Drew to accept the treasurers report. Motion unanimously carried.

**Old Business:**

Bricks: Will order new brick for Tony Cusentino of Everett Painting. Will replace the DDA's brick with this brick. There are two bricks with misspellings and one brick we are unsure if an order was placed with the DDA. There is not room to add any bricks. Will order 3 bricks – 2 misspellings and Everett Painting brick at \$25.00 each and \$25.95 shipping. Drew will review order and Osborne and Turner will review site.

Downtown Master Plan and 2023 Streetscape Plan: After discussion, Drew, supported by Lawson, made a motion to recommend approval of the the Downtown Master Plan and 2023 Streetscape Plan to the Village Council. Motion unanimously carried.

**New Business:**

With the wish of a Merry Christmas and Happy New Year, a motion was made by Turner, with support from Dluge; Support G Dudek to adjourn. Motion carried. Meeting adjourned @ 7:50 pm.

Our next scheduled meeting is January 20, 2021.

Respectfully Submitted,  
Lisa Imus, Staff

**LAWTON DDA FY 2020 - 21 BUDGET - Through 12.31.2020**

<b>DESCRIPTION</b>		<b>2020-21 BUDGET</b>		<b>YTD 10/31/2020</b>
<b>Revenues</b>				
VILLAGE GENERAL TAXES DUE TO DDA	\$	6,500.00	\$	962.05
MISCELLANEOUS INCOME (flower donations)	\$	-	\$	3,200.00
<b>TOTAL REVENUES</b>	\$	6,500.00	\$	4,162.05
<b>Expenditures</b>				
OPERATING SUPPLIES	\$	2,500.00	\$	1,035.07
EQUIPMENT RENTAL OR LEASE (Golf Cart)	\$	-	\$	675.00
<b>TOTAL EXPENDITURES</b>	\$	2,500.00	\$	1,710.07
TOTAL REVENUES	\$	6,500.00	\$	4,162.05
TOTAL EXPENDITURES	\$	2,500.00	\$	1,710.07
NET OF REVENUES & EXPENDITURES	\$	4,000.00	\$	2,451.98

**SPLASH PAD PROJECT BUDGET**

<b>SPLASH PAD</b>		<b>REVENUES</b>		<b>EXPENSES</b>
2019/20	\$	136,437.40	\$	52,645.99
2020/21	\$	500.00	\$	63,357.10
	\$	136,937.40	\$	116,003.09
<b>TOTAL REVENUES</b>	\$			136,937.40
<b>TOTAL EXPENSES</b>	\$			116,003.09
<b>10/31/2020 NET REVENUE (EXPENSE)</b>	\$			20,934.31