

VILLAGE *of* LAWTON
VILLAGE COUNCIL MEETING
125 S. MAIN STREET, LAWTON, MI 49065
TUESDAY, DECEMBER 14TH, 2021 – 7:00 P.M.
please silence your cell phones

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSENT AGENDA**
 - A. Approval of the December 14th, 2021 Agenda
 - B. Approval of the November 23rd, 2021 Minutes
 - C. Approval of Disbursements in the amount of \$89,187.70
- V. COMMUNICATIONS / CORRESPONDENCE / PRESENTATIONS**
 - A. DNR Passport Grant Award \$74,000 for Improvements at Lewis Park
 - B. MEDC RRC Technical Assistance Award \$30,000 for Master Plan & Zoning Ordinance
- VI. CITIZENS' COMMENTS – (Please keep comments to 3 minutes)**
- VII. PUBLIC HEARINGS / APPOINTMENTS / PROCLAMATIONS**
- VIII. OLD BUSINESS**
 - A. Water and Sewer Rate Review.....Discussion

IX. NEW BUSINESS

- A. Set 2022 Meeting Schedule.....Approve

X. BOARD, COMMITTEE, AND STAFF REPORTS

- A. Village Manager – Lisa Imus
- B. Department of Public Works – Todd Hackenberg
- C. Police Department – Jeff Mack
- D. Fire Department – Eric Dudek
- E. Planning Commission – Judy Peterson
- F. Downtown Development Authority (DDA) – Gail Dudek
- G. Community & Economic Development Committee (CEDC) – Nicole Smith
- H. Finance and Administration Committee – Josh Appleby
- I. Public Safety Committee – Ren Turner
- J. Public Services Committee – Ryan Tanis
- K. Water and Sewer Committee – Eric Dudek

X. COUNCIL COMMENTS

XI. ADJOURNMENT - NEXT REGULAR MEETING DATE – *January 11th, 2022*

The Village of Lawton follows the Americans w/ Disabilities Act of 1990. Individuals with disabilities planning to attend this meeting and require accommodations, or those who have questions regarding the accessibility of this meeting or the facilities, are requested to contact the Village Clerk, at (269) 624-6407 or bellj@lawtonmi.gov to allow the Village to make reasonable accommodations. If you have questions or comments, and you are unable to make the meeting, forward to the Village Manager at imusl@lawtonmi.gov.



VILLAGE OF LAWTON

Regular Meeting Minutes – Tuesday November 23, 2021, at 6:00 p.m.

Village Hall – 125 S. Main Street, Lawton MI 49065

WWW.LAWTONMI.GOV 269.624.6407

MINUTES

- I. **CALL TO ORDER:** President Appleby called the November 23, 2021, meeting of the Lawton Village Council to order at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Present: President Appleby. Trustees: E. Dudek, N. Smith, R. Tanis, J. Peterson, and R. Turner. G. Dudek entered the meeting at 6:30. Others present: Village Manager Imus, Village Clerk Bell and one other guest.
- IV. **CONSENT AGENDA:** The Consent Agenda included the approval of the November 23, 2021, Council Agenda, and the November 9, 2021, Council Meeting Minutes. Peterson made a motion to approve the Consent Agenda with corrections. Turner seconded the motion. A unanimous voice vote carried the motion.
- V. **COMMUNICATIONS, CORRESPONDENCE AND PRESENTATIONS:**
- VI. The Village has received correspondence from Comcast Corp regarding system rate increases and channel decreases. Resolution 24-2021 stipulating a review of services, service quality, and service areas provided for in the Village and to work with the Village to locate the poor service and lapse service in order to establish a strategy to enhance service to the entire village. Turner motioned to approve Resolution 24-2021 with support from Smith. A roll call vote was taken with 6 council members in favor, G. Dudek did not vote.
- VII. **CITIZENS' COMMENTS: None.**
- VIII. **PUBLIC HEARINGS / APPOINTMENTS:**
 - A. Turner made a motion to open a Public Hearing to hear comment on issuance of one or more series of Senior Living Revenue Bonds regarding White Oaks Randall Residence located at 300 White Oak Road, Lawton, MI in an amount not to exceed \$50,090,000.00. With support from Smith, a unanimous voice vote opened the public Hearing.

Manager Imus explained that the Randall Residence on White Oak Drive was being purchased by a Non-Profit using municipal bonds. The purpose of the public hearing was to hear comment

on the project and then pass a resolution to approve the sale of tax exempted bonds that will be used to purchase Randall Residence. Manager Imus presented an agreement, signed by Randall Residence, guaranteeing that the Village be made whole if a tax-exempt status was granted to the property. The agreement maintained that the Village would continue to receive the allocated tax revenue through a PILOT (Payment in Lieu of Taxes) Plan, including Village operating, library and street taxes. Chris Randall, CEO with the Randall Residence, spoke to the need for the bonding and the challenges the residence faced during the pandemic.

Turner, supported by E. Dudek, made a motion to close the Public Hearing. A unanimous voice vote closed the hearing.

Peterson made a motion, supported by Turner, to authorize the Village Council President and the Village Manager to execute the agreement with QSH/Midwest, LLC subject to our Attorney's final language as agreed upon between the parties. A unanimous roll call vote carried the motion.

IX. EXISTING BUSINESS: NONE

X. NEW BUSINESS:

- A. E. Dudek made a motion to approve Resolution 23-2021, a Resolution approving the Issuance of one or more series of Senior Living Revenue Bonds regarding White Oaks Randall Residence in an amount not to exceed \$50,090,000, seconded by Turner. A roll call vote was taken with full approval.

XI. BOARD, COMMITTEE, AND STAFF REPORTS: None

XII. COUNCIL COMMENTS: None

XIII. ADJOURNMENT:

Turner, supported by Smith, made a motion to adjourn the meeting at 6:55 p.m. A voice vote was taken with unanimous approval of those present. The next regular scheduled meeting is December 7, 2021.

Respectfully Submitted by Joni Bell, Village Clerk

Check Date	Check	Vendor Name	Amount
Bank GEN GENERAL CHECKING			
11/03/2021	5120	Jacobs, Jeffrey	15.00
11/03/2021	5121	Pease-Burrell, Katherine	81.74
11/03/2021	5122	Willard, Mary	93.78
11/17/2021	5133	ADAMS HARDWARE	497.13
11/17/2021	5134	ASPHALT RESTORATION, INC.	36,326.05
11/17/2021	5135	BADGER METER, INC.	32.67
11/17/2021	5136	BLOOMINGDALE COMMUNICATIONS	334.86
11/17/2021	5137	CONSUMERS ENERGY	158.81
11/17/2021	5138	COURIER-LEADER & FLASHES	270.00
11/17/2021	5139	DETROIT SALT COMPANY	6,319.05
11/17/2021	5140	DICKINSON WRIGHT PLLC	1,960.00
11/17/2021	5141	EDISON ELECTRIC	75.00
11/17/2021	5142	FAWLEY DOOR	159.00
11/17/2021	5143	FIRST ADVANTAGE OCC HEALTH SERVCES	26.68
11/17/2021	5144	FISHER AUTO PARTS	13.78
11/17/2021	5145	FLUID POWER ENGINEERING, INC	124.56
11/17/2021	5146	INDIANA MICHIGAN POWER CO.	8,104.17
11/17/2021	5147	KALAMAZOO AREA TRANSPORTATION SERV	50.00
11/17/2021	5148	LAWSON OIL COMPANY	1,879.77
11/17/2021	5149	MALL CITY MECHANICAL, INC	1,337.12
11/17/2021	5150	METTLER TOLEDO	323.06
11/17/2021	5151	MICHIGAN MUNICIPAL LEAGUE	555.00
11/17/2021	5152	MITCHELL PUMP & SERVICE LLC	1,550.00
11/17/2021	5153	NYE UNIFORM COMPANY	72.50
11/17/2021	5154	OFFICE DEPOT	233.42
11/17/2021	5155	PAW PAW RENTALS	80.00
11/17/2021	5156	PRIORITY HEALTH	6,250.55
11/17/2021	5157	REPUBLIC SERVICES OF	282.95
11/17/2021	5158	SENIOR SERVICES	10,086.89
11/17/2021	5159	STYLE TRANSPORT	2,165.65
11/17/2021	5160	SUMMIT COMPANIES	615.00
11/17/2021	5161	VAN BUREN COUNTY	80.30
11/17/2021	5162	VERIZON WIRELESS	324.87
11/17/2021	5163	VILLAGE OF PAW PAW	150.00
11/17/2021	5164	WAGONER'S	34.82
11/17/2021	5165	WIGHTMAN	6,575.00
11/18/2021	5123	APPLIED IMAGING	185.14
11/18/2021	5124	BAKER & TAYLOR, INC.	271.57
11/18/2021	5125	BLOOMINGDALE COMMUNICATIONS	162.48
11/18/2021	5126	CENGAGE LEARNING	193.68
11/18/2021	5127	CLARK TECHNICAL SERVICES	375.00
11/18/2021	5128	DEMCO, INC.	257.21
11/18/2021	5129	PETTY CASH LAWTON PUBLIC LIBRARY	84.93
11/18/2021	5130	SYNCE/AMAZON	48.51
11/18/2021	5131	THREATTRACK SECURITY INC	360.00
11/18/2021	5132	US INTERNET	10.00

GEN TOTALS:

Total of 46 Disbursements:

89,187.70



Van Buren Conservation District November 2021 Program Update

Submitted by Emilly Hickmott, Deputy Administrator

- **Ag Conservation/Water Quality Projects** (*Erin Fuller, Colleen Forestieri, Hannah Hudson*) - Staff worked on coordinating engineering, permitting and construction for the installation of four water control structures on a large farm field adjacent to Mill Creek. These structures are part of a comprehensive drainage water management system and research project with the University of Notre Dame and Michigan State University. This research will allow us to share real-world data with local farmers to help them decide what conservation practices might fit their farm needs as well as help improve water quality.
- **SWxSW Corner CISMA (Cooperative Invasive Species Management Area)** (*Abbie Bristol, Alex Florian, Andrew Michalek*) - The team completed its application for the Michigan Invasive Species Grant program, which provides sustaining funding for CISMAs in Michigan. We also completed reporting on two MISGP grants we already hold. Our Strike team was also able to spray Japanese knotweed and Phragmites in the right of way for the Van Buren Road Commission.
- **MAEAP** (*Kyle Mead*) - The technician has been making many contacts to reach farmers that are due for MAEAP re-verification as well as following up with farmers that are new to MAEAP. One grower is close to verification after 15 years of effort. Several verification appointments are scheduled for new and repeat farms in November.
- **National Association of Conservation Districts Technical Assistance** (*Lucas Hartman*) - The 2019 grant was completed, and the final report was submitted. Additional training and preparatory work was done to prepare for upcoming deadlines.
- **Outreach** (*Jacob Diljak*) - October saw a lot of coordination in a multitude of exciting projects for the VBCD. The coordinator is working with MDNR and local partnering organizations to plant tree seedlings in Van Buren State Park next Spring. Work continues on the 2022 VBCD calendar, 2021 Annual Report, and 2022 Food, Farm, Fun Guide.
- **Produce Safety** (*Patrick Gordon*) - Various training sessions and conferences were attended as a wrap up to the growing season for most Southwestern Michigan growers. Farm visits were completed in Allegan and Berrien Counties.
- **Resource Recovery Recycling** (*Emilly Hickmott*) - Preparations were made for the 2022 resource recovery collection season, including date setting, partner and vendor commitments, and diagram creation. Most Van Buren County residents will receive a 1/3 sheet flyer with their Winter 2021 tax bill that will include collection season information along with information about year-round electronic recycling, tree seedling sale, and invasive species management.



For more information on any of our programs and projects,
please email us at info@vanburencd.org, call us at 269-657-4030x5 or visit the VBCD website at
www.VanBurenCD.org.

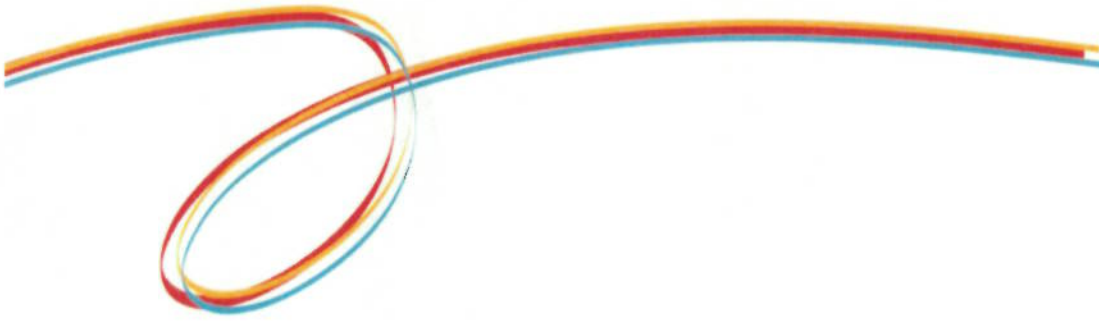
1035 E. Michigan Avenue, Paw Paw, Michigan 49079
269.657.4030 x5 ♦ www.VanBurenCD.org

2021 RECREATION PASSPORT GRANT AWARDS

Score	Applicant	County	Project Title	Award Amount
215	City of Watervliet	Berrien	Hays Dog Park	\$71,600.00
205	Homestead Township	Benzie	Platte River Park Boardwalk and Fishing	\$150,000.00
205	Hillman Township	Montmorency	Tournament/Tiger Paw Park Improvements	\$150,000.00
205	City of Sturgis	St. Joseph	Sturgis Splash Pad	\$150,000.00
205	City of Marlette	Sanilac	Marlette Pool House Renovations	\$150,000.00
200	Village of Elkton	Huron	Ackerman Park Walking Path Improvements	\$150,000.00
200	Village of Stevensville	Berrien	Hickory Creek Park Pavilion	\$150,000.00
200	Village of Capac	St. Clair	Aldrich Park Improvements	\$45,000.00
200	Village of Lawton	Van Buren	Chancy Lewis Park Renovations	\$74,000.00
195	Skandia Township	Marquette	Skandia Township Hall Park Renovation	\$142,500.00
195	City of Ishpeming	Marquette	Teal Lake Water Trail	\$114,000.00
190	Village of Empire	Leelanau	Shalda Park Improvements	\$150,000.00
185	Casco Township	St. Clair	Casco Township Belle River Park Picnic Area	\$56,200.00
185	City of Lansing	Ingham	Frances Park Accessibility and Shade Structure Improvements	\$150,000.00
185	Arenac County	Arenac	Development of Campground at Oasis Lake Park	\$112,500.00
185	City of Charlevoix	Charlevoix	Michigan Beach Upland Renovation and Development	\$139,500.00

Total of 16 projects

Total of \$1,955,300 in grant awards



**United Way
of Southwest Michigan**

Dear Ms. Imus,

On behalf of United Way of Southwest Michigan, congratulations to the Village of Lawton for receiving a Recreation Passport grant! We're so thankful to have leaders like you who are dedicated to creating the kind of community where our friends and neighbors want to live.

United Way fights for the Health, Education, and Financial security of every person in every community. Our community parks are such important places for our neighbors to get active and improve their physical and mental health. Our community conversations continue to tell us that our community members value community cohesion and connection above all else, and our parks offer safe spaces and provide opportunities for this.

United Way works to turn our values into impact, and we know change doesn't happen alone. We're fortunate to have partners working towards improving the community in which we live and work.

Congratulations again!

Heather Cole
Director of Advocacy and Public Innovation
United Way of Southwest Michigan
Heather.cole@uwsn.org
269-982-4063

269.982.1700

info@uwsn.org

www.uwsn.org

2015 Lakeview Avenue
Saint Joseph, MI 49085

From: [Julia Turnbull \(MEDC\)](#)
To: [Lisa Imus](#)
Cc: [Suzanne Schulz](#)
Subject: Lawton - RRC TA Funding Decision (Approved!)
Date: Tuesday, November 30, 2021 4:42:52 PM
Attachments: [image001.png](#)
[RRC TA Form 2 - Lawton Master Plan and Zoning Update.pdf](#)

Hi Lisa –

I am pleased to inform you that the Village of Lawton’s request for \$30,000 in RRC TA Match Funding to support the Master Plan and Zoning update, has been approved by the team! Please see the completed RRC TA Match Request Form (Form 2) which includes details on the decision, including proposed payment milestones and amounts (this is the same as we discussed previously).

The next step is for the community to sign a formal grant agreement with MEDC.



I will be submitting the information into our internal system to get the process moving. Grant agreements can take upwards of one month to complete but we always aim for sooner when possible.

Thanks!

Julia Turnbull

RRC Planner, [Redevelopment Ready Communities](#)[®]
Community Development

Michigan Economic Development Corporation

300 N. Washington Square | Lansing, MI 48913

Mobile: 517.599.1752

turnbullj2@michigan.org

Want to receive direct newsletter updates from the MEDC’s Community Development Department? Sign up for the MEDC’s [Community Development Newsletter](#)!



Redevelopment Ready Communities (RRC) Technical Assistance (TA) Match Funding Formal Funding Request

Note: Go to File -> Save As to save the file prior to filling it out. This will ensure it saves correctly.

This is the second form to be completed by a community seeking RRC TA Match Funding. The information in this form will be used to by the RRC Team to make a final determination of funding for the requested project. Information from this form will be incorporated into the official grant agreement. For full details on the RRC TA Match Funding process, visit www.miplace.org/rrctamatch. **A full scope and budget must be submitted with this request.**

REQUEST INFORMATION (Completed by Community)

Project Title:

Project Summary:

A brief description of the project is fine. At a minimum, note major steps/components and which best practices are being met by this project.

Estimated month/year of completion:

Community Point of Contact (Name/Title):

Name & Title of Authorized Signer(s) (i.e. for grant agreements):

Does the community have an account in SIGMA?

Does the community have Electronic Fund Transfers (EFTs) set up in SIGMA?

Project Cost (Total):

Source of local government match:

Has the local match been confirmed?

Proposed Split (50/50, 75/25, etc. – include dollar amounts too):

Requested Payment Schedule/Milestones

The grant agreement will include at least two payments. Use this space to propose payment milestones if the community has particular ideas in mind. Milestones can expand beyond the specific project to include commitments to complete other RRC best practices. If left blank, the team will craft milestones which will be confirmed with the community prior to drafting the grant agreement.

Service Provider:

How did the community select this provider?

- Worked with RRC to identify a consultant
- Ongoing services contract
- Based on existing or past project relationship
- Through a local RFP process

Additional Information?

CONFIRMATION & ACCURACY OF INFORMATION (Completed by Community)

The community has informed the selected provider that this project will be partially funded with RRC TA Match Funding which will require regular updates to RRC and that the final product aligns with RRC Certified expectations.

The community has reviewed the expectations and responsibilities document from Form 1 (and found in the funding guide) and recommits that it is willing and capable to conduct the project within these parameters.

The community agrees that any cost overruns are the responsibility of the community.

The community understands that it will need to sign a formal grant agreement with MEDC (unless otherwise noted) which will include partial payments based on achieving established metrics.

The community understands a full scope and budget must be provided along with this request form.

The community agrees that the information contained within this request is true and accurate to the best of its knowledge and that, if funding is approved, it will follow all outlined responsibilities within its control to keep the project on time and on budget.

Community Representative Name/Title:

Date:

RRC TEAM DECISION (Completed by Planner)

APPROVED AS PROPOSED APPROVED WITH MODIFICATIONS NOT APPROVED

DATE OF DECISION:

FUNDING PATH:

TEAM PROPOSED PAYMENT SCHEDULE:

First Payment:

Second Payment:

Third Payment:

Additional payments or details? Include more here:

REQUESTED MODIFICATIONS OR TEAM COMMENTS:

Note to Planner: Ensure this completed request is uploaded to the appropriate Box folder.

Attached is the article that went out in the newsletter last week about the water and sewer increase. It is actually a longer version than what was published because this version was too large to fit in the allocated space. We will continue to educate residents on the increases in the January and February newsletters.

Lawton's water and sewer system is a multi-million-dollar investment that directly affects the health, safety, and overall quality of life in our community. It is the Village Council's responsibility to safeguard the water and sewer system for our customers now and into the future.

Over the past year, the Village has completed a water and sewer rate study. The purpose of the study was to determine what rates are necessary to support a budget that will provide adequate operation of our system now and in the future. The result of the analysis is that a rate increase for both water and sewer are necessary.

There are several reasons that impact why the Village must increase the water and sewer rates.

- Over the last two years, the water and sewer expenses have exceeded revenues by \$450,000. While expenses have increased, water rates have not been adjusted since 2012 and sewer rates have not been adjusted since 2019.
- While rigorous routine sampling shows our water meets all standards related to lead and copper, a new State of Michigan mandate (the Lead and Copper Rule), requires all water services be free of lead components. This unfunded mandate requires Lawton to eliminate all lead lines over the next 20 years. The current estimated cost to replace all of the water services with lead components is budgeted at over \$3.5 million over next 20 years.
- In addition to the Lead and Copper requirements, over the next ten years, another \$4.5 million dollars will need to be invested in our aging water and sewer infrastructure to maintain a safe and efficient operation of the system.
- Also contributing to the rate increase is a decrease in water sales. Over the last four years, the amount of water sold *decreased* by more than 30% (55 million gallons). The decrease comes from both a declined industrial and manufacturing use as well as customers switching to efficient appliances and implementing water saving practices.
- Many residents ask what other communities are charging for water and sewer compared to Lawton. It is important to understand that each community has a unique system to establish rates - including population; type of water/sewer treatment; short and long-term service needs; debt obligations and capital improvement responsibilities. The Village is committed to meeting the needs of our system, and our rates must support our budget to provide safe and reliable water and sewer services to our community.

At the December 14th Council meeting, the Village Council will be addressing the rate increase. The new rates will take effect with the March 2022 billing cycle. It is anticipated that the increase for both water and sewer combined will be approximately \$20.00 per month for the average residential customer. We understand that rate increases are difficult for everyone. Your January and February bills will reflect the current rate, as well as the future rate, in order to help you to budget accordingly. Please contact Village Hall 269.624.6407 with any questions.



PUBLIC NOTICE

2022 Village of Lawton Public Meetings

All public meetings are open to the public, either at Village Hall or via Zoom.

Details on where and how the meeting will be held will be included with each meeting’s agenda; available on our website: www.lawtonmi.gov and posted to the front window of Village Hall, prior to each meeting.

Meeting dates and times are subject to change.

Schedule may be adjusted in the future to address conflicts due to holidays or elections.

COUNCIL 7:00 PM (2 ND & 4 TH Tuesday)	DOWNTOWN DEVELOPMENT AUTHORITY 7:00 PM (3 RD Wednesday)
January 11 & 25	January 19
February 8 & 22	February 16
March 8 & 22	March 16
April 12 & 26	April 20
May 10 & 24	May 18
June 14 & 28	June 15
July 12 & 26	July 20
August 9 & 23	August 17
September 13 & 27	September 21
October 11 & 25	October 19
November 8 & 22	November 16
December 13 & 27	December 21

Planning Commission 7:00 PM 1 ST Tuesday
January 4
February 1
March 1
April 5
May 3
June 7
July 5
August 2
September 6
October 4
November 1
December 6

Zoning Board of Appeals
As Needed

Library Board Meetings
7:00 pm
Last Monday of each Month

Good Afternoon All,

Below are summaries and project updates for the various projects we are working on for the Village. If you have any questions, need revisions or additional information, please feel free to contact me.

Sewer / Water Rate Updates:

- The Village, Wightman, and Baker Tilly met again on 11/18/2021 and discussed water/sewer rates and the proposed CIP.
- Meeting with the Water and Sewer Committee took place on 11/23/2021 to introduce rate options. Discussion included the proposed projects and bonding vs. cash funding.
- Invoice – No invoice/billing for this work from Wightman.

Communitywide Capital Improvement Plan (CCIP):

- Status – Once we work thru the rate updates, I can finalize the CIP with updated timing. The Report is about 90% complete and will be finalized with the CIP including cost estimates and resources as appendices. I am working with our Transportation team to verify the road projects since there have been changes.
- Once CIP is finalized, our GIS team will finalize the GIS module which shows our proposed projects on an interactive map.
- Invoice – Invoice to be sent later this month.

GIS Services:

- GIS Zoning Map – The Zoning Map is live on the Village website and I already have used it multiple times. Very handy.
- GIS Water Map – The GIS water map is complete.
- These projects will be closed out.

Proposals:

- Cemetery – Proposal sent on 11/26/2021. The work will consist of engineering, surveying, and GIS services.
- Facility Analysis – Proposal sent on 9/21/2021.
- Sewer Extension to House on Morrill – Proposal Sent on 12/3/2021.

Upcoming projects:

- Potholing project for EGLE's DSMI Requirements. Currently in the CIP for 2022.
- Private side water services for the 2023 MDOT Project.

Thank you very much,

Paul Harvey PE

OFFICE 269.605.4103 MOBILE 269.760.5082
433 E RANSOM STREET, KALAMAZOO, MI 49007
GOWIGHTMAN.COM

PUBLIC SERVICES REPORT

November 2021

CEMETERY

1) We had 5 interments in the month of November

Hours for the month – 32 Overtime – 2

MOTORPOOL

1) General maintenance was performed on equipment

2) The International dump truck is back with the Wing plow installed

Hours for the Month – 42 Overtime – 0

BUILDINGS & GROUNDS

1) No activity other than general maintenance

2) met with Abonmarche to go through the building.

3) watertight roofing is doing an evaluation of our roof and fixing some leaks.

4) new heater is being installed in the DPW building.

Hours for the month – 20 Overtime – 0

CIVIC ACTIVITIES

1) we have been getting Christmas decorations organized and put up

Hours for the month - 9

PARKS

1) General maintenance and cleanup was performed.

Hours for the month – 33 Overtime – 14

STREETS & SIDEWALKS

1) we have been pluggin away at the leaves trying to get them done before bad weather

Hours for the month

Major Preservation – 0 Local Preservation – 0

Major winter Maint. – 2 Local winter Maint. – 0

Streets (not act 51) – 260 Sidewalks – 0

Vacation hours – 56 Sick time – 16

Respectfully Submitted,

Todd Hackenberg
Superintendent of Public Works

WATER/SEWER OPERATIONS REPORT

November 2021

- 1) 12,394,000 Gallons of water were pumped during the month compared to 9,394,000 in 2021.
- 2) The average daily usage was 413,133 gallons.
- 3) Routine sampling was done with all samples being non detect.

Total hours for the month	Water – 34	Overtime – 10
	Sewer – 169	Overtime – 14

Respectfully submitted,

Todd Hackenberg
Superintendent of Public Works

December 7, 2021

Village of Lawton WWTP

Operational report

Wastewater Treatment

- In November a total of 2.03 million gallons of treated wastewater was discharged into the tributary to the South Branch of the Paw Paw River. The daily effluent flows averaged 68,000 gallons per day, which is approximately 34% of the hydraulic capacity of the plant.

Regulatory Matters

- The Discharge Monitoring Report for November has been electronically submitted to the MDEQ.

Land Application Program

10,000 gallons of activated sludge was pumped over to the sludge storage tank.

LAWTON POLICE DEPARTMENT – COUNCIL REPORT

NOVEMBER 2021

Calls for Service/Complaints-----91

Ordinance complaints-----3

 Blight **(0)** Zoning **(0)** Misc. **(3)**

Traffic stops-----14

 Citations issued **(10)** Verbal warnings **(11)**

Arrests-----5

Accidents-----2

Parking citations-----0

HOURS WORKED: Scheduled (Full-time) 788

 Scheduled (Part-time) 0

 Overtime hours 23

 Vacation hours 48

 Sick leave hours 24

COMMUNITY POLICING:

Officers made **(59)** field contacts and **(37)** business contacts.

Officers assisted with escorting the Lawton football team to and from the village as they traveled to their semi-final and then state championship games.

NOTABLE INCIDENTS:

S. Main and 72nd Ave. - Officer Weekly stopped a vehicle after observing a traffic violation. After contacting the driver, Officer Weekly conducted an investigation into drunk driving. The driver was subsequently arrested and charged with OUID.

Follow up – After the search warrant was executed last month, a fingerprint lifted at the original crime scene came back from the MSP Lab in Grand Rapids and matched the previously identified suspect. The suspect was contacted and a confession was obtained. Some of the stolen property was also recovered.

Officer Gibbs investigated the larceny of a lawnmower. The juvenile suspect's mother contacted the police. Officer Gibbs was able to recover the lawnmower before the owner had reported it stolen. The juvenile was charged with stealing the property.

ADDITIONAL:

For the month of November, Lawton officers spend many hours of directed traffic patrol, specifically targeting speed violations. The number of hours spent in the following locations is as follows:

6.83 hours – Main St.

11.33 hours – All other areas within the Village

Total hours – 18.16

Respectfully, Chief Mack