

**VILLAGE *of* LAWTON**  
**VILLAGE COUNCIL MEETING**  
**COMMITTEE OF THE WHOLE**  
**125 S. MAIN STREET, LAWTON, MI 49065**  
**TUESDAY, April 25, 2023 – 7:00 P.M.**  
*please silence your cell phones*

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSENT AGENDA**
  - A. Approval of the April 25, 2023 Council Agenda
  - B. Approval of the April 11, 2023 Council Meeting Minutes
- V. COMMUNICATIONS / CORRESPONDENCE / PRESENTATIONS**
- VI. CITIZENS' COMMENTS – (Please keep comments to 3 minutes)**
- VII. PUBLIC HEARINGS / APPOINTMENTS / PROCLAMATIONS**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
  - A. Approve annual MML Liability and Property Pool Insurance Premium for Village in the amount of \$43,021.00.....Staff Recommends Approval
  - B. Village Brush Pickup.....Discussion
  - C. Blight.....Discussion
  - D. Summer Meetings.....Discussion
- X. BOARD, COMMITTEE, AND STAFF REPORTS**
- XI. COUNCIL COMMENTS**
- XII. ADJOURNMENT - NEXT REGULAR MEETING DATE – *May 9, 2023***



**Village of Lawton**  
**VILLAGE COUNCIL**  
**REGULAR MEETING**  
**125 S. MAIN, LAWTON MI 49065 269.624.6407**  
**Tuesday April 11, 2023**  
**MINUTES**

- I. **Call to Order:** President Appleby called the April 11, 2023, meeting of the Lawton Village Council to order at 7:00 p.m.
- II. **Roll Call:** *Present:* Appleby, Tanis, E. Dudek, Peterson, G. Dudek, Turner *Absent:* Smith *Others Present:* Village Manager Imus, Police Chief Mack, and seven guests. Smith arrived late at 7:07 PM.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- IV. **Consent Agenda:** The Consent Agenda included the approval of the April 11 Council Agenda, the March 14<sup>th</sup>, 2023 Council Meeting Minutes, and approval of the March 2023 disbursements in the amount of \$123,999.74. Peterson made a motion to approve the Consent Agenda supported by E. Dudek. A unanimous roll call vote from all present council members approved the motion.
- V. **Communications, Correspondence, and Presentations:**
  - A. Imus presented information on an upcoming Decatur Township Public Hearing regarding the adoption of a proposed ordinance regulating the use of off-road vehicles within the township. Discussion ensued. Council determined that they would monitor what happens
- VI. **Citizen Comments:**
  - A. Patrick Gorenchan were present to discuss his purchase of the Lawton pharmacy building. He stated his current plan is to lease it out to Eric Cummings for a dock company. They are looking at having it rezoned to fit the criteria. Eric came to the last Planning Commission meeting. Gorenchan stated that they will be looking into tree removal and some changes on the property. Gorenchan stated they are currently looking to have outdoor storage for boat docks, and indoor sales. He stated they are looking at cleaning up the whole 3-acre property, and install a 6' fence around the perimeter with a small display out front. Council asked some questions, and President Appleby stated they had a plan to move forward. Gorenchan stated he is not looking for approval or denial at this stage, he just wants council to know his plans.
  - B. Dave Kinney, a resident of South Main street came in and stated concerns that a kennel may be being built to commercially breed German Shepherds next to him. He stated the neighbor already has a female dog that Kinney considers vicious, and the neighbor has added a 6-month-old stud he is looking into breeding with her. Appleby stated we will be looking into whether it follows regulations. Currently it appears to follow all guidelines.

**VI: Public Hearings/Appointments/Proclamations:** None.

**VII. Old Business:**

- A. Imus presented an update on the Water Service Material Inspection Notification Process. Imus stated that we are getting ready to send out letters to 102 houses in order to test for lead to follow current state regulations. Imus laid out the plan for follow up, and stated there will be a \$5 discount on water bills for residents that contact us to schedule within 5 business days of receipt. Council discussion ensued. Imus stated that in our next newsletter, our feature article will be on this project and the state of our community water.

**VII: New Business:**

- A. **Resolution 07 – 23 Resolution for Local Government Approval for an On-Premises Tasting Room Permit (LLC-106a):** Pin High Golf Course owners, Renee Wydick and Anthony Buchino were present to request local government approval for a Class C resort Liquor License Premises Form LLC-10a. Buchino presented his plans to update and purchase the golf course. He stated they have been leasing and operating the course since 2015. Buchino stated this endeavor will help the golf course update the golf course. He stated they are looking for community approval. E. Dudek asked how common resort licenses are for golf courses. Buchino stated the state gives away 20 of these types of liquor licenses each year for \$20,000. He outlined the steps that the golf course will need to go through to get this license. Turner, supported by Tanis, made a motion to approve Resolution 07-23 for Local Government Approval of a Class C Resort Liquor License Premises Form LLC-106a for Pin High Golf Course to be located at 1020 N Main Street in Lawton, MI. A roll call vote was taken with unanimous approval from those present.
- B. Wightman Engineer, Paul Harvey presented Wightman's proposal for the Capital Improvement Plan to move forward with extending the water and sewer systems North of Dollar General. Harvey stated that they will need to cross the Lawton drain at one point, so they will need a lift at that area. Harvey stated that with the MDOT Project starting this year, they know that there will be some overlap and permitting. Harvey said currently they are looking at fall for the bid process. This proposal is for the design portion only. E. Dudek moved and Turner seconded to accept the proposal from Wightman to serve as the primary professional for the Water and Sewer Extension to the Northern Village Limits in the amount of \$66,590.00.

**VIII: Board, Committee, and Staff Reports:**

- A.** Imus reported that she heard from the DNR last week that all our applications for Pickleball court grant have been approved. They will be making that public tomorrow. Imus stated they are doing a bid opening on May 5, and between May 5 and October 1 they can pick any timeframe at that point but it needs to be done within 6 weeks. Imus reported that we will be sending out a newsletter to every address within the Village, so please let us know if you know anyone not receiving it. Imus stated we now have Spring Cleanup going and she is looking into targeted enforcement with door knockers.
- B.** Superintendent Hackenberg Reported that the village will start giving civil infractions for anyone not following the zone guidelines. Hackenberg stated that if people follow the schedule, they would be able to get everything done in two days per zone rather than going back and forth all week. This would save the Village money in manpower, and equipment. Hackenberg stated he is looking into ways to have this streamlined. Discussion ensued. Appleby stated Council needs to put more thought into this solution. Hackenberg stated the roof on this building is in bad shape. He had an inspection done, and is waiting on photos, but this will need to be discussed at the next meeting. Hackenberg stated that Little League has a big pile of brush out in back of the property that they would like to do a controlled burn for. E. Dudek motioned, and Smith seconded to allow the Little League to burn the brush pile on their property with consultation from the Lawton Fire Department. Voice Vote taken. All in favor, none opposed. Motion carried.
- C.** Chief Mack reported that he did not have much to discuss other than that office Edwards is back on full duty. While he was off duty he went to evidence collection labs they are looking forward to him relaying back. He stated that the police department will be getting out door knockers for blight with spring cleanup coming up.
- D.** E. Dudek reported that Fireboard met, and it was an average month for fire and QR. He stated they are looking at increasing life insurance and disability insurance in case of accidents.
- E.** Rathbun reported that Rodney Reid is now the president of the library board, and that the library will be hosting joke month. Where kids can come in and tell the librarians jokes for a prize.
- F.** Peterson reported Planning Commission met, they went through some zoning, and spent a lot of time going through the written master plan. The master plan is not ready to be presented to council. She stated that it is back in the hands of progressive due to a lot of formatting and chart issues. She stated Planning Commission will be looking at it again in May.
- G.** G. Dudek Reported that the DDA met, they set their budget for 2023-2024, discussed the Chauncey Lewis Park Renovations. She stated they discussed the M-Dot work, flower pots and façade grants are all happening if anyone is interested.

**VIII. Council Comments:** Smith stated a contractor, Jeremy Smith, get ahold of her today, and he asked about possible grants being issued for single family developments. Imus Stated MSHDA has lots of housing grants coming up. The contractor she spoke with stated he was interested in that and

would love to get his foot in the door here. Peterson stated that there was an email that came from MML foundation stating there is are \$5,000 grants that communities can apply for, including DDA. She stated they are due April 23<sup>rd</sup>. There are virtual office hours on these grants April 13<sup>th</sup>. The purpose of the grant is to have local art displayed. G. Dudek asked if there was a Zoning Board of Appeals, Imus stated it was the council.

**IX. Adjournment:** Turner moved, with support from E. Dudek, to adjourn the Village Council Meeting at 8:24 p.m. Next regular council meeting to take place on March 28, 2023.

Respectfully Submitted by,

Brittany Rathbun  
Village Clerk



michigan municipal league

# MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

1675 Green Road, Ann Arbor, MI 48105

## INVOICE

Village of Lawton  
125 S. Main St., PO Box 367,  
Lawton, MI 490650367

**Invoice #:** 9602206  
**Policy Effective:** 05/01/2023  
**Invoice Date:** 04/18/2023  
**Payment Due** 05/01/2023

TRANSACTION EFFECTIVE DATE	Policy #	DESCRIPTION	AMOUNT
05/01/2023	MML001094038	Pool Renewal Premium 05/01/2023 - 05/01/2024	\$43,021
		<b>Total Due:</b>	<b>\$43,021</b>

**MAKE CHECK PAYABLE TO: MML Liability and Property Pool**

PAYMENT MAILING ADDRESS  
MML Liability and Property Pool  
PO BOX 712088  
CINCINNATI, OH 45271-2088

OR: ACH PAYMENT OPTION  
Bank: Key Bank, N.A.  
Routing #: 041001039  
Account #: 6000694493

For questions about remittance details, call Insurance Accounting at (734) 669-6373.  
For policy or invoice questions, call Customer Svc: Joan Opett (248) 204-8579 or (800) 482-2726.

NO RECEIPT WILL BE SENT UNLESS REQUESTED  
There will be a 3% Late Charge on any invoices 30 days past due.

FOR PROPER CREDIT, PLEASE DETACH THIS STUB AND RETURN WITH YOUR PAYMENT



michigan municipal league

# MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

**Member Name:**  
Village of Lawton

Mail to:

**MML Liability and Property Pool**  
**PO BOX 712088**  
**CINCINNATI, OH 45271-2088**

**Invoice #:** 9602206  
**Policy Term:** 05/01/2023 - 05/01/2024  
**Invoice Date:** 4/18/2023  
**Payment Due** 5/1/2023

**Payment Enclosed: \$** \_\_\_\_\_

**Village of Lawton**  
**Premium Breakdown as of:**  
**May 1, 2023**

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**Liability**

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Limit of Liability \$ 2,000,000	
Public Officials Errors & Omissions	\$5,960.00
Police Professional	\$10,172.00
General Liability	\$5,354.00
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<b>Total Liability</b>	<b>\$21,486.00</b>

**Property**

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Village Hall, Police & Fire Station, Library	\$4,464.00
Flagpole	\$3.00
Contents C Library	\$1,129.00
Lift Station	\$110.00
Park Pavilion	\$29.00
Pumphouse #8	\$174.00
Pumphouse #4	\$112.00
Restrooms	\$50.00
Playground Equip., Tennis Ct., Fencing, Picnic Tables, Etc.	\$184.00
Pumphouse #9	\$194.00
(4) Grills	\$1.00
Pumphouse #10	\$162.00
Backup Generator For Pumphouse #9	\$56.00
Pavilion	\$15.00
Splash Pad	\$136.00
Scout Hall / Storage Bldg.	\$337.00
Dpw Garage	\$350.00
Cold Storage Bldg.	\$131.00
Exterior Fuel Tanks, Storage Bldg.	\$16.00
Salt Storage Bldg.	\$26.00
Various Park Equipment	\$12.00
Restrooms & Storage	\$54.00
Storage Barn	\$16.00

**Village of Lawton**  
**Premium Breakdown as of:**  
**May 1, 2023**

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**Property**

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Cemetery Headstones, 1,000 Plots	\$26.00
Lift Station	\$98.00
Sludge Storage Tank	\$261.00
Wastewater Treatment Plant, Main Facility	\$2,573.00
Generator, Fencing, Lighting	\$44.00
Water Tower	\$1,503.00
Backup Generator	\$15.00
Electronic Data Processing	\$40.00
Golf Carts	\$8.00
Radio Equipment	\$32.00
Contractors Equipment	\$455.00
Police Equipment, 2 Portable Speed Radar Signs	\$7.00
<b>Total Property</b>	<b>\$12,823.00</b>

**Crime**

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Position Bond A	\$25.00
Employee Dishonesty Including Faithful Performance	\$25.00
<b>Total Crime</b>	<b>\$50.00</b>

**Automobile**

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(14) Vehicles	\$8,662.00
<b>Total Automobile</b>	<b>\$8,662.00</b>

<b>TOTAL ANNUAL POOL PREMIUM</b>	<b>\$43,021.00</b>
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