

VILLAGE *of* LAWTON
VILLAGE COUNCIL MEETING
125 S. MAIN STREET, LAWTON, MI 49065
TUESDAY, DECEMBER 13, 2022 – 7:00 P.M.

please silence cell phones

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSENT AGENDA**
 - A. Approval of the December 13, 2022 Council Agenda
 - B. Approval of the November 8, 2022 Council Meeting Minutes
 - C. Approval of November 2022 Disbursements in the amount of \$190,754.14
- V. COMMUNICATIONS / CORRESPONDENCE / PRESENTATIONS**
- VI. CITIZENS' COMMENTS – (Please keep comments to 3 minutes)**
- VII. PUBLIC HEARINGS / APPOINTMENTS / PROCLAMATIONS**
 - A. Public Hearing to hear comment on the SPARK Grant Application to replace Kid's Dream Playground and add an ice-skating rink at Chancy Lewis Park.
 - 1. Project Summary by Staff
 - 2. President Opens Public Hearing for Public Comment
 - 3. Public Comment
 - 4. President Closes Public Hearing for Public Comment
- VIII. OLD BUSINESS**

IX. NEW BUSINESS

- A. Resolution 24-22:** A Resolution to authorize submission of a Grant Application to the Michigan Spark Grant Program.....Staff Recommends Approval
- B. Resolution 25-22:** A Resolution to authorize signatories for the Michigan Enhancement Grant and Related Activities.....Staff Recommends Approval
- C. Resolution 26-22:** A Resolution to authorize budget amendments to the Fiscal Year 2022 / 2023 Village of Lawton General Appropriations ActStaff Recommends Approval

X. BOARD, COMMITTEE, AND STAFF REPORTS

- A.** Village Manager – Lisa Imus
- B.** Village Clerk – Brittany Rathbun
- C.** Department of Public Works – Todd Hackenberg
- D.** Police Department – Jeff Mack
- E.** Planning Commission – Judy Peterson
- F.** Downtown Development Authority – Gail Dudek
- G.** Lawton Fire Board – Eric Dudek
- H.** Lawton Library Board – Brittany Rathbun

XI. COUNCIL COMMENTS

XII. ADJOURNMENT - NEXT REGULAR MEETING DATE – *January 10, 2022*

The Village of Lawton follows the Americans w/ Disabilities Act of 1990. Individuals with disabilities planning to attend this meeting and require accommodations, or those who have questions regarding the accessibility of this meeting or the facilities, are requested to contact the Village Clerk, at (269) 624-6407 or brathbun@lawtonmi.org to allow the Village to make reasonable accommodations. If you have questions or comments, and you are unable to make the meeting, forward to the Village Manager at imusl@lawtonmi.org.



Village of Lawton
VILLAGE COUNCIL
REGULAR MEETING
125 S. MAIN, LAWTON MI 49065 269.624.6407
Tuesday, November 22, 2022
MINUTES

- I. **Call to Order:** President Appleby called the November 22, 2022, meeting of the Lawton Village Council to order at 7:00 p.m.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. **Roll Call:** *Present:* Appleby, E. Dudek, Smith, G. Dudek, Tanis, Turner, Peterson *Absent:* None *Others Present:* Village Manager Imus, Clerk Rathbun, Chief Mack, and four guests.
- IV. **Oath of Office:** Clerk Rathbun provided oaths of office to Trustees E. Dudek, Ren Turner, Ryan Tanis, with new terms ending November 2026, and President Appleby with new term ending in November 2024.
- V. **Election of President Pro-tem:** Peterson, seconded by Turner moved to elect E. Dudek as the Village of Lawton's President Pro-Tem. No other nominations present. Roll Call Vote Taken. All in favor, none opposed. Motion carried to elect E. Dudek to the position of President Pro-Tem.
- VI. **Call to Order of the Lawton Zoning Board of Appeals**
 - A. President Appleby called the Lawton Zoning Board of Appeals Meeting to order at 7:05PM.
 - B. Paul and Brittany Rathbun, residents of 725 Delaware Ct, from whom a request extension is being requested for temporary access structures to a period not to exceed 24 months were present. Mr. Rathbun presented the request for extension due to trying to find the correct placement for a permanent shed down the road.
 - C. Turner, seconded by Smith moved to grant an extension for a temporary shed for the Rathbun property next to their home at 725 Delaware Ct, not to exceed 24 months. Roll Call vote taken. All in favor, none opposed extension granted.
 - D. President Appleby moved to adjourn the ZBA Meeting at 7:14PM.
- VII. **Public Hearings/Appointments/Proclamations:** None.
- VIII. **Citizen's Comments:**
 - A. Beth from Zoning Solutions came in to let the Village know they are getting ready to hire a new blight officer and secretary. She wanted to provide updates on the business, as well as the properties in the process of getting warnings and citations together since they are beyond their deadlines. Next steps beyond this would include taking the property owners to court, municipal cleanup, or in a worst-case scenario condemnation. The council presented questions and discussion ensued. The council asked for status

updates on particular properties. She requested authorization to utilize their attorney, Catherine Coffman and her deputy associates on an as needed basis. Council agreed.

- IX. Consent Agenda:** Peterson, seconded by Smith moved to approve the Consent Agenda, with correction to Agenda item 4. Section A. in order to reflect E. Dudek’s new term will end November 2026, not November 2022. Corrections to the November 8, 2022 minutes to include item 4. Section B. in order to add that the motion was carried, grammatical corrections to item 7, section C, and corrections to section 9 in order to reflect that the meeting was adjourned at 8:15pm, and the next regular council meeting was to take place November 22, 2022 at 7:00pm. Voice Vote Taken. All in favor, none opposed, motion carried.
- X. Old Business:** None.
- XI. New Business:**
- A.** E. Dudek moved, and Tanis seconded resolution 22-22, in order to approve a Library Fund Budget Amendment in the total amount of \$15,400. Roll Call Vote Taken. All in favor, none opposed, motion carried.
 - B.** Turner moved and Smith seconded Resolution 23-22, in order to authorize the execution of the Collective Bargaining Agreement with the International Union of Operating Engineers, Local 324. Roll Call vote taken. All in favor, none opposed. Motion carried.
 - C.** E. Dudek moved Turner, and seconded to approve an invoice from Michigan AgriBusiness Solutions to include a fuel surcharge of \$3,063.60, bringing the grand total to \$15,383.60. Roll call vote taken. All in favor, none opposed. Motion carried.
- XII. Board, Committee, and Staff Reports:**
- A.** Imus presented a fundraiser idea for the next council meeting for recovery and recycling program, as well as to let the Council know that MML is providing a virtual training for newly elected officials. Imus also advised the council that she is authorizing Wightman to help the village with the SPARK grant in the amount of \$3,375.00 to help us with a good grant application for the park and ice-skating rink renovations in time for the application deadline. Imus reported on updates with potential water and sewer hookups for Honee Bear Canning with the water and sewer expansion grant received. Imus stated that Wightman will have more pricing updates next week.
- XIII. Council Comments:** President Appleby provided an update on a recent Police Committee Meeting. He stated that the Committee came back to the conclusion that the village is best served with its own police department. The committee plans to meet and come up with future plans and options.
- XIV. Adjournment** Turner motioned, and E. Dudek seconded to adjourn at 8:38 pm.

Respectfully Submitted by,

Brittany Rathbun
Village Clerk

12/05/2022 CHECK REGISTER FOR VILLAGE OF LAWTON
 CHECK DATE FROM 11/01/2022 - 11/30/2022

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount
11/14/2022	GEN	5960	AP 030	ADAMS HARDWARE	CONSOLIDATED BILL	472.35
11/14/2022	GEN	5961	AP MISC	ALEESHA ELLIOT	PARK DEPOSIT REFUND	50.00
11/14/2022	GEN	5962	AP MISC	ANDY ISBELL	SWR PIPE CLEAN OUT	300.00
11/14/2022	GEN	5963	AP 893	BEN W. JOHNSON	OCTOBER 2022 CLEANING X4	380.00
11/14/2022	GEN	5964	AP 056	BLOOMINGDALE COMMUNICATIONS	TELEPHONE FOR ACCT NO 0032515-9	344.91
11/14/2022	GEN	5965	AP 800	COMCAST	INTERNET - 200 JAMES ACCT #8529 11 332 0	0.00 V
11/14/2022	GEN	5966	AP 026	CONSUMERS ENERGY	HEAT FOR ADDRESS 125 MAIN ST ACCT NO 100	418.73
11/14/2022	GEN	5967	AP MISC	DIXON ENGINEERING, INC	500,000 GALLON SPHEROID #22 - RETURN MAI	6,545.00
11/14/2022	GEN	5968	AP 1004	FERGUSON WATERWORKS #3386	MATERIALS	1,198.24
11/14/2022	GEN	5969	AP 695	FIRST ADVANTAGE OCC HEALTH SVCS	CLINIC COLLECTION -STERMER, JAMES	267.76
11/14/2022	GEN	5970	AP 088	FISHER AUTO PARTS	FILTERS	400.11
11/14/2022	GEN	5971	AP 027	FRONTIER	TELEPHONE AND INTERNET FOR DPW AND WWTP	656.97
11/14/2022	GEN	5972	AP UBREFUND	Hammond, Deborah	UB refund for account: 04-396	50.00
11/14/2022	GEN	5973	AP 017	INDIANA MICHIGAN POWER CO.	ELECTRIC - STREET LIGHTING	15,128.87
11/14/2022	GEN	5974	AP 017	VOID		0.00 V
11/14/2022	GEN	5975	AP 865	KALAMAZOO AREA TRANSPORTATION SERV	KATS MEMBERSHIP DUES	60.00
11/14/2022	GEN	5976	AP MISC	KRISTIN O'LEARY	PARK RENTAL REFUND	50.00
11/14/2022	GEN	5977	AP 107	LAWSON OIL COMPANY	PDF	2,716.09
11/14/2022	GEN	5978	AP 263	MICHIGAN MUNICIPAL LEAGUE	CDL CONSORTIUM DRIVERS FEE - MEMBER X6	480.00
11/14/2022	GEN	5979	AP MISC	MICHIGAN MUNICIPAL TREASURERS ASSOC	MEMBERSHIP THROUGH DEC 31 2023	99.00
11/14/2022	GEN	5980	AP 551	OFFICE DEPOT	BUSINESS CARDS	36.45
11/14/2022	GEN	5981	AP 172	PEERLESS MIDWEST, INC.	WELL #9 REPAIRS AND CLEANING	33,333.00
11/14/2022	GEN	5982	AP 009	REPUBLIC SERVICES OF	WASTE REMOVAL	349.81
11/14/2022	GEN	5983	AP 794	ROBS TIRE AND AUTO, LLC	TIRES, MOUNT AND BALANCE	1,112.92
11/14/2022	GEN	5984	AP MISC	SHORELINE POWER SERVICES	LAWTON WATER OBSTRUCTION LIGHT	1,450.00
11/14/2022	GEN	5985	AP MISC	STATE OF MICHIGAN	WATER DUES	1,521.96
11/14/2022	GEN	5986	AP MISC	SUMMIT COMPANIES	ANNUAL EXTINGUISHER INSPECTION AND MAINT	419.25
11/14/2022	GEN	5987	AP 1036	THE STANDARD	LIFE INSURANCE ACCT NO 00 168051 0001	959.96
11/14/2022	GEN	5988	AP 1074	TRACE ANALYTICAL LABORATORIES, INC	PFAS - EGLE LIST WITH FIELD BLANKS	2,041.00
11/14/2022	GEN	5989	AP MISC	TRUCK & TRAILER SPECIALTIES, INC	FRAM RAIL REPLACEMENT ON DUMP TRUCK	11,891.00
11/14/2022	GEN	5990	AP 178	USA BLUE BOOK	HYPERSHOCK BLACK FRAME, EAR PLUGS	182.72
11/14/2022	GEN	5991	AP 493	VAN BUREN COUNTY	MUNICIPALITY AT-LARGE DRAINAGE PROJECT S	130.38
11/14/2022	GEN	5992	AP 685	VERIZON WIRELESS	MOBILE PHONE TABLETS	322.62
11/14/2022	GEN	5993	AP 083	VILLAGE OF PAW PAW	WATER LAB ANALYSIS	270.00
11/14/2022	GEN	5994	AP 255	WAGONER'S	WWTP CONSOLIDATED	46.41
11/14/2022	GEN	5995	AP UBREFUND	Wokeck, Anne	UB refund for account: 03-302	80.00
11/14/2022	GEN	5996	AP 921	WYOMING ASPHALT PAVING CO, INC	COMMERCIAL TOP	229.32
11/17/2022	GEN	5997	AP 800	COMCAST	INTERNET - 200 JAMES ACCT #8529 11 332 0	389.80
11/17/2022	GEN	5998	AP 155	APPLIED IMAGING	LIBRARY COPIER CONTRACT NO CN3599-01 - A	178.13

11/17/2022	GEN	5999	AP 104	BAKER & TAYLOR, INC.	BOOKS	2,043.31
11/17/2022	GEN	6000	AP 056	BLOOMINGDALE COMMUNICATIONS	PHONE LIBRARY	162.70
11/17/2022	GEN	6001	AP 101	CENGAGE LEARNING.	OCTOBER THORNDIKE EDITORS CHOICE 2 PLAN	224.42
11/17/2022	GEN	6002	AP 964	CLARK TECHNICAL SERVICES	LPL 2022 SUPPORT	570.00
11/17/2022	GEN	6003	AP 153	DEMCO, INC.	LABEL PROTECTOR, HEADBANDS, TATTOOS, BOO	201.98
11/17/2022	GEN	6004	AP 153	DEMCO, INC.	BOOK BAGS	258.90
11/17/2022	GEN	6005	AP MISC	FOSTER SWIFT COLLINS & SMITH P.C.	ATTORNEY FEES	720.00
11/17/2022	GEN	6006	AP MISC	GALE	GOING ROGUE - BOOK	33.14
11/17/2022	GEN	6007	AP MISC	LIBRARY IDEAS, LLC	BOOKS	124.45
11/17/2022	GEN	6008	AP MISC	OTC BRANDS, INC	BACKDROP, BANNER,	106.99
11/17/2022	GEN	6009	AP 264	PETTY CASH LAWTON PUBLIC LIBRARY	DOLLAR GENERAL, DOLLAR TREE, PAW PAW BRE	202.72
11/17/2022	GEN	6010	AP 079	QUILL CORPORATION	MARKERS, GARBAGE BAGS, PURELL	240.97
11/17/2022	GEN	6011	AP 320	SYNCB/AMAZON	CRAFT STICKS, BOOKS	194.11
11/17/2022	GEN	6012	AP MISC	UNIQUE	10-10 AND 10-31 PLACEMENTS	19.90
11/21/2022	GEN	6013	AP 1031	VOID		0.00 V
11/21/2022	GEN	6014	AP 1031	VOID		0.00 V
11/21/2022	GEN	6015	AP 1031	MICHAEL GOOD	**INCLUDED IN PAYROLL TOTAL	
11/25/2022	GEN	6016	PR TEAMSTERS	TEAMSTERS LOCAL #214	**INCLUDED IN PAYROLL TOTAL	
11/30/2022	GEN	6017	AP MISC	NEW COMMUNITY CHURCH	DOWNTOWN FACADE IMPROVEMENT PROGRAM - NE	1,000.00
11/30/2022	GEN	6018	AP 893	BEN W. JOHNSON	NOVEMBER 2022 CLEANING X4	380.00
11/30/2022	GEN	6019	AP 964	CLARK TECHNICAL SERVICES	VOL 2022 SUPPORT	472.50
11/30/2022	GEN	6020	AP 800	COMCAST	INTERNET - 200 JAMES ACCT #8529 11 332 0	269.85
11/30/2022	GEN	6021	AP MISC	ENVIROLOGIC	CONSULTING SERVICES FOR 119 MAIN ST	800.00
11/30/2022	GEN	6022	AP 017	INDIANA MICHIGAN POWER CO.	ELECTRIC - WATER TOWER 513 N MAIN 045 61	203.43
11/30/2022	GEN	6023	AP 1095	KSS ENTERPRISES	PAPER TOWEL ROLLS	147.52
11/30/2022	GEN	6024	AP 107	LAWSON OIL COMPANY	PDF	4,406.92
11/30/2022	GEN	6025	AP 263	MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP RENEWAL	1,662.00
11/30/2022	GEN	6026	AP 145	MICHIGAN RURAL WATER ASSOC.	TIM BROOKS - 8/16 CHAINSAW AND TREE FELL	205.00
11/30/2022	GEN	6027	AP 1037	PRECISION PRINTER SERVICES INC	TONER FOR CLERK'S OFFICE PRINTER	304.90
11/30/2022	GEN	6028	AP 1034	PRIORITY HEALTH	INSURANCE GROUP ID 794824	8,304.46
11/30/2022	GEN	6029	AP MISC	RED BRICK HALL	DOWNTOWN FACADE IMPROVEMENT PROGRAM - RE	1,000.00
11/30/2022	GEN	6030	AP 1068	SAFEBUILT	PERMITS FOR 403 E 15T, 1101 72ND, 137 S	622.25
11/30/2022	GEN	6031	AP 1096	SHARE CORPORATION	GOOD GRAPE SOLVENT DEGREASER	1,282.09
11/30/2022	GEN	6032	AP 892	SLC METER, LLC	METERS	2,126.03
11/30/2022	GEN	6033	AP 1094	TERMINAL SUPPLY CO	LED MINIBAR REFLEX; MULTI-FUNCTION JUMP	547.02
11/30/2022	GEN	6034	AP 685	VERIZON WIRELESS	MOBILE PHONE TABLETS	321.43
11/30/2022	GEN	6035	AP 047	WIGHTMAN	PROJECT - 224269 - CHANCEY LEWIS PARK RE	6,677.50
11/11/2022	PR			Payroll Total		32,631.89
11/25/2022	PR			Payroll Total		37,723.00
Total of 72 Checks:						190,754.14
(4 Checks Voided)						0.00
Total of 122 Disbursements:						190,754.14

**VILLAGE OF LAWTON
COUNTY OF VAN BUREN
STATE OF MICHIGAN**

RESOLUTION NO. 24-22

**A RESOLUTION TO AUTHORIZE THE VILLAGE OF LAWTON SUBMISSION
OF A GRANT APPLICATION TO THE MICHIGAN SPARK GRANT PROGRAM**

At a regular meeting of the Village Council for the Village of Lawton, Michigan, held at the Village Hall in Lawton, Michigan, on the 13th day of December 2022, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the Village of Lawton, based on the Lawton Parks and Recreation Five Year Master Plan and community input through a public hearing process on December 13, 2022, desires to replace the “Kid’s Dream” Playground and add a winter ice skating rink at Chancy Lewis Park, and

WHEREAS, the proposed recreation amenities to Chancy Lewis Park would include the removal the existing playground and installation of a new playground including outdoor exercise equipment to provide multi-generational fitness facilities in the park, a Synthetic Seasonal Ice Rink, a fire pit, a kitchenette and storage addition to the pavilion, and new benches, lighting and access walks, and

WHEREAS, these improvements to Chancy Lewis Park were identified in the 2021 Village of Lawton 5-year Parks and Recreation Master Plan as a priority, and are eligible for funding through the Michigan SPARK Grant Program; and

WHEREAS, the Village of Lawton has prepared a grant request in the amount of \$1,000,000 from the SPARK Grant Program to assist in funding the \$1,488,934 improvements; and,

WHEREAS, the SPARK Grant Program Application requires no local match for the grant application, however in order to maximize available funding, the Village will match up to \$488,934; of the project,

NOW, THEREFORE, BE IT RESOLVED, that the Lawton Village Council hereby expresses its support for and authorizes submission of a SPARK GRANT in the amount of \$1,488,934 and further resolves to make available a local match through the financial commitment of the Village of \$488,934, or up to 33% of the total project cost.

FURTHER, the Council authorizes Village Manager Lisa Imus to sign the application and act as the Village’s authorized representative on all documentation.

The above resolution was offered by _____ and supported by _____.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this _____ day of _____ 2022.

VILLAGE OF THE VILLAGE OF LAWTON

BY: _____
Josh Appleby, President

BY: _____
Brittany Rathbun, Village Clerk

CERTIFICATION

I, Brittany Rathbun, duly appointed Clerk of the Village of Lawton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Lawton Village Council at a regular meeting held on December 13th, 2022 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

VILLAGE OF LAWTON

BY: _____
Brittany Rathbun, Village Clerk

4a. Provide your targeted dates for the following project milestones.* (Maximum of 10 Points)

	Target Completion Date	Description of Timeline
Public Input	March 2022	Advertise public input meeting and public meeting each for 2 weeks, hold meetings, summarize findings and report back to stakeholders.
Planning and Design	September 2023	Conceptual, preliminary and final design construction documents including specifications and construction cost estimate.
Bidding <i>(must be complete by 12/31/2024)</i>	December 2024	Advertise project for bidders, respond to bid questions, and prepare addenda.
Construction <i>(must be complete by 10/31/2026)</i>	October 2025	Preconstruction meeting, construction staking, construction, punch lists, record drawings, and miscellaneous questions.
Programming and activation	February 2026	Winter grand opening tied to various winter events.

6a1. Is new construction part of your project? Yes No
if yes, please identify the major components of your construction project.

Scope List	Brief Description
Synthetic Seasonal Ice Rink	A synthetic Seasonal Ice Rink approximately 60' x 40' in size located on top of the existing basketball court. The rink will be installed during the winter season and removed in the spring.
Signage	Signage to allow users to know when and how to use the features in the park. The sign will be created to assist all user groups by incorporating things such as braille and sign language panels.
Benches at Playground	Fixed benches on an accessible route around the playground that include a clear space for companion seating.
Benches at Synthetic Seasonal Ice Rink	Fixed benches on an accessible route around the synthetic ice rink that include a clear space for companion seating.
Fire Pit	Fixed fire pit on an accessible route that includes clear space all around so that all can easily approach the fire pit. The Fire pit will be used during the winter months as a space to gather and warm up.
Festoon Lighting at Synthetic Seasonal Ice Rink	Lighting around the perimeter of the basketball court to be used in the winter when the ice skating rink is open. The festoon lighting includes poles with caps, lights and electrical work as well.
Kitchenette and Storage Addition to Pavilion	An addition to the south end of the existing pavilion for a kitchenette and storage. The space will allow for the pavilion to be used for a wider range of events and the storage will hold the ice skating rink and equipment during the off season as well as be used as a mechanical room. The scope item includes electrical work and water extension for the addition as well.

6a2. Is this renovation (replace with the same scope item) or redevelopment (change of use with similar footprint) part of your project? Yes No
if yes, please identify the major components of your construction project.

Scope List	Brief Description	Age of existing item in years
Renovation of Playground	Removal of existing playground and installation of new playground equipment, playground surfacing and concrete curb. There will also be outdoor exercise equipment to provide multi-generational fitness facilities in the park.	
ADA Parking Space Striping and Symbols	Restriping parking spaces in front of basketball court / ice rink for van accessible ADA parking spaces with signs and symbols	

PRELIMINARY ESTIMATE

PROJECT: **Chancy Lewis Park SPARK Grant**

CLIENT: **City of Lawton**

DATE:

1	LS	Mobilization, \$100,000 max	@	\$	100,000.00	\$	100,000.00
1	LS	Demolition (Playground)	@	\$	5,000.00	\$	5,000.00
1	LS	Synthetic Seasonal Ice Rink, 60' x 40'	@	\$	39,820.00	\$	39,820.00
	EA	Ice Sled	@	\$	750.00	\$	-
	EA	Ice Balance Aid	@	\$	100.00	\$	-
200	SFT	ADA Parking Space Striping and Symbols	@	\$	1.25	\$	250.00
2	EA	Signage (ADA?)	@	\$	120.00	\$	240.00
1	LS	ADA Gate	@	\$	500.00	\$	500.00
10	EA	Benches	@	\$	1,000.00	\$	10,000.00
1	EA	Fire Pit	@	\$	3,000.00	\$	3,000.00
18	EA	Festoon Lighting, 48' Section	@	\$	2,300.00	\$	41,400.00
12	EA	Festoon Lighting Poles with Caps	@	\$	1,300.00	\$	15,600.00
1	LS	Kitchenette and Storage Addition to Pavilion	@	\$	150,000.00	\$	150,000.00
1	LS	Electrical for Festoon Lighting & Kitchenette	@	\$	45,650.00	\$	45,650.00
150	LFT	Water extension for Kitchenette	@	\$	39.00	\$	5,850.00
1	LS	Playground Equipt., Surfacing & Conc. Curb	@	\$	500,000.00	\$	500,000.00
1	LS	Exercise Equipment, 5 pieces, Surfacing & Curb	@	\$	35,000.00	\$	35,000.00
1	LS	Signage	@	\$	1,000.00	\$	1,000.00
2,000	SFT	Access Pathway, 5'-6' wide	@	\$	6.00	\$	12,000.00

SUBTOTAL ESTIMATED CONSTRUCTION COST		\$	965,310.00
Construction Contingency	10%	\$	96,531.00
TOTAL ESTIMATED CONSTRUCTION COST		\$	1,061,841.00

Pre-Planning <i>(Only includes conceptual designs, public input, public surveys and other meetings)</i>	% of Const. Cost	5%	\$	53,093.00
Administration <i>(Internal activities necessary to support the oversight and implementation of the project. This category is capped at 5% of the Project Subtotal.)</i>	% of Subtotal	5%	\$	74,000.00
Project Permitting, Plan Designs & Oversight <i>(This category is capped at 25% of the Project Subtotal)</i>	% of Subtotal	20%	\$	300,000.00
Construction			\$	1,061,841.00
Programming		0%	\$	-
Equipment <i>(directly related to activities supporting the construction improvements of the project; maintenance equipment is not eligible)</i>		0%	\$	-
SUBTOTAL			\$	1,488,934.00
GRANT AMOUNT REQUESTED			\$	1,000,000.00
PROJECT MATCH			\$	488,934.00
TOTAL PROJECT COST			\$	1,488,934.00

**VILLAGE OF LAWTON
COUNTY OF VAN BUREN
STATE OF MICHIGAN**

RESOLUTION NO. 25-2022

**A RESOLUTION TO AUTHORIZE SIGNATORIES FOR THE
MICHIGAN ENHANCEMENT GRANT AND RELATED ACTIVITIES**

At a regular meeting of the Lawton Village Council, held at Lawton Village Hall – 125 S Main Street in Lawton, Michigan, on this 13th day of December 2022 at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, the Village of Lawton Council Members are organized and existing under the laws of the State of Michigan; and

WHEREAS, the Village Manager serves as the chief administrative and financial officer of the Village of Lawton and is the official signatory on all accounts and transactions; and

WHEREAS, the Village of Lawton Council Members and Village Clerk certify that this resolution is duly adopted at a public meeting on December 13, 2022 at which a quorum of the public body was present; and

WHEREAS, this resolution shall remain in full effect until revoked by the public body.

NOW THEREFORE, BE IT RESOLVED, that the Village of Lawton Council hereby authorize Lisa Imus, Village Manager and Brittany Rathbun, Village Clerk and to be the authorized signers and perform any and all authorizations and responsibilities in relation to the Michigan Enhancement Grant Agreement as coordinated by Michigan Economic Development Corporation (MEDC) or the Department of Labor and Economic Opportunity (LEO),

BE IT FURTHER RESOLVED, that this resolution supersedes and revokes all previously adopted resolutions on this subject matter and this resolution is not intended to circumvent statutory authority of elected officials.

THIS RESOLUTION is hereby approved by roll call vote:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

BY: _____
Joshua Appleby, Village President

BY: _____
Brittany Rathbun, Village Clerk

CERTIFICATION

I, Brittany Rathbun, the duly appointed Clerk of the Village of Lawton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Lawton Village Council at a regular meeting held on Tuesday, December 13th, 2022 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

THE VILLAGE OF LAWTON

BY: _____
Brittany Rathbun, Village Clerk

Michigan Enhancement Grant Application Form

Official Grantee:

Grantee Full Address:

Grantee Primary Contact:

Phone:

Email:

Legislative Sponsor:

Appropriated Amount:

Questions for Legislative Sponsor

1. Is the legislative sponsor and/or any family members of the legislative sponsor associated with this organization? (Ex: board member, employee, financial donor, etc.)

If so, please explain:

2. Does this grant comply with the provisions of Article IV, §10 of the Michigan Constitution and PA 318 of 1968, MCL 15.301 to 15.310?

Questions for Official Grantee

1. Please describe the public purpose of the project, demonstrating it is consistent with PA 166 of 2022, Section 1094k, 1094l, or 1094m.

2. Fill out the anticipated dollar amount for each respective category of the budget, using **the excel budget form provided**. Please note the general administrative expense cannot exceed 10% of the grant amount.

Michigan Enhancement Grant Project Budget

Please enter the major cost elements of the project, selecting from the drop down list options. If you select an activity with a "-" please add a few additional words of description in the "Other/Additional Notes" column. You will be asked to report based on these budget categories. It is recommended that the budget have between 2-5 line items. Keeping the budget at a fairly high-level minimizes the need to amend the budget if the project costs deviate slightly from the plan. The "Local" and "Other" columns are optional. **Six line items is the maximum allowed.**

1. Grantee: Village of Lawton		2. Project Title: Water and Wastewater System Extensions			
3. Project Cost Elements		4. Funding Sources			
Activities	Other/Additional Notes	Michigan Enhancement Grant	Local Funding	Other Funding	Total
Construction		\$ 650,000.00			\$ 650,000.00
Engineering, Administration, Legal & Contingency		\$ 350,000.00			\$ 350,000.00
Total		\$ 1,000,000.00	\$ -	\$ -	\$ 1,000,000.00

**VILLAGE OF LAWTON
COUNTY OF VAN BUREN
STATE OF MICHIGAN**

RESOLUTION NO. 26-2022

**AUTHORIZATION OF AMENDMENTS TO THE GENERAL
APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING MARCH 1, 2022
AND ENDING FEBRUARY 28, 2023**

At a regular meeting of the Village Council for the Village of Lawton, Michigan, held virtually from the Lawton Village Hall in Lawton, Michigan, on the 23rd of February 2021, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson Peterson and supported by Councilperson G. Dudek.

RESOLUTION

WHEREAS, Act 621 of Public Acts of 1978, as amended, known as the Uniform Budgeting and Accounting Act, requires that budget amendments be passed by the Village Council to correct deficits in budgetary cost centers and ensure that a balanced budget be maintained; and

WHEREAS, pursuant to Section 17 of said Act, the Village Manager, as Chief Administrative Officer, has prepared and presented the Village Council with budget amendments to correct deficits in budgetary cost centers; and

NOW THEREFORE BE IT RESOLVED, that the budget as adopted in General Appropriations Act for fiscal year March 1, 2022 to February 28, 2023 is hereby amended as the official budget and appropriates funds to the department level budget as set forth below:

	ADOPTED BUDGET	PROPOSED AMENDMENTS	AMENDED BUDGET TOTALS
Fund 101 - GENERAL FUND REVENUES			
TOTALS FOR DEPT 000-GENERAL	863,750.00	114,161.00	977,911.00
TOTALS FOR DEPT 276-CEMETERY	12,500.00	5,250.00	17,750.00
TOTALS FOR DEPT 691-PARKS	1,500.00	780.00	2,280.00
TOTALS FOR DEPT 805-PLANNING	14,000.00	2,265.00	16,265.00
TOTAL Revenues	1,013,325.00	122,456.00	1,135,781.00
Fund 101 - GENERAL FUND EXPENSES			
TOTALS FOR DEPT 000-GENERAL	39,000.00	6,134.00	45,134.00
TOTALS FOR DEPT 215-CLERK	177,170.00	6,850.00	184,020.00
TOTALS FOR DEPT 265-BUILDINGS AND GROUNDS	61,225.00	8,400.00	69,625.00
TOTALS FOR DEPT 276-CEMETERY	54,200.00	9,250.00	63,450.00
TOTALS FOR DEPT 691-PARKS	151,145.00	6,250.00	157,395.00
TOTALS FOR DEPT 728-ECONOMIC DEVELOPMENT	2,000.00	21,814.00	23,814.00
TOTALS FOR DEPT 805-PLANNING	45,100.00	4,050.00	49,150.00
TOTALS FOR DEPT 880-CIVIC ACTIVITIES	10,365.00	12,255.00	22,620.00
TOTAL Expenditures	999,795.00	75,003.00	1,074,798.00
TOTAL GENERAL FUND REVENUES:	1,013,325.00	122,456.00	1,135,781.00
TOTAL GENERAL FUND EXPENDITURES	999,795.00	75,003.00	1,074,798.00
NET OF REVENUES vs. EXPENDITURES	13,530.00	47,453.00	60,983.00
Fund 204 - MUNICIPAL STREET FUND			
TOTAL Revenues	261,000.00	42,700.00	303,700.00
TOTAL Expenditures	256,775.00	0.00	256,775.00
NET OF REVENUES vs. EXPENDITURES	4,225.00	42,700.00	46,925.00
Fund 661 - MOTOR POOL FUND			
TOTAL Revenues	173,000.00	10,162.00	183,162.00
TOTAL Expenditures	146,713.00	(1,305.00)	145,408.00
NET OF REVENUES vs. EXPENDITURES	26,287.00	11,467.00	37,754.00

THIS RESOLUTION, is hereby approved by roll call vote:

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 13th day of December 2022.

VILLAGE OF LAWTON

BY: _____
Josh Appleby, Village President

BY: _____
Brittany Rathbun, Village Clerk

CERTIFICATION

I, Brittany Rathbun, the duly appointed Clerk of the Village of Lawton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Lawton Village Council at a regular meeting held December 13, 2022, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

VILLAGE OF LAWTON

BY: _____
Brittany Rathbun, Village Clerk

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE 12/31/2022	AVAILABLE BALANCE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL FUND						
000 - GENERAL		863,750.00	977,911.00	767,352.42	210,558.58	78.47
215 - CLERK		115,000.00	115,000.00	43,926.70	71,073.30	38.20
265 - BUILDINGS AND GROUNDS		0.00	0.00	14,000.00	(14,000.00)	100.00
276 - CEMETERY		12,500.00	17,750.00	17,643.40	106.60	99.40
301 - POLICE		2,075.00	2,075.00	2,148.35	(73.35)	103.53
691 - PARKS		1,500.00	2,280.00	2,279.58	0.42	99.98
805 - PLANNING		14,000.00	16,265.00	13,416.48	2,848.52	82.49
954 - INSURANCE & BONDS		4,500.00	4,500.00	4,108.00	392.00	91.29
TOTAL REVENUES		1,013,325.00	1,135,781.00	864,874.93	270,906.07	76.15
000 - GENERAL		39,000.00	45,134.00	37,466.95	7,667.05	83.01
101 - COUNCIL		27,890.00	27,890.00	15,082.74	12,807.26	54.08
171 - PRESIDENT		0.00	0.00	30.60	(30.60)	100.00
215 - CLERK		177,170.00	184,020.00	131,746.00	52,274.00	71.59
265 - BUILDINGS AND GROUNDS		61,225.00	69,625.00	51,633.18	17,991.82	74.16
276 - CEMETERY		54,200.00	63,450.00	55,357.61	8,092.39	87.25
301 - POLICE		431,625.00	431,625.00	280,363.32	151,261.68	64.96
691 - PARKS		151,145.00	157,395.00	42,352.05	115,042.95	26.91
728 - ECONOMIC DEVELOPMENT		2,000.00	23,814.00	21,958.15	1,855.85	92.21
746 - MUSEUM		75.00	75.00	52.99	22.01	70.65
805 - PLANNING		45,100.00	49,150.00	16,937.09	32,212.91	34.46
880 - CIVIC ACTIVITIES		10,365.00	22,620.00	18,998.95	3,621.05	83.99
TOTAL EXPENDITURES		999,795.00	1,074,798.00	671,979.63	402,818.37	62.52
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,013,325.00	1,135,781.00	864,874.93	270,906.07	76.15
TOTAL EXPENDITURES		999,795.00	1,074,798.00	671,979.63	402,818.37	62.52
NET OF REVENUES & EXPENDITURES						
BEG. FUND BALANCE		1,520,419.04	1,520,419.04			
END FUND BALANCE		1,533,949.04	1,581,402.04			

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2022-23		2022-23		YTD BALANCE		AVAILABLE	
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	12/31/2022	(ABNORMAL)	BALANCE	% BDTG USED
Fund 202 - MAJOR STREETS									
000 - GENERAL		229,300.00	229,300.00	173,951.93		55,348.07		75.86	
TOTAL REVENUES		229,300.00	229,300.00	173,951.93		55,348.07		75.86	
000 - GENERAL		15,148.00	15,148.00	9,519.13		5,628.87		62.84	
451 - STREET CONSTRUCTION		115,000.00	115,000.00	95,436.87		19,563.13		82.99	
452 - STREET PRESERVATION		24,660.00	24,660.00	17,700.33		6,959.67		71.78	
463 - STREET MAINTENANCE		10,250.00	10,250.00	654.16		9,595.84		6.38	
464 - TRAFFIC SERVICES		7,245.00	7,245.00	4,193.71		3,051.29		57.88	
478 - STREET SNOW & ICE REMOVAL		19,435.00	19,435.00	7,149.31		12,285.69		36.79	
TOTAL EXPENDITURES		191,738.00	191,738.00	134,653.51		57,084.49		70.23	
Fund 202 - MAJOR STREETS:									
TOTAL REVENUES		229,300.00	229,300.00	173,951.93		55,348.07		75.86	
TOTAL EXPENDITURES		191,738.00	191,738.00	134,653.51		57,084.49		70.23	
NET OF REVENUES & EXPENDITURES		37,562.00	37,562.00						
BEG. FUND BALANCE		896,614.76	896,614.76						
END FUND BALANCE		934,176.76	934,176.76						

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2022-23		2022-23		YTD BALANCE		AVAILABLE	
		ORIGINAL BUDGET	AMENDED BUDGET	2022-23	2022-23	12/31/2022	12/31/2022	BALANCE	% BDTG
						NORMAL	(ABNORMAL)	(ABNORMAL)	USED
Fund 203 - LOCAL STREETS									
000 - GENERAL		162,700.00	162,700.00	162,700.00	106,984.01			55,715.99	65.76
TOTAL REVENUES		162,700.00	162,700.00	162,700.00	106,984.01			55,715.99	65.76
000 - GENERAL		16,140.00	16,140.00	16,140.00	9,518.04			6,621.96	58.97
452 - STREET PRESERVATION		113,380.00	113,380.00	113,380.00	84,146.20			29,233.80	74.22
463 - STREET MAINTENANCE		2,000.00	2,000.00	2,000.00	654.14			1,345.86	32.71
464 - TRAFFIC SERVICES		10,000.00	10,000.00	10,000.00	3,195.78			6,804.22	31.96
478 - STREET SNOW & ICE REMOVAL		19,950.00	19,950.00	19,950.00	6,748.19			13,201.81	33.83
TOTAL EXPENDITURES		161,470.00	161,470.00	161,470.00	104,262.35			57,207.65	64.57
Fund 203 - LOCAL STREETS:									
TOTAL REVENUES		162,700.00	162,700.00	162,700.00	106,984.01			55,715.99	65.76
TOTAL EXPENDITURES		161,470.00	161,470.00	161,470.00	104,262.35			57,207.65	64.57
NET OF REVENUES & EXPENDITURES		1,230.00	1,230.00	1,230.00					
BEG. FUND BALANCE		221,633.36	221,633.36	221,633.36					
END FUND BALANCE		222,863.36	222,863.36	222,863.36					

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2022-23		2022-23		YTD BALANCE		AVAILABLE BALANCE (ABNORMAL)	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	12/31/2022 (ABNORMAL)	NORMAL	12/31/2022 (ABNORMAL)		
Fund 204 - MUNICIPAL STREET FUND									
000 - GENERAL		261,000.00	303,699.61		255,494.20		48,205.41		84.13
TOTAL REVENUES		261,000.00	303,699.61		255,494.20		48,205.41		84.13
000 - GENERAL		2,800.00	2,800.00		1,417.50		1,382.50		50.63
443 - GENERAL		69,375.00	69,375.00		20,841.64		48,533.36		30.04
444 - SIDEWALKS		28,550.00	28,550.00		6,280.02		22,269.98		22.00
446 - STREETS (NOT ACT 51)		151,050.00	151,050.00		89,530.92		61,519.08		59.27
464 - TRAFFIC SERVICES		5,000.00	5,000.00		0.00		5,000.00		0.00
TOTAL EXPENDITURES		256,775.00	256,775.00		118,070.08		138,704.92		45.98
Fund 204 - MUNICIPAL STREET FUND:									
TOTAL REVENUES		261,000.00	303,699.61		255,494.20		48,205.41		84.13
TOTAL EXPENDITURES		256,775.00	256,775.00		118,070.08		138,704.92		45.98
NET OF REVENUES & EXPENDITURES		4,225.00	46,924.61						
BEG. FUND BALANCE		341,711.24	341,711.24						
END FUND BALANCE		345,936.24	388,635.85						

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2022-23		2022-23		YTD BALANCE		AVAILABLE		
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	12/31/2022	NORMAL	(ABNORMAL)	BALANCE	% BDTG USED
Fund 592 - WATER/SEWER FUND										
000 - GENERAL		2,000.00	2,000.00			2,037.83		(37.83)	101.89	
548 - SEWER		414,786.00	414,786.00			269,132.17		145,653.83	64.88	
556 - WATER		759,680.00	759,680.00			700,515.03		59,164.97	92.21	
TOTAL REVENUES		1,176,466.00	1,176,466.00			971,685.03		204,780.97	82.59	
548 - SEWER		367,258.00	367,258.00			272,667.25		94,590.75	74.24	
556 - WATER		511,385.00	511,385.00			324,039.18		187,345.82	63.37	
TOTAL EXPENDITURES		878,643.00	878,643.00			596,706.43		281,936.57	67.91	
Fund 592 - WATER/SEWER FUND:										
TOTAL REVENUES		1,176,466.00	1,176,466.00			971,685.03		204,780.97	82.59	
TOTAL EXPENDITURES		878,643.00	878,643.00			596,706.43		281,936.57	67.91	
NET OF REVENUES & EXPENDITURES		297,823.00	297,823.00							
BEG. FUND BALANCE		4,521,898.21	4,521,898.21							
FUND BALANCE ADJUSTMENTS										
END FUND BALANCE		4,819,721.21	4,819,721.21							

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		AVAILABLE BALANCE (ABNORMAL)	% BDTG USED
		ORIGINAL BUDGET	2022-23 AMENDED BUDGET	NORMAL	12/31/2022 (ABNORMAL)		
Fund 661 - MOTOR POOL FUND							
000 - GENERAL		173,000.00	183,162.00	131,691.02	51,470.98	71.90	
TOTAL REVENUES		173,000.00	183,162.00	131,691.02	51,470.98	71.90	
000 - GENERAL		146,713.00	145,408.00	81,184.74	64,223.26	55.83	
TOTAL EXPENDITURES		146,713.00	145,408.00	81,184.74	64,223.26	55.83	
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		173,000.00	183,162.00	131,691.02	51,470.98	71.90	
TOTAL EXPENDITURES		146,713.00	145,408.00	81,184.74	64,223.26	55.83	
NET OF REVENUES & EXPENDITURES		26,287.00	37,754.00				
BEG. FUND BALANCE		384,767.33	384,767.33				
END FUND BALANCE		411,054.33	422,521.33				
TOTAL REVENUES - ALL FUNDS		3,015,791.00	3,191,108.61	2,504,681.12	686,427.49	78.49	
TOTAL EXPENDITURES - ALL FUNDS		2,635,134.00	2,708,832.00	1,706,856.74	1,001,975.26	63.01	
NET OF REVENUES & EXPENDITURES		380,657.00	482,276.61				
BEG. FUND BALANCE - ALL FUNDS		7,887,043.94	7,887,043.94				
FUND BALANCE ADJ - ALL FUNDS							
END FUND BALANCE - ALL FUNDS		8,267,700.94	8,369,320.55				

Circulation Report for October 2022

We had 525 visitors and checked out a total of in 1,869 materials.

Adult Fiction	454
Audio Books	5
Children Easy Books	821
Junior Fiction	155
Junior Non-Fiction	64
Large Print	203
Non-fiction	64
Periodicals	21
Videos	42
Young Adult fiction	38
VOX Books	<u>2</u>
Total	1,869

Computer Usage	36 uses
Michigan Overdrive Total Checkouts	20,318
Michigan Overdrive Total Holds	7,256
Michigan Overdrive Total Users	4,754
New Items Processed	59
Our Mel Items Received	103
Our Mel Items Sent	95
Lawton Overdrive Downloads	233
Lawton Overdrive Holds	116

Lawton Website visited 2,112 last 30 days

Facebook visited 2,276 last 30 days

Knitters: 27

Story time: 57

Book club: 13

Mystery Club: 6

Craft Night: 8

Guess how many – spider rings – 16 guesses – 1 winner

Halloween – 735 people and gave 521 pieces of candy out.

Respectfully Submitted, Lyn Tone, Director

LAWTON DEPARTMENT OF PUBLIC WORKS

ACTIVITIES REPORT

1. We had 3 interments at Oak Grove cemetery for the month of November.
2. General maintenance and preparation for winter operations were performed.
3. General clean-up was performed and leaves were picked up at the park
4. We have done leaf pickup throughout the Village the Majority of the month.
5. We put up Christmas lights and decorated Village hall and the 34' tree at the new town Square.
6. We will be replacing a broken hydrant on Walker St. in the next few days.
7. ISO came in to town on 12-2 to review Fire department information and our water system. There will be some changes to a few operations and some more record keeping.
8. Monthly Bacti samples were taken and were non-detect.
9. We Pumped 26,154,000 gallons for November with a daily average of 871,800. In 2021 we pumped 12,394,000 gallons.
10. The WWTP treated and discharged a total of 1.87 million gallons of wastewater. Daily effluent flows averaged 62,000 gallons per day which is 25 % capacity of the plant.

Motor pool – 74 hrs.

Streets (not Act 51) – 249 hrs.

Buildings & Grounds – 2 hrs.

Water Maintenance – 54 (19.5 OT)

Cemetery – 19 hrs.

Sewer Maintenance – 144 (26 OT)

Parks – 16 hrs. (6 OT)

Vacation – 73 hrs.

Civic Betterment – 69 hrs.

Sick time - 0

Major Winter Maint. – 16 hrs. (6 OT)

Holiday – 72 hrs.

Local Winter Maint. – 36 hrs. (15 OT)

Todd Hackenberg – Director of Public Works

LAWTON POLICE DEPARTMENT – COUNCIL REPORT

NOVEMBER 2022

Calls for Service/Complaints-----104

Ordinance complaints-----5

 Blight (1) Zoning (1) Misc. (3)

Traffic stops-----24

 Citations issued (7) Verbal warnings (21)

Arrests-----5

Accidents-----0

Parking citations-----2

HOURS WORKED: Scheduled (Full-time) 641

 Scheduled (Part-time) 0

 Overtime hours 16

 Vacation hours 48

 Sick leave hours 11

COMMUNITY POLICING:

Officers made (32) field contacts and (27) business contacts.

LPD assisted with escorting the LHS Varsity football team out of the Village as they headed to their quarterfinal game.

NOTABLE INCIDENTS:

Officer Largen observed a vehicle speeding in the area of S. Main and 4th St. Officer Largen stopped the vehicle and contacted the driver. Officer Largen returned to his vehicle to check the driver's status and the vehicle took off from the stop. Officer Largen stopped the vehicle and second time and detained the driver, conducting an OWI investigation. The driver was subsequently arrested for drunk driving and lodged at the VBC jail.

ADDITIONAL:

For the month of November, Lawton officers spent many hours of directed traffic patrol, specifically targeting speed violations. The number of hours spent in the following locations is as follows:

17.42 hours – Main St.

13.58 hours – All other areas within the Village

Total hours – 31

LPD had 19 (Assist other agency calls): 4 medical/ambulance calls in the Village, 1 medical/ambulance call in Antwerp Twp., 1 assist call in Paw Paw Twp., 3 in Antwerp Twp., 4 to Paw Paw PD, 3 to Mattawan PD, and 3 assists in the Village.

Respectfully,

Chief Jeffrey Mack

Van Buren County File Class / Section Report

Number	Sub-Beat	Date	Offense	Location	Incident Code-Type	Officer
22-1029	LAWTON-1	11/18/2022	ZONING ORDINANCE 153.01 Zoning ordinance 153.01	Walker -- Union Street	- Parking violation	Largen, J. Cited
22-1066	LAWTON-1	11/29/2022	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	518 Main Street	- Junk Auto	Mack, J. Removed
Total:	2					