

**VILLAGE *of* LAWTON**  
**VILLAGE COUNCIL MEETING**  
***BEING HELD VIRTUALLY***  
**125 S MAIN St, Lawton, MI 49065**  
**TUESDAY, JANUARY 26<sup>th</sup>, 2021**  
**7:00 P.M.**

It has been determined by the Village of Lawton that an electronic meeting is necessary to protect public health. Public participation is encouraged and procedures facilitating that participation are outlined in supplemental materials attached.

***TO ACCESS THE MEETING REMOTELY:***

**BY PHONE:** Dial +1 (312) 626-6799 and ENTER Meeting ID# 223 344 0545

**BY COMPUTER:** <https://us02web.zoom.us/j/2233440545> & ENTER Meeting ID# 223 344 0545

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSENT AGENDA**
  - A. Approval of January 26<sup>th</sup>, 2021 Agenda
  - B. Approval of January 12th, 2021 Village Council Minutes
- V. COMMUNICATIONS AND CORRESPONDENCE**
- VI. CITIZENS' COMMENTS – (Please keep comments to 3 minutes)**
- VII. PUBLIC HEARINGS**

**A. Public Hearing to hear comment on the Village of Lawton 5-Year Parks and Recreation Master Plan**

1. Project Summary by Staff
2. President Opens Public Hearing for Public Comment by Roll Call Vote
3. Public Comment
4. President Closes Public Hearing for Public Comment by Roll Call Vote

**VIII. EXISTING BUSINESS**

- A. Consider Resolution 01 – 2021: A Resolution to Approve the Village of Lawton 5-Year Parks and Recreation Master Plan (2021 – 2025).....Staff Recommends Approval**

**IX. BOARD, COMMITTEE, AND STAFF REPORTS**

**X. COUNCIL COMMENTS**

**XI. CLOSED SESSION**

- A. Motion to go into Closed Session in accordance with the provisions of Section 8(d) of the Open Meetings Act to consider purchase/lease of real property –roll call vote**
- B. Motion to end the closed session and return to the regular meeting - roll call vote**

**XII. ADJOURNMENT - NEXT REGULAR MEETING DATE – *February 9, 2021***

Please Note: The Village of Lawton follows the Americans with Disabilities Act of 1990. Individuals with disabilities planning to attend this meeting and require accommodations to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Joni Bell, Village Clerk, at (269) 624-6407, or bellj@lawtonmi.gov to allow the Village to make reasonable accommodations. If you have questions or comments for the Village Council, and you are unable to make the meeting, please forward them to the Village Manager at imusl@lawtonmi.gov.



## SUPPLEMENTAL MATERIALS TO AGENDA

**PLEASE NOTICE:** It has been determined by the Village of Lawton that an electronic meeting is necessary to protect the public health. Public participation is encouraged and procedures facilitating that participation are outlined as follows:

### **To join the meeting by phone:**

- 1) Attend by phone, using your touchtone keypad
  - Dial +1 (312) 626-6799
  - Enter the Meeting ID# - 223 344 0545

### **To join the meeting by Zoom Video Conference:**

- 1) You will need a computer, tablet, or smartphone with speaker and headphones.
- 2) In your browser enter: <https://us02web.zoom.us/j/2233440545> Meeting ID# - 223 344 0545  
At the start time of the meeting, enter the link to join via computer. You may be instructed to download the Zoom application. You have an opportunity to test your audio at this point by clicking on "Test Computer Audio." Once you are satisfied that your audio works, click on "Join audio by computer."

**We recommend completing these steps ahead of time to assure you are able to connect.**

### **Electronic Meeting Rules for Public**

- 1) All public participants entering the meeting will automatically be muted upon entering.
- 2) All public participants should either turn off or leave off their video camera if recognized by Council and addressing Council. Only Village Council members and Village staff will be allowed to have their video cameras on. Your video camera will be turned off for you if you do not turn it off yourself.
- 3) Public comment:
  - a. Public only will be allowed to address the Council during Public Comments
  - b. Public is allowed three (3) minutes to speak.
  - c. Public must state the name and address slowly and clearly before they start to address the Council.
  - d. Public comments will be addressed in the following order:
    - i. Those provided in writing by 6 pm on the day of the meeting sent to [ImusL@LawtonMI.gov](mailto:ImusL@LawtonMI.gov) will be read aloud by President.
    - ii. Those requesting to speak during meeting, by providing name, address in by 6 pm on the day of the meeting sent to [ImusL@LawtonMI.gov](mailto:ImusL@LawtonMI.gov).
    - iii. Those using the Video Conference Portion (not calling on a telephone) will be asked to use the "Raise Your Hand" Feature in Zoom. The President will call on individuals to speak and they will be unmuted at that time.
    - iv. Participants that are available only by phone, after the President requests.
- 4) Inappropriate or disruptive participants will not be allowed/tolerated and will be removed from the meeting.
- 5) Due to the electronic nature of this type of meeting the President, at his discretion, may adjourn the meeting with or without notice for any reason. Every attempt will be made to remain connected to the meeting, however two examples of abrupt adjournment may be computer connectivity issues or lack of appropriate

participation. According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL750.540).

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact Michigan Relay at <https://hamiltonrelay.com/michigan/index.html>.

## ADDITIONAL ZOOM INSTRUCTIONS FOR PARTICIPANTS:

### ***Before a videoconference:***

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided above. The details include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

### ***To join the videoconference:***

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application if you have not previously downloaded.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.” If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:
  - On your phone, dial the teleconferencing number provided above.
  - Enter the **Meeting ID number** when prompted using your touch- tone (DTMF) keypad.
  - If you have already joined the meeting via computer, you will have the option to enter your 2- digit participant ID to be associated with your computer.

### ***Participant controls in the lower left corner of the Zoom screen:***



Using the icons in the lower left corner of the Zoom screen, you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a **“Raise Hand”** icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all the meeting participants.

**VILLAGE OF THE VILLAGE OF LAWTON  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN**

**RESOLUTION NO. 01-2021**

**RESOLUTION TO APPROVE THE  
VILLAGE OF LAWTON  
5-YEAR PARKS & RECREATION MASTER PLAN (2021 - 2025)**

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At a regular meeting of the Village Council for the Village of Lawton, Michigan, held via a virtual Zoom meeting in Lawton, Michigan, on the 26<sup>th</sup> day of January 2021 at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

**RESOLUTION**

**WHEREAS**, the Village Council of the Village of Lawton, County of Van Buren, State of Michigan has undertaken a planning process to determine the recreational and natural resource conservation needs and desires of its residents during a five-year period covering the years 2021 through 2025; and

**WHEREAS**, the Village of Lawton began the process of developing a five-year community parks and recreation master plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and;

**WHEREAS**, residents of the Village of Lawton were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the 5-year Parks and Recreation Master Plan; and

**WHEREAS**, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of 30+ days from the dates of December 23, 2020 to January 26, 2021, and

**WHEREAS**, a Virtual Public Hearing was held during a regular Village Council Meeting on January 26th, 2021 to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Village of Lawton 5-year Parks and Recreation Master Plan (2021 – 2025), and

**WHEREAS**, the Village of Lawton has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Village of Lawton, and

**WHEREAS**, after the public hearing, the Village of Lawton Village Council publicly considered the adoption the Village of Lawton 5-year Parks & Recreation Master Plan (2021 – 2025).

**NOW, THEREFORE BE IT RESOLVED** the Village of Lawton hereby adopts Village of Lawton 5-year Parks and Recreation Master Plan (2021 – 2025).

**YEAS:** Council Members:

**NAYS:** Council Members:

**ABSTAIN:** Council Members:

**ABSENT:** Council Members:

**ADOPTED** this 26th day of January 2021.

**VILLAGE OF THE VILLAGE OF LAWTON**

BY: \_\_\_\_\_  
Paul Knudstrup, President

BY: \_\_\_\_\_  
Joni Bell, Village Clerk

**CERTIFICATION**

I, Joni Bell, the duly appointed Clerk of the Village of Lawton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Lawton Village Council at a regular meeting held January 26<sup>th</sup>. 2021, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

**VILLAGE OF LAWTON**

BY: \_\_\_\_\_  
Joni Bell, Village Clerk