

VILLAGE *of* LAWTON
VILLAGE COUNCIL MEETING
125 S. MAIN STREET, LAWTON, MI 49065
TUESDAY, May 9th, 2023 – 7:00 P.M.
please silence your cell phones

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSENT AGENDA**
 - A. Approval of the May 9, 2023 Council Agenda
 - B. Approval of the April 25, 2023 Council Meeting Minutes
 - C. Approval of April 2023 Disbursements in the amount of \$196,766.69
 - D. Approval of Village Manager Cost of Living Adjustment (COLA)
- V. COMMUNICATIONS / CORRESPONDENCE / PRESENTATIONS**
 - A. Domestic Violence Coalition Award for Officer Edwards
- VI. CITIZENS' COMMENTS – (Please keep comments to 3 minutes)**
- VII. PUBLIC HEARINGS / APPOINTMENTS / PROCLAMATIONS**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A. **Consideration of Ordinance 01-2023** An Ordinance to Amend the Village of Lawton Zoning Ordinance to Modify the Zoning Map Designation of 350 N Main (PP# 80-45-700-135-51) from R-3 Single Family Residential to Central Business District Zoning.....Planning Commission Recommends Approval

- B. Planning Commission 2022 Annual Report.....Accept
- C. Consider Annul Contribution to Market Van Buren in the amount of \$1,222.64 for Economic Development Services.....Staff Recommends Approval
- D. Consider 60-month lease of Konica Minolta bizhub C450i Copier/Printer/Scanner for the Clerk’s Office through the State of Michigan MiDeal Program in the amount of \$397.53 per month.....Staff Recommends Approval
- E. Consider purchase of new Screen for WWTP to replace current unit from Or-Tech Sales, Maple Heights, OH in the amount of \$3,722.50 plus shipping.....Staff Recommends Approval.

X. BOARD, COMMITTEE, AND STAFF REPORTS

- A. Village Manager – Lisa Imus
- B. Department of Public Works – Todd Hackenberg
- C. Police Department – Jeff Mack
- D. Fire Department – Eric Dudek
- E. Lawton Library Board – Brittany Rathbun
- F. Planning Commission – Judy Peterson

XI. COUNCIL COMMENTS

XII. ADJOURNMENT - NEXT REGULAR MEETING DATE – *May 23, 2023*

The Village of Lawton follows the Americans w/ Disabilities Act of 1990. Individuals with disabilities planning to attend this meeting and require accommodations, or those who have questions regarding the accessibility of this meeting or the facilities, are requested to contact the Village Clerk, at (269) 624-6407 or brathbun@lawtonmi.org to allow the Village to make reasonable accommodations. If you have questions or comments, and you are unable to make the meeting, forward to the Village Manager at imusl@lawtonmi.org.



Village of Lawton
VILLAGE COUNCIL
REGULAR MEETING
125 S. MAIN, LAWTON MI 49065 269.624.6407
Tuesday April 25, 2023
MINUTES

- I. **Call to Order:** President Appleby called the April 25 2023, meeting of the Lawton Village Council to order at 7:00 p.m.
- II. **Roll Call:** *Present:* Appleby, Tanis, E. Dudek, Peterson, Smith, Turner, G. Dudek *Absent:* None. *Others Present:* Village Manager Imus, Superintendent Hackenberg, Police Chief Mack, Clerk Rathbun, and three guests.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- IV. **Consent Agenda:** The Consent Agenda included the approval of the April 25th Council Agenda, the March 28th, 2023 Council Meeting Minutes. Peterson made a motion to approve the Consent Agenda with grammatical corrections to the minutes, supported by Smith. A unanimous voice vote approved the motion.
- V. **Communications, Correspondence, and Presentations:** None.
- VI. **Citizen Comments:** None.
- VI: **Public Hearings/Appointments/Proclamations:** None.
- VII. **Old Business:** None.
- VII: **New Business:**
 - A. President Appleby brought Consideration of the Annual MML Liability and Property pool to the floor for discussion. Following discussion, E. Dudek motioned to Approve the Annual MML Liability Property Pool Insurance Premium for an amount of \$43,021.00. Turner seconded the motion, and a roll call vote was taken with all in favor, none opposed. Motion carried.
 - B. President Appleby brought Brush and Leaf Pickup to the floor for discussion. Hackenberg reported 2 days after the last brush pickup, more was out at locations that had been picked up. Hackenberg stated last year the village spent over \$60,000 on brush pickup, and the workers have been doing it every day to keep the village looking nice. Discussion ensued, after which Appleby stated the compromise might be less pick ups and dealing with looking at the brush bags until the next pick up day. Council determined that for the time being, they would like to see two brush pickups per month per property, with door knocker warnings going out to people who are not following brush pickup guidelines.
 - C. President Appleby brought the issue of blight to the floor for conversation. E. Dudek stated that there are a lot of fences in disrepair, and discussion of an ordinance to help with that particular issue will be looked at further in the future. Appleby mentioned that he felt that Zoning Solutions no longer appears to be stopping in or helping with the

blight so we need to look at some new options. Problem properties and discussion ensued. Imus stated that the Village has paid Zoning Solutions \$50 out of the projected \$5,000 for problem areas. She stated that several employees have tried to contact zoning solutions with no response or answer. Imus also stated she will be further looking into a grant to see if the Village meets the qualifications for help with certain properties. Appleby stated that going forward, he would like to see them handled in house, with an outside person coming in to assist with structural appraisals. After discussion, it was determined that Chief Mack, and Village Manager Imus will come up with a plan to make this feasible for the Village. Appleby wanted to acknowledge the progress made on blight over the past five years. He wanted to let everyone know that while we still have issues, but how much he appreciates the progress.

- D. President Appleby stated council would like to go down to one meeting per month for the months of June, July and August, with May's second meeting to be had only if there is enough business to discuss.

VIII. Staff Reports:

- A. Imus stated that there will be a public hearing May 2nd at 7pm to amend the Central Business District Zoning. She stated there are also plans to amend the zoning ordinance to allow for a site plan for storage facilities on properties with three or more acres. Imus updated Council that the Village does have a kennel ordinance. The kennel ordinance states that in order to be against ordinance, the home must have more than 3 dogs aged 6 months or more that are kept for breeding, training or grooming. These would only be allowed in industrial or business zoning. Imus also reported that there is a baseball communication meeting set up for next Wednesday. Imus reported that the village did not receive this round of the SPARK grant. She commented that there are some areas we can gain more points on the next round due in September. Finally, Imus reported that she is currently in communications with all of the restaurants to consolidate the dumpsters within one central location.

IX. Council Comments:

- A. Appleby reported that he needs the rest of council reviews in as soon as possible.
- B. Peterson reported that she will be taking place in a Crop walk, which takes donations to support local community pantries, including the residents of Lawton.
- C. Smith reported on potential drainage issues and a gully in Concord Hills. Superintendent Hackenberg stated he would look into it.

- X. **Adjournment:** Turner moved, with support from E. Dudek, to adjourn the Village Council Meeting at 8:21 p.m. Next regular council meeting to take place on May 9, 2023.

Respectfully Submitted by,

Brittany Rathbun
Village Clerk

05/02/2023

CHECK REGISTER FOR VILLAGE OF LAWTON

CHECK DATE FROM 04/01/2023 - 04/30/2023

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL CHECKING						
04/03/2023	GEN	6245	AP 030	ADAMS HARDWARE	CONSOLIDATED BILL	384.42
04/03/2023	GEN	6246	AP 893	BEN W. JOHNSON	MARCH 2023 CLEANING X5	475.00
04/03/2023	GEN	6247	AP 800	COMCAST	INTERNET - 200 JAMES ACCT #8529 11 332 0	269.85
04/03/2023	GEN	6248	AP 1069	DICKINSON WRIGHT PLLC	ECONOMIC DEVELOPMENT PROJECT	1,540.00
04/03/2023	GEN	6249	AP 1004	FERGUSON WATERWORKS #3386	MATERIALS	328.64
04/03/2023	GEN	6250	AP 027	FRONTIER	TELEPHONE AND INTERNET FOR DPW AND WWTP	700.24
04/03/2023	GEN	6251	AP 017	INDIANA MICHIGAN POWER CO.	ELECTRIC - WATER TOWER 513 N MAIN 045 61	188.30
04/03/2023	GEN	6252	AP 107	LAWSON OIL COMPANY	PDF	1,886.15
04/03/2023	GEN	6253	AP 209	NRPC - AMTRAK	ACCT LEASE ID MA00066; BUILDING - CROSSI	3,039.00
04/03/2023	GEN	6254	AP 551	ODP BUSINESS SOLUTIONS	PENS	585.74
04/03/2023	GEN	6255	AP 172	PEERLESS MIDWEST, INC.	WELL #10 - BAC-T TREATMENT	8,750.00
04/03/2023	GEN	6256	AP 1037	PRECISION PRINTER SERVICES INC	MAGENTA DRUM FOR CLERK'S OFFICE PRINTER	254.00
04/03/2023	GEN	6257	AP 1034	PRIORITY HEALTH	INSURANCE GROUP ID 794824	7,721.46
04/03/2023	GEN	6258	AP 009	REPUBLIC SERVICES OF	WASTE REMOVAL	639.56
04/03/2023	GEN	6259	AP 892	SLC METER, LLC	METERS	2,126.03
04/03/2023	GEN	6260	AP 926	TERESA SHIELDS	VINYL STICKERS FOR TRUCK DOORS	90.00
04/03/2023	GEN	6261	AP 1036	THE STANDARD	LIFE INSURANCE ACCT NO 00 168051 0001	898.49
04/03/2023	GEN	6262	AP 493	VAN BUREN COUNTY	VERIZON AIRCARD -FEB 2023	88.08
04/03/2023	GEN	6263	AP 685	VERIZON WIRELESS	MOBILE PHONE TABLETS	395.40
04/20/2023	GEN	6264	AP 1099	AMAZON CAPITAL SERVICES, INC	CARPET RUNNER PLUG, CARPET RUNNER, USB D	137.09
04/20/2023	GEN	6265	AP 155	APPLIED INNOVATION	LIBRARY CONTRACT CN3599-01; ACCT NO KZ07	160.67
04/20/2023	GEN	6266	AP 104	BAKER & TAYLOR, INC.	BOOKS	2,425.74
04/20/2023	GEN	6267	AP 056	BLOOMINGDALE COMMUNICATIONS	PHONE LIBRARY - ACCT NO 00032003-0	162.78
04/20/2023	GEN	6268	AP 101	CENGAGE LEARNING.	BOOKS	204.92
04/20/2023	GEN	6269	AP 964	CLARK TECHNICAL SERVICES	LPL 2023 SUPPORT - MARCH	240.00
04/20/2023	GEN	6270	AP 153	DEMCO, INC.	STACKING CHAIRS	163.78
04/20/2023	GEN	6271	AP 1083	M & M CARPET MASTERS	LIBRARY CARPET CLEANING	362.50
04/20/2023	GEN	6272	AP 264	PETTY CASH LAWTON PUBLIC LIBRARY	DOLLAR TREE, PAPA JOHN'S, MICHAELS, DOLLA	150.03
04/20/2023	GEN	6273	AP 079	QUILL CORPORATION	PACKING TAPE, MONITOR STAND, GLAD BAGS,	129.44
04/20/2023	GEN	6274	AP MISC	UNIQUE	03-27 PLACEMENTS	9.95
04/21/2023	GEN	6275	AP 756	BADGER METER, INC	BEACON MBL HOSSTING SERV UNIT; 12MTH SER	1,080.00
04/21/2023	GEN	6276	AP 146	BENDER ELECTRIC	SERVICE CALL - GENERATOR NOT WORKING	120.00
04/21/2023	GEN	6277	AP 056	BLOOMINGDALE COMMUNICATIONS	TELEPHONE FOR ACCT NO 0032515-9	377.54
04/21/2023	GEN	6278	AP 312	BRONSON HEALTHCARE GROUP	DRUGSCREEN FOR ROBERT WILLIAMSON	120.00
04/21/2023	GEN	6279	AP 622	BS & A SOFTWARE	ANNUAL SERVICE SUPPORT FEE FOR AP UB PR	3,525.00
04/21/2023	GEN	6280	AP 964	CLARK TECHNICAL SERVICES	VOL 2023 SUPPORT - MARCH	750.00
04/21/2023	GEN	6281	AP 964	VOID		0.00 V
04/21/2023	GEN	6282	AP 800	COMCAST	INTERNET - KIDS DREAM PARK ACCT #8529 11	316.38
04/21/2023	GEN	6283	AP 026	CONSUMERS ENERGY	HEAT FOR 625 W UNION ST ACCT NO 1000 071	1,409.15
04/21/2023	GEN	6284	AP 901	DALE W. HUBBARD, INC	CLOSED CIRCUIT TELEVISION SERVICES	735.00
04/21/2023	GEN	6285	AP MISC	DEER & COMPANY	PO NUMBER PW001-2023 - MOWER ACCT #40019	9,104.75
04/21/2023	GEN	6286	AP 1069	DICKINSON WRIGHT PLLC	PRIVILEGE AND CONFIDENTIAL	1,220.00
04/21/2023	GEN	6287	AP 966	EJ USA, INC	HYDRANT REPLACEMENT SUPPLIES	633.74
04/21/2023	GEN	6288	AP MISC	FILE SAVERS DATA RECOVERY	SERVER RECOVERY	50.00

04/21/2023	GEN	6289	AP 089	HAAS SYSTEMS, INC.	QUARTLY ALARM MONITORING PER AGREEMENT W	96.00
04/21/2023	GEN	6290	AP MISC	HITTECH ELECTRIC	CHECK #76028 - INCORRECT AMOUNT PAID FOR	140.00
04/21/2023	GEN	6291	AP 480	HOLLAND DEPT OF PUBLIC SAFETY	SPRING 2023 PAYMENT - MCOLES	170.16
04/21/2023	GEN	6292	AP 930	HS FLEET SERVICES LLC	MAINTENANCE ON VEHICLE 2013 FORD	209.93
04/21/2023	GEN	6293	AP 017	INDIANA MICHIGAN POWER CO.	ELECTRIC - STREET LIGHTING	952.62
04/21/2023	GEN	6294	AP UBREFUND	Matthies, Leslie	UB refund for account: 02-168	22.89
04/21/2023	GEN	6295	AP UBREFUND	McFadden, Miles	UB refund for account: 03-210-1	87.74
04/21/2023	GEN	6296	AP 021	MICHIGAN MUNICIPAL LEAGUE	WORKER'S COMP FUN POLICY PREM 7/1/2023 T	8,087.00
04/21/2023	GEN	6297	AP 1037	PRECISION PRINTER SERVICES INC	CYAN DRUM FOR CLERK'S OFFICE PRINTER	254.00
04/21/2023	GEN	6298	AP 110	PURITY CYLINDER GASES, INC.	GAS, ACETYLENE	87.85
04/21/2023	GEN	6299	AP 1068	SAFEBUILT	PERMITS FOR 535 N MAIN; 134 N MAIN; 1111	1,033.60
04/21/2023	GEN	6300	AP 019	SIEGFRIED CRANDALL, P.C.	PROFESSIONAL SERVICES DURING 03/23 - ANN	500.00
04/21/2023	GEN	6301	AP 126	STEENSMA LAWN & POWER EQUIP.	PLUG; OIL; FILTER	153.99
04/21/2023	GEN	6302	AP 007	THE CLOTHES BASKET	DRY CLEANING	243.75
04/21/2023	GEN	6303	AP 685	VERIZON WIRELESS	MOBILE PHONE TABLETS	341.28
04/21/2023	GEN	6304	AP 083	VILLAGE OF PAW PAW	WATER LAB ANALYSIS	180.00
04/21/2023	GEN	6305	AP UBREFUND	Wood, Joseph	UB refund for account: 04-476	80.00
04/21/2023	GEN	6306	AP 017	INDIANA MICHIGAN POWER CO.	ELECTRIC	6,287.99
04/21/2023	GEN	6307	AP 1034	PRIORITY HEALTH	INSURANCE GROUP ID 794824	7,721.46
04/21/2023	GEN	6308	AP 1036	THE STANDARD	LIFE INSURANCE ACCT NO 00 168051 0001	898.49
04/23/2023	GEN	6309	AP 062	MICHIGAN MUNICIPAL LEAGUE	POOL RENEWAL PREMIUM POLICY #MML00109403	0.00 V
04/23/2023	GEN	6310	AP 062	MICHIGAN MUNICIPAL LEAGUE	POOL RENEWAL PREMIUM POLICY #MML00109403	43,021.00
04/28/2023	GEN	EFT859(E)	PR RETIREMENT	GWFS EQUITIES, INC.		0.00 V
04/28/2023	GEN	6311	PR DPW UNION	INTERNATIONAL UNION OF OPERATING ENGINEERS 324	Included in PR total	34,312.38
04/28/2023	GEN	6312	PR TEAMSTERS	TEAMSTERS LOCAL #214	Included in PR total	37,935.74
4/14/2023	GEN		PR			
04/28/2023	GEN		PR			

(3 Checks Voided)

Total of 112 Disbursements:

0.00
196,766.69

Brittany Rathbun

From: Melanie Hooker <mhookerva1@live.com>
Sent: Wednesday, May 3, 2023 8:46 AM
To: Brittany Rathbun
Subject: Domestic Violence Coalition

This message was sent from outside your organization. Please proceed with caution.

Good Morning,

We would like to present an award to Officer Edwards for going above and beyond ensuring the safety of domestic violence victims. Officer Edwards and the Lawton Police Department have shown great compassion and knowledge of the complexities of domestic violence by showing compassion towards victims and providing them with the resources needed to remain safe. We look forward to seeing you all on Tuesday.

Sent from [Mail](#) for Windows

**VILLAGE OF LAWTON
VAN BUREN COUNTY - STATE OF MICHIGAN
ORDINANCE #01-2023**

AN ORDINANCE TO AMEND THE "VILLAGE OF LAWTON ZONING ORDINANCE",
TO MODIFY ZONING MAP DESIGNATION OF 350 N MAIN (PP# 80-45-700-135-51) FROM R-3
SINGLE FAMILY RESIDENTIAL TO CENTRAL BUSINESS DISTRICT ZONING.

THE VILLAGE OF LAWTON, VAN BUREN COUNTY, MICHIGAN DOES HEREBY ORDAINS:

Section 1. Amendment. The Zoning Map, as part of the Village of Lawton Zoning Ordinance, which establishes zoning districts, shall be amended to change the zoning classification of 350 N Main, PP# 80-45-700-135-51 from R-3 Single Family Residential to Central Business District. The property is described as follows:

1032-BB 32-3-13 744-593 910-155,156 1354-850 1742-650 *** COM AT INTER OF N L OF DODGE'S ADD & ELY ROW OF MAIN ST, TH NWLY ALG SAID ELY L 192.37 FT TO BEG, TH SELY ALG SAID ELY L 192.37 FT TO SAID N L, TH NELY ALG SAID N L 948.03 FT, TH NWLY 172 FT TO A LINE 40 FT SLY OF AND PAR WITH THE CEN L OF MAIN TRACK OF RR, TH SWLY ALG LAST DESCRIBED L 860 FT TO BEG. EXCEPT THAT PART OF LOT 7, BLOCK 11 OF BITLEY'S ADDITION LYING THEREIN. ALSO EXCEPT BEG AT NWLY COR OF LOT 1, BLOCK 11 OF DODGE'S ADDITION TH N 34 DEG 35'02"W 30.0 FT, TH S 55 DEG 18'30"W 189.82 FT TO ELY L OF MAIN ST, TH S 8 DEG 13'34"E ALG SAID ELY L 33.51 FT TO NLY L OF DODGE'S ADD, TH N 55 DEG 18'30"E ALG SAID NLY L 204.7 FT TO BEG. EXC; COM AT N 1/4 COR; TH S88D46'22" E 460.56 FT TO CL OF M40; TH S07D09'22" E ON SD CL 527.01 FT; TH CONT ON SD CL N56D30'13" E 5.71 FT; TH CONT ON CL S07D06'05" E 44.66 FT TO S L OF RR; TH N56D30'13" E ON SD L 48 FT; TH S07D06'05" E 151.29 FT TO BEG; TH N55D54'20" E 19.71 FT; TH S34D05'40" E 8 FT; TH S55D54'20" W 23.78 FT; TH N07D06'05" W 8.98 FT TO BEG *** SPLIT ON 8 AUGUST 2000 FROM 80-45-700-135-50 FOR 2001.

Section 2. Severable Provisions. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 3. Repeal. All ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

Section 4. Effective Date. This amendment to the Village of Lawton Zoning Ordinance was approved and adopted by the Village Council of the Village of Lawton, Van Buren County, Michigan on _____. This Ordinance shall be effective on _____, which date is the eighth day after publication of a Notice of Adoption and Posting of the Zoning Map Amendment Ordinance in the *Courier Leader* as required by Section 401 of Act 110, as amended. However, this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110, as amended.

Ordinance Offered by: _____

Ordinance Supported by: _____

Ayes:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED _____.

Josh Appleby, President

Date

Lisa Imus, Village Manager

Date

Ordinance Adoption Date: _____

Ordinance Publication Date : _____ (within 15 days of adoption)

Ordinance Effective Date: _____ (8 days after publication)

CERTIFICATE

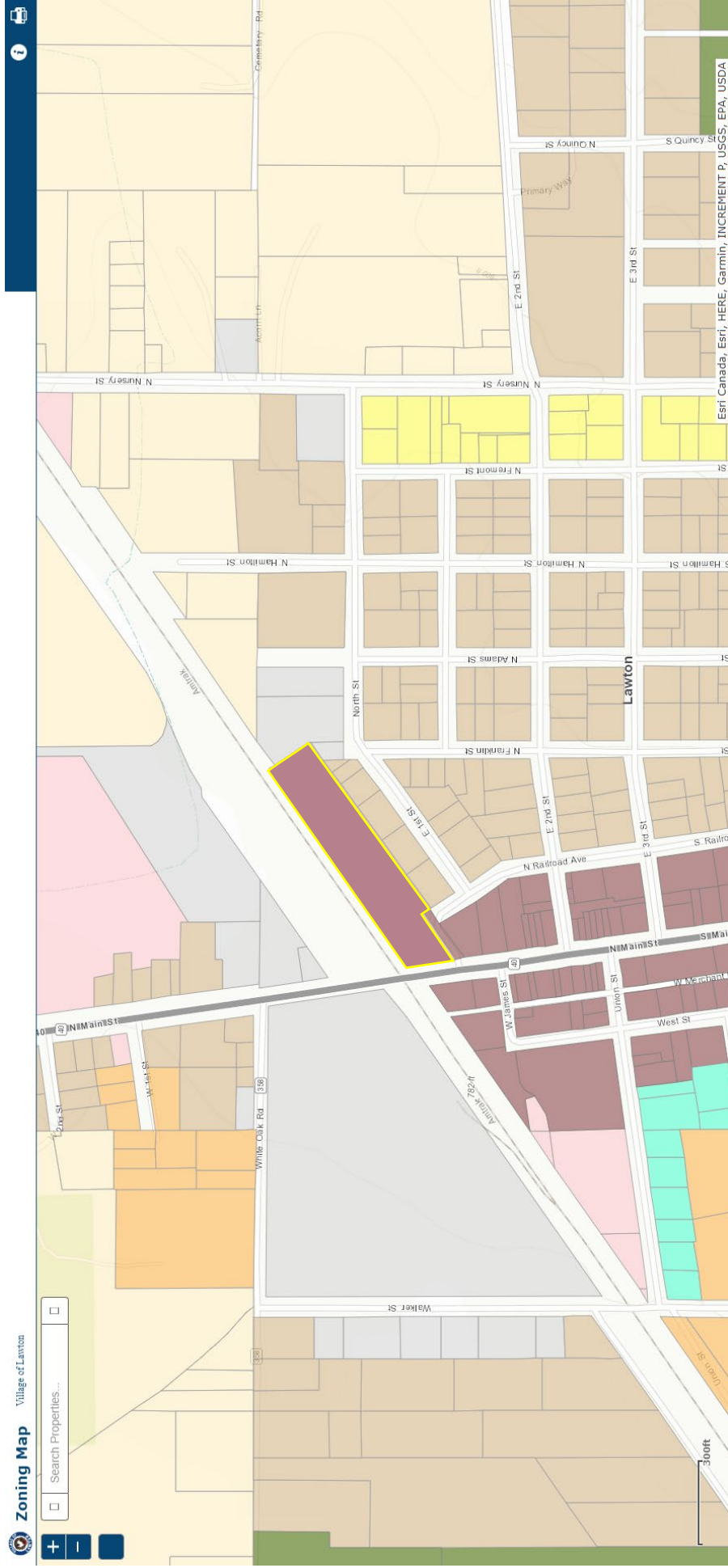
I hereby certify that the foregoing is a true and complete copy of an amendment to the Lawton Village Zoning Ordinance adopted by the Village Council at a meeting held on May 9, 2023, at which meeting a quorum was present, and that this Code Amendment was ordered to take effect 8 days after its publication. The Village of Lawton Planning Commission provided Public notice for the zoning review, and it was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976 (MCL 15.261 et seq), as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Brittany Rathbun, Village Clerk

Current Zoning Map – 350 N Main R-1



New Zoning Map – 350 N Main CBD





Staff Memo

TO: Planning Commission
RE: 350 N Main, Parcel #80-45-700-135-51
DATE: April 28, 2023

As discussed at the April Planning Commission Meeting, the new owner of 350 N Main, Patrick Gorenchan, is looking to place a new business on the site. The site is currently zoned residential, however has a commercial business that is considered a legal, non-conforming business. The site can be utilized as a commercial business, however can not be expanded or changed due to the non-conforming nature.

Mr. Gorenchan's potential business for the site would require outdoor storage, triggering the need for a zoning change and site plan review. Mr. Gorenchan would like to have the property zoned CBD (which is also the way the Future Land Use map is outlined in the new Master Plan), however our current CBD zoning does not allow for any outside storage.

A way to accommodate the request would be to allow, buy Special Use Permit, open storage. By requiring the use via a Special Use Permit, there is flexibility placed to allow the use, however it requires public notice and site plan review before it can be allowed. Staff has created a proposed zoning amendment that would allow open storage in the CBD...

12.4 PERMITTED USES SUBJECT TO A SPECIAL USE PERMIT IN CBD

12.4.1 BUSINESSES WITH OPEN STORAGE

- 1. The site shall be a minimum of three (3) acres in size.*
- 2. There shall be a required yard setback of at least thirty (30) feet from any public street or any lot line. Nothing shall be piled, stored or accumulated in any required yard area.*
- 3. Not more than 50% of the lot may be used for the purpose of open storage.*
- 4. All open storage shall be screened from all streets and on all sides which abut a Residential or Business District by a solid six (6) foot wall or fence sufficient to serve as a permanent retaining wall or fence. Such fence or wall shall be of sound construction, painted, or otherwise finished neatly and inconspicuously.*
- 5. All storage shall be confined within the fenced-in area. There shall be no stocking of material above the height of the fence or wall, except that movable equipment used on the site may exceed the wall or fence height. No equipment, material, signs, or lighting shall be used or stored outside the fenced-in area without site plan approval from the Planning Commission.*

A roadway shall be provided, graded, surfaced, and maintained from the street to the rear of the enclosed property to permit free access of fire trucks at any time.

Staff is proposing the following schedule for the Planning Commission and Village Council to review:

May 4, 2023 Planning Commission Meeting:

1. Planning Commission hold a Public Hearing to consider a Zoning District Map Amendment for 350 N Main to Central Business District (CBD) and make a recommendation to the Village Council for their ultimate decision at their May 9th Council Meeting.
2. Planning Commission set a public hearing for their June 6th Planning Commission Meeting to consider a text amendment allowing outdoor storage be allowed in the CBD by Special Use Permit (review /decision by Council at June 13 meeting)

May 9, 2023 Village Council Meeting:

1. Council Review Planning Commission recommendation on 350 N Main Zoning District Map Amendment from R-1 to CBD.

June 6th Planning Commission Meeting

1. Hold Public Hearing on Zoning Text Amendment to allow for Outdoor Storage in CBD via Special Use Permit.
2. Review Site Plan for 350 N Main in CBD, including a public hearing to consider storage by special use permit.

June 13 Planning Commission Meeting

1. Council Review Planning Commission recommendation on whether or not to change zoning ordinance to allow open storage in the CBD by Special Use Permit
2. Council Review Planning Commission recommendation for 350 N Main to allow for outdoor storage (SUP zoning change if approved).

Please let me know if you have any questions or need additional information on this project before the meeting.

PLANNING COMMISSION ANNUAL REPORT



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2022

MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION

1. Introduction

The Planning Commission is an administrative body of seven residents comprised of six appointed officials and one elected official. The Planning Commission (PC) holds regular monthly meetings on the first Tuesday of the month at 7 pm and is tasked with reviewing applications for site plan review, special land uses, planned unit developments, and rezoning's. The PC also is required to hold the necessary public hearings for zoning text amendments and is entrusted to incorporate the application of policies initiated in the Zoning Ordinance while reviewing development decisions.

2. Purpose of Annual Report

- The Michigan Planning Enabling Act contains language of the requirement of the Planning Commission to prepare an annual report to the Village Council: "A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development."
- Increases information-sharing between staff, boards, commissions, and the governing body.
- Allows for anticipation of upcoming issues and priorities, in order to prepare and budget.
- The Village staff would like to thank all members of the Planning Commission for their hard work and dedication to the Village.

3. Membership

Planning commission member	Term expiration
Michael Dudek, Chairperson	November 2024
Philip J Chmiel, Vice Chairperson	November 2024
Judy Peterson, Council Representative	Runs with Council Term
Paul Rathbun	November 2025
Connie Knapp	November 2025
Kevin Hellman	November 2025
Blain Allen	November 2024

4. Meetings

The Village of Lawton Planning Commission met 8 times in 2022 – 5 times independently and 3 times jointly with the Village Council. This meets the requirements of the MPEA to hold a minimum of four meetings per year.

5. Master Plan Review

A Master Plan is a document that is used as a policy guide to help communities create a vision of what they want to look like in the future. Master Plans help guide communities in their decisions on land use development and preservation. Master Plans are written and adopted by the Planning

Commission and Village Council. Master Plans are not laws on their own, but must have a zoning ordinance which creates the laws related to land use for the community.

The Village began a new Master Plan in 2021, which continued throughout 2022. A Holiday Open House was held to kick-off the planning process in December of 2021 to engage the community in expressing its desires and concerns. In April, 2022, the Village held a Spring Open House for the community to review the progress of the Master Plan Steering Committee, affirming the need for additional development while retaining the small-town, family friendly environment. Goals and Objectives developed in the plan focused around residential expansion; economic development that supports a healthy and sustainable small-town quality of life; public improvements that provide high-quality infrastructure and improved accessibility via complete streets and increased bike/pedestrian access, and smart governance that maximizes partnerships and sustainable policies and practices.

The draft Master Plan will be reviewed in 2023, and after adoption a Zoning Ordinance review will be completed to ensure the goals and objectives are deliverable.

6. Zoning Ordinance Amendments

- In June, the Planning Commission recommended approval of a Zoning Amendment that churches be allowed in the I-1 Zoning District, subject to a Special Use Permit. Village Council approved.
- Blight continues to be a concern for the Village, Ordinances continue to be reviewed, highlighting contradictory regulations. In 2022, the Village Council budgeted for and hired Zoning Solutions to handle the zoning enforcement and blight regulation.
- The entirety of the Zoning Ordinance will be reviewed in 2023.

7. Development Reviews

Project type	Location	Description	Status	Recommendation to legislative body	Date of action
Conversion of Commercial Business to Church	502 N Main	Conversion of pole building to church facility	Approved with conditions	Special Use Permit required. Council Approved.	06/02/2022
Sign Request	240 S Main	Sign in residential district for home occupation	approved	NA	08/02/2022

8. Variances

Variance type	Location	Description	Status	Recommendation to legislative body	Date of action
Dimensional	502 N Main	Allow side setback to be reduced to 17' from required 30'	approved	Recommend approval by Planning Commission and ZBA to Council	06/02/22
Dimensional	502 N Main	Allow a 137' front lot width from required 150'	approved	Recommend approval by Planning Commission and ZBA to Council	06/02/22
Dimensional	221 Hamilton	Allow fence in front yard	approved	ZBA recommended approval, Council approved	11/8/2022

9. Actions by Village Council

- Adopted new 5-year Capital Improvement Plan (CIP) for all infrastructure projects.
- Establish new Water & Sewer rate fee schedule as well as for the Oak Grove Cemetery.
- Council participated in a day-long Planning Retreat with Lew Bender.
- Move from committee structure to Committee of the Whole for second monthly meeting.
- Contract with Zoning Solutions for code enforcement officer / zoning administration.
- Hired new Village Clerk, Brittany Rathbun and new Police Officer Dalton Edwards.
- Appointment of Paul Rathbun to the Planning Commission, and Chris McComis to the Downtown Development Authority. Swore in Josh Appleby as Village President, Eric Dudek as President Pro-Tem, Ryan Tanis as Village Trustee, and Ren Turner as Village Trustee.
- Processed 12 Building permits in the amount of \$4,833.48 (1 commercial / 11 residential); 13 Electrical permits in the amount of \$3,280 (2 commercial / 11 residential); 16 Mechanical permits in the amount of \$3,920 (3 commercial / 13 residential); and 7 Plumbing permits (3 commercial / 4 residential) in the amount of \$1,834.00, totaling \$13,967.48 in permitting
- Changed street parking configuration at elementary school to promote safety.
- Established a Plant Rehabilitation District and an Industrial Faculty Tax Exemption for Welch's Foods \$23 million expansion project.
- Received Market Van Buren's first annual Municipal Trailblazer of the Year award.
- Approved conversion of Union Street to one-way between M-40 and West Street.
- Received donation of property from Reid Family at 119 N Main for future public space improvements.
- Welcomed Modern Well and Blueberry Hill Assisted Living as new business in community.
- Approved Contract with MDOT to plan, engineer, and contract 2023 / 2024 M-40 Highway improvements from 72nd Avenue to the Village limits.
- Awarded DNR Passport Grant (\$74,000 Grant/\$26,000 match) for Pickleball Courts and other improvements to Chancy Lewis Park.
- Awarded \$1,000,000 Michigan Enhancement Grant through Senator Aric Nesbit for water and sewer expansion.
- County Commission approved \$20,000 ARPA grant for water/sewer feasibility study.

10. Zoning Map

- Considerable time was spent on the development of the Future Land Use Map for the Master Plan

11. Trainings Attended

Topic /description	Date
Master Planning Workshop – Suzanne Schultz, Progressive A E	February 1
Housing Trends and Assessments – Ryan Kilpatrick, Housing Next	June 7

Topic /description - Potential training topics in the upcoming year, based on goals and priorities
Virtual Academy for Local Officials – Roles and Responsibilities
Understanding the importance of a Zoning Ordinance

12. Joint meetings

- The Planning Commission and Village Council attended a joint workshop presented by the Master Plan Steering Committee on February 1, 2022. Suzanne Schultz, Progressive A|E covered the roles and responsibilities of the Planning Commission, the purpose of a Master Plan and its importance, a review of the interrelationship between the master plan and zoning ordinance, and a review of the trends and topics to be aware of as Lawton’s Master Plan is developed.
- The Planning Commission and Village Council attended a joint workshop presented by the Master Plan Steering Committee on June 7, 2022. The featured speaker was Ryan Kilpatrick of Housing Next who discussed housing trends, affordable housing and missing middle housing.
- The Planning Commission and Village Council attended a joint meeting on December 6, 2022 to review progress on the Master Plan. Over the past year, two Community Engagement events were held with over 100 participants. With input from those events, the Master Plan Steering Committee, along with Planning Commission and Village Council summarized the current conditions in the Village and outlined goals and objectives to move the community forward. Concerns and visions for the Village included a lack of connections including the need for more sidewalks and trails; a need for new housing options, a community gathering area in downtown, maintaining community character keeping it unique and local, maintaining and activating vacant properties – especially in downtown, as well as maintaining the utility infrastructure and expanding the customer base. The Guiding Themes to guide the goals and development include: Grow, Enhance, Invest, Sustain, and Be Unique!

13. Notable Items

- Paul Rathbun was appointed to the Planning Commission through November 2025.

2022 Building / Mechanical / Plumbing / Electrical Permits issued for the Village of Lawton by SAFEbuilt

Permit Type	Property Address	Total Square Footage	Permit Issue Date	Permit Status	Valuation	Total Fees		Description of Work
						Paid	Unpaid	
Addition - Commercial	502 North Main Street, Lawton, MI 49065	5,466.00	6/18/2022	Completed	\$407,678.00	\$2,078.48		Addition & Interior Remodel - New Community Church
Electrical - Commercial	715 North Main Street, Lawton, MI 49065	0	4/28/2022	Expired	\$0.00	\$174.00		Circuits Heating Unit Units up to 20 KVA or HP/Per PV Module
Electrical - Commercial	502 North Main Street, Lawton, MI 49065	5,466.00	7/19/2022	Completed	\$407,678.00	\$355.00		Addition & Interior Remodel - New Community Church
Electrical - Residential	920 North Nursery Street, Lawton, MI 49065	1,344.00	1/16/2022	Completed	\$64,069.00	\$166.00		New Mobile Home
Electrical - Residential	403 Morrill Street, Lawton, MI 49065	0	1/13/2022	Completed	\$231,333.00	\$324.00		New Single Family Home w/ Unfinished Basement & Attached Garage
Electrical - Residential	518 Durkee Street, Lawton, MI 49065	0	1/13/2022	Expired	\$247,121.28	\$324.00		New Single Family Home w/ Unfinished Basement & Attached Garage
Electrical - Residential	412 South Railroad Street, Lawton, MI 49065	0	1/20/2022	Completed	\$0.00	\$160.00		Service# 9999999999
Electrical - Residential	405 White Oak Road, Lawton, MI 49065	0	3/4/2022	Completed	\$0.00	\$185.00		Service Through 200 AMP Circuits (5)
Electrical - Residential	405 White Oak Road, Lawton, MI 49065	0	4/7/2022	Expired	\$0.00	\$343.00		Circuits - Fixtures - Furnace - Power Outlets -
Electrical - Residential	625 Orchard Street, Lawton, MI 49065	3,250.00	7/25/2022	Completed	\$309,855.00	\$492.00		New Single Family Home w/ Attached Garage & Crawl Space
Electrical - Residential	517 Washington Street, Lawton, MI 49065	0	8/3/2022	Completed	\$0.00	\$160.00		200Amp Service
Electrical - Residential	137 South Franklin Street, Lawton, MI 49065	0	9/27/2022	Completed	\$0.00	\$225.00		Safety inspection for existing wiring of panel.
Electrical - Residential	915 29th Street, Lawton, MI 49065	0	9/28/2022	Completed	\$0.00	\$160.00		200 Amp Service (#046978214)
Electrical - Residential	628 South Main Street, Lawton, MI 49065	0	11/3/2022	In Progress	\$0.00	\$272.00		Inground Pool
Foundation Only - Res	304 East 4th Street, Lawton, MI 49065	0	7/27/2022	Expired	\$0.00	\$200.00		Foundation Reinforcements
Mechanical - Commercial	715 North Main Street, Lawton, MI 49065	0	2/2/2022	Completed	\$0.00	\$235.00		Duct, Air Handlers/Heat Wheels - over 10,000 CFM
Mechanical - Commercial	502 North Main Street, Lawton, MI 49065	5,466.00	8/15/2022	Completed	\$407,678.00	\$335.00		Addition & Interior Remodel - New Community Church
Mechanical - Residential	712 Concord Drive, Lawton, MI 49065	0	1/26/2022	Completed	\$0.00	\$155.00		Water Heater
Mechanical - Residential	403 Morrill Street, Lawton, MI 49065	0	2/2/2022	Completed	\$231,333.00	\$500.00		New Single Family Home w/ Unfinished Basement & Attached Garage
Mechanical - Residential	503 East 4th Street, Lawton, MI 49065	0	3/10/2022	Completed	\$0.00	\$180.00		Gas/Oil Burning equip
Mechanical - Residential	518 Durkee Street, Lawton, MI 49065	0	2/17/2022	Expired	\$0.00	\$320.00		Residential Heating System Air Conditioning Dryer, Bath & Kitchen
Mechanical - Residential	101 North Main Street, Lawton, MI 49065	0	3/17/2022	Completed	\$0.00	\$170.00		Air Handlers - under 10,000 CFM
Mechanical - Residential	402 South Hamilton Street, Lawton, MI 49065	0	4/25/2022	Expired	\$0.00	\$210.00		Gas/oil Burning Equipment Air Conditioning
Mechanical - Residential	606 East 2nd Street, Lawton, MI 49065	0	7/13/2022	Expired	\$0.00	\$220.00		Gas/oil Burning Equipment Air Conditioning
Mechanical - Residential	701 Concord Drive, Lawton, MI 49065	0	7/25/2022	Expired	\$0.00	\$210.00		Gas/oil Burning Equipment Air Conditioning
Mechanical - Residential	625 Orchard Street, Lawton, MI 49065	3,250.00	8/8/2022	Completed	\$309,855.00	\$340.00		New Single Family Home w/ Attached Garage & Crawl Space
Mechanical - Residential	131 South Adams Street, Lawton, MI 49065	0	8/29/2022	Completed	\$0.00	\$205.00		Heating System, Water Heater
Mechanical - Residential	1019 72nd Avenue, Lawton, MI 49065	0	9/7/2022	Completed	\$0.00	\$155.00		Water Heater
Mechanical - Residential	628 South Main Street, Lawton, MI 49065	0	10/18/2022	Completed	\$0.00	\$180.00		Gas/Oil Burning Equipment
Mechanical - Residential	625 Orchard Street, Lawton, MI 49065	3,250.00	12/1/2022	Completed	\$309,855.00	\$210.00		New Single Family Home w/ Attached Garage & Crawl Space
Mech - Comm Fire Protection	99 Walker Street, Lawton, MI 49065	44,816.00	5/2/2022	Completed	\$3,100,000.00	\$295.00		Converting nursing home to assisted living. Resident count 1/2 original
Plumbing - Commercial	715 North Main Street, Lawton, MI 49065	0	1/27/2022	Completed	\$0.00	\$200.00		Water connected fixtures, 1-1/4" Water Distribution Pipe, Water Heater
Plumbing - Commercial	400 Walker Street, Lawton, MI 49065	0	7/5/2022	Expired	\$0.00	\$281.00		(8) Fixtures, floor drains, special drains, watter connected appliances
Plumbing - Commercial	502 North Main Street, Lawton, MI 49065	5,466.00	7/21/2022	Completed	\$407,678.00	\$393.00		Addition & Interior Remodel - New Community Church
Plumbing - Residential	510 Durkee Street, Lawton, MI 49065	1,764.00	3/7/2022	Completed	\$168,180.00	\$160.00		Connection -Water Dist Pipe
Plumbing - Residential	405 White Oak Road, Lawton, MI 49065	0	4/26/2022	Expired	\$0.00	\$344.00		Fixtures Stacks Sewage ejectors Water Service Less than 2" Sewers Less 6"
Plumbing - Residential	625 Orchard Street, Lawton, MI 49065	3,250.00	7/11/2022	Completed	\$309,855.00	\$396.00		New Single Family Home w/ Attached Garage & Crawl Space
Plumbing - Residential	625 Orchard Street, Lawton, MI 49065	3,250.00	11/3/2022	Completed	\$309,855.00	\$160.00		New Single Family Home w/ Attached Garage & Crawl Space
Pole Barn	628 South Main Street, Lawton, MI 49065	0	4/21/2022	Completed	\$20,650.00	\$200.00		24' x 24' Pole Barn
New SFR w/Slab & Garage - Res	625 Orchard Street, Lawton, MI 49065	3,250.00	4/18/2022	Completed	\$309,855.00	\$855.00		New Single Family Home w/ Attached Garage & Crawl Space
Roof - Redeck/Reshingle - Res	712 Concord Drive, Lawton, MI 49065	0	5/12/2022	Expired	\$0.00	\$300.00		Roofing Re-deck & Re-shingle Only
Solar Unit - Residential	403 East 1st Street, Lawton, MI 49065	0	10/27/2022	Expired	\$0.00	\$200.00		Roof Mounted Solar Panels
Swimming Pool Inground - Res	628 South Main Street, Lawton, MI 49065	0	9/12/2022	Expired	\$0.00	\$200.00		Inground Pool
Window Replacement - Res	530 Ewing Road, Lawton, MI 49065	0	2/15/2022	Expired	\$0.00	\$200.00		Window Replacement
Window Replacement - Res	881 South Nursery Street, Lawton, MI 49065	0	2/15/2022	Expired	\$0.00	\$200.00		Window Replacements
Window Replacement - Res	1101 72nd Avenue, Lawton, MI 49065	0	11/8/2022	In Progress	\$0.00	\$200.00		Window Replacements
Window Replacement - Res	219 South Railroad Street, Lawton, MI 49065	0	12/6/2022	In Progress	\$0.00	\$200.00		Window Replacements
						\$13,967.48		



Market Van Buren
32848 Red Arrow Hwy, Ste 100
Paw Paw, MI 49079
269.519.6142
morrisz@kinexus.org
www.kinexus.org

9/16/2022

Village of Lawton
PO BOX 367
125 S Main Street
Lawton, MI 49065

Ms. Imus,

Thank you for working with Market Van Buren. We have principal responsibilities for economic and community development throughout Van Buren county. We connect people, investments, and organizations with strategies and services that improve the quality of life and economic conditions in our region. Our staff focuses on developing strategies that will allow our communities to thrive by addressing needs related to workforce, community, and business development. We work collaboratively with regional organizations to maximize economic growth.

Market Van Buren is a not-for-profit 501(c)(3) organization in partnership with business, industry, community leaders, and elected officials in Michigan.

Your support of Market Van Buren helps us work toward achieving this mission. Once again, thank you for your contribution.

Sincerely,

Zachary S. Morris
Executive Director - Market Van Buren

Market Van Buren Tax Identification #:	84-3582323
This service is valued at:	\$1,222.64



INVOICE: FEE FOR SERVICE

BILL TO: Village of Lawton
PO BOX 367
125 S Main Street
Lawton, MI 49065

INVOICE: MVB-1-09162022
DATE: 9/16/2022
DUE DATE: 10/16/2022

Date	Description	Total
9/16/2022	Economic Development Services for Village of Lawton. Services to be performed by Market Van Buren.	\$1,222.64

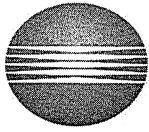
Please remit payment with a copy of this statement immediately to:

Market Van Buren
Attention: Fiscal
330 W. Main St, Suite 110
Benton Harbor, MI 49022
invoices@kinexus.org

A not-for-profit Workforce Development organization
Equal Opportunity Program/Employer

Copier Contract Comparison

	Applied Innovation (LEASE)	DL Gallivan (LEASE)	Konica Minolta (LEASE)	CURRENT HP (PURCHASE) 2016
Printer brand/model	Ricoh C4500	Kyocera 3554ci	bizhub C450i	HP 880m
Current Ave # of Copies/mo				
Future # of Copies/mo	8,500 B&W & 3,150 Color	8,500 B&W & 3,150 Color	8,500 B&W & 3,150 Color	6,521 B&W & 3,833 Color
Specs:				
Speed- pages per minute	45	35	45	46
Scanner	Included	Included	Included	Included
Fax	Included	Included	Included	Included
Sheet Finisher (stapler)	Included	Included	Included	Included
Folding Unit	27	40	56,49	NA
Copies per month	no min monthly included	no min monthly included	included: B/W 12,500 and Color 3,150	Not Included - purchase all ink, toner, & maintenance/service.
	B/W \$0.0088 - \$74.80	B/W \$0.008 - \$60.00	Overage B/W \$0.0070 - \$0	Average \$325/mo w/o purchase price.
	Color \$0.0550 - \$173.25	Color \$0.060 - \$189.00	Overage Color \$0.0500 - \$0	\$489/mo w/ purchase price.
Toner	Included	Included	Included	Monthly costs are increasing with age and increasing service needs
Delivery/Install Fee	Included	Unknown	Included	
Service/Labor Fees	Included	Included	Included	
Service call turnaround	Average same day as service call	Average same day as service call	4 hr average for on-site response time	
MI/Deal Contract	No	No	Yes	No
Quote:				
Lease length	60 months	63 months	60 months	NA - currently 30 months ownership
Lease/mth	\$494	\$430	\$341	\$489.00
Lease/mth with Folding Unit	\$534	\$457	\$398	NA
RECOMMENDATION				

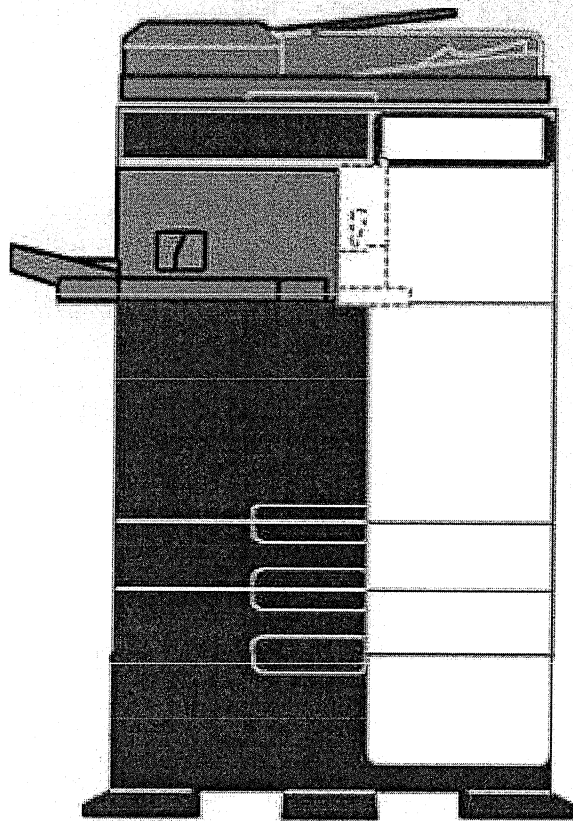


KONICA MINOLTA

150
YEARS

bizhub C450i - bizhub C450i

- 1 bizhub C450i
- 1 Fax Kit supports 1st & 2nd fax line - no mount kit required
- 1 PWRFILTER WNOISE & SURGE PROTECT 120V/15A
- 1 Inner Finisher (50 Sheets)
- 1 Z-Fold Unit
- 1 PC-416 Paper Feed Cabinet
- 1 bizhub SECURE



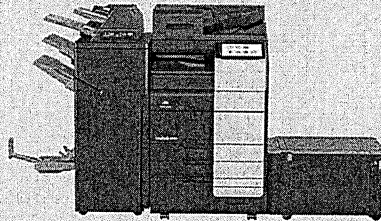
State of Michigan MiDEAL



MiDEAL is the State of Michigan's extended purchasing program that allows Michigan cities, townships, villages, counties, school districts, universities, colleges and nonprofit hospitals to buy goods and services from state contracts.

The State of Michigan Contract provides many benefits and cost savings such as:

- ✓ No lease paperwork – PO only
- ✓ No end of lease return fees
- ✓ No assessed property taxes – included in lease
- ✓ Contract valid through 2028 – no increases
 - ✓ Locked service contract pricing
 - ✓ Unlimited customer training
 - ✓ No additional membership fees

bizhub C450i


bizhub C450i Copier/Printer/Scanner - Includes PS, PCL & XPS Controller, 8 GB Standard Memory, Web Browser, Duplex Unit, 256 GB SSD, USB Interfaces for Scan-to-USB Thumb Drive/Print-from-USB Thumb Drive, USB Local Printing, Optional Authentication Device Connection, Service USB Firmware Updates, Developer Unit (1,000K Yield), and Drum Unit (K:170K/C:65K Yield)

Click on picture for online specifications

MiDeal Members
ONLY

Item Number	Description	48 Mo Lease Price	60 Mo Lease Price
AA7R011	bizhub C450i	\$321.62	\$304.78
B/W	28,000 copies included in lease	Incl	
	Overage click price b/w	\$0.0070	
Color	7,000 copies included in lease	Incl	
	Overage click price color	\$0.0500	
B/W	12,500 copies included in lease		Incl
	Overage click price b/w		\$0.0070
Color	3,150 copies included in lease		Incl
	Overage click price color		\$0.0500
7670525507	Delivery Charge - Level 2	Incl	Incl
7640018094	Basic Network Service - BNS04	Incl	Incl
7640015657	bizhub SECURE	\$6.68	\$5.53
AAV5WY1	PC-116 PAPER FEED CABINET	\$12.44	\$10.29
A2YUWY3	FS-533 INNER FINISHER	\$11.92	\$9.87
ACW5WY1	MK-607 FAN KIT FOR FS-533	\$0.63	\$0.52
A63GWY2	ZU-609 Z FOLDING UNIT	\$68.25	\$56.49
A883012	FK-514 FAX KIT (1ST & 2ND LINE)	\$8.68	\$7.19
XGPCS15DKM	ESP DIAGNOSTIC POWER FILTER 120V/15A	\$3.46	\$2.86
Total		\$433.67	\$397.53

Or-Tec Sales

5445 Dunham Rd
Maple Heights, OH 44137

Estimate

Date	Estimate #
4/1/2023	108789

Name / Address
Lawton WWTP 625 Union St. Lawton, MI 49065

Ship To
Lawton WWTP 625 Union St. Lawton, MI 49065

P.O. No.	Terms	Project

Description	Qty	Rate	Total
New Screen for previous purchased unit 2750	1	3,722.50	3,722.50
Freight - TBD	1		0.00
Lead time 4-6 Weeks			

E-mail

Thank you for your interest	Phone #	216.475.5225	parts@or-tec.com	Total	\$3,722.50
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LAWTON DEPARTMENT OF PUBLIC WORKS
ACTIVITIES REPORT FOR APRIL 2023

1. We had 2 interments at Oak Grove cemetery for the month of April.
2. Spring cleanup is scheduled for the 15th to the 20th of May, hours will be 8-8 during the week and 8-12 on Saturday.
3. The new truck has been delivered and is in G.R. having the utility box put on so hopefully have it within the next few weeks.
4. We Pumped 14,055,000 gallons for April with a daily average of 468,500 we pumped 10,746,000 gallons in April 2022.
5. Jim, Beau and I went to a GIS training at Wightman to get updates on software and other new info.
6. In April a total of 4.0 million gallons of treated wastewater was discharged into the tributary to the South Branch of the Paw Paw River. The daily effluent flows averaged 133,000 gallons per day, which is approximately 53% of the hydraulic capacity of the plant.
7. 1800 gallons of activated sludge was pumped over to the sludge storage tank.

Motor pool – 23.5 hrs.

Streets not Act 51 – 102 hrs

Buildings & Grounds – 13.5 hrs.

Water Maint. – 89 (7 OT)

Cemetery – 33 hrs.

Sewer Maint. – 208 (24 OT)

Parks – 97 hrs. (1 OT)

Vacation – 26 hrs.

Civic Betterment – 0 hrs.

Sick time - 8

Major Winter Maint. – 0hrs. (0 OT)

Holiday – 40 hrs.

Local Winter Maint. – 0 hrs. (0 OT)

Todd Hackenberg – Director of Public Works

LAWTON POLICE DEPARTMENT – COUNCIL REPORT

APRIL 2023

Calls for Service/Complaints-----	121
Ordinance complaints-----	9
Blight (7) Zoning (0) Misc. (2)	
Traffic stops-----	37
Citations issued (13) Verbal warnings (16)	
Arrests-----	2
Accidents-----	4 (2 were Hit & Run)
Parking citations-----	0
HOURS WORKED:	
Scheduled (Full-time)	532
Scheduled (Part-time)	0
Overtime hours	36
Vacation hours	68
Sick leave hours	112

COMMUNITY POLICING:

Officers made **(53)** field contacts and **(18)** business contacts.

NOTABLE INCIDENTS:

While on patrol, Officer Edwards observed a vehicle speeding on S. Nursery St., and then fail to come to a stop at the stop sign as the vehicle turned onto Third St. Officer Edwards stopped the vehicle and upon contacting the occupants, could smell the odor of burnt marijuana. Officer Edwards conducted an investigation for operating under the influence of drugs (OUID) and obtained a blood sample at the hospital. The driver was cited and released, and the report was forwarded to the Prosecutor's Office for review.

ADDITIONAL:

For the month of April, Lawton officers spent many hours of directed traffic patrol, specifically targeting speed violations. The number of hours spent in the following locations is as follows:

6.62 hours – Main St.

8.50 hours – All other areas within the Village

Total hours – 14.92

LPD had 29 (Assist other agency calls):11 medical/ambulance call in the Village, 1 medical/ambulance assist to Antwerp Twp., 9 assist calls to Paw Paw., 5 in Porter Twp., 1 in Antwerp Twp. and 2 other department assists in the Village.

Respectfully,

Chief Jeffrey Mack

Van Buren County File Class / Section Report

Number	Sub-Beat	Date	Offense	Location	Incident Code-Type	Officer
23-0272	LAWTON-1	04/10/2023	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	526 Bitely Street	-Junk Auto	Mack, J. Repaired
23-0291	LAWTON-1	04/13/2023	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	303 North Street	-Junk Auto	Mack, J. Being Scrapped
23-0337	LAWTON-1	04/24/2023	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	210 Morrill Street	.Dumpsters Overflowing/mattresses	Mack, J. Dumpster emptied
23-0342	LAWTON-1	04/25/2023	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	210 First Street	-Excessive junk/debris	Mack, J. Open
23-0352	LAWTON-1	04/27/2023	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	319 First Street	-Chair at roadway	Mack, J. Removed
23-0369	LAWTON-1	04/28/2023	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	123 Durkee Street	- Trailer w/ mattresses	Mack, J. Open
23-0359	LAWTON-1	04/28/2023	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	409 Main Street	-Branches in yard junk in rear yard	Mack, J. Open
Total:	7					

Circulation Report for March 2023

We had 585 visitors and checked out a total of in 1,721 materials.

Adult Fiction	401
Audio Books	1
Children Easy Books	649
Junior Fiction	233
Junior Non-Fiction	35
Large Print	228
Non-fiction	48
Periodicals	12
Videos	65
Young Adult fiction	35
VOX Books	<u>14</u>
Total	1,721

Computer Usage	29 uses
Michigan Overdrive Total Checkouts	23,571
Michigan Overdrive Total Holds	8,531
Michigan Overdrive Total Users	5,481
New Items Processed	137
Our Mel Items Received	87
Our Mel Items Sent	75
Lawton Overdrive Downloads	394
Lawton Overdrive Holds	132

Days Closed Early – March 3rd - weather
Lawton Website visited 2,981 last 30 days
Facebook visited 2,112 last 30 days

Knitters: 21
Story time: 75
Book club: 18
Mystery Club: 6
Craft Night: 6
National Right to Read Month 25 kids participated.
Literacy Training held at Library March 16th, 2023: 9

Respectfully Submitted, Lyn Tone, Director