

VILLAGE of LAWTON
VILLAGE COUNCIL MEETING
125 S. MAIN STREET, LAWTON, MI 49065
TUESDAY, June 13th, 2023 – 7:00 P.M.
please silence your cell phones

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSENT AGENDA**
 - A. Approval of the June 13, 2023 Council Agenda
 - B. Approval of the May 9, 2023 Council Meeting Minutes
 - C. Approval of May 2023 Disbursements in the amount of \$145,523.06
- V. COMMUNICATIONS / CORRESPONDENCE / PRESENTATIONS**
- VI. CITIZENS' COMMENTS – (Please keep comments to 3 minutes)**
- VII. PUBLIC HEARINGS / APPOINTMENTS / PROCLAMATIONS**
 - A. **Truth in Taxation Public Hearing**.....Open Public Hearing
Public Hearing to hear comment on the establishment of the 2023 Millage Rates. The proposed millage rate is equal to the previous year's millage rates (a total of 16.9595) and will generate a 4.35% increase of the net operating revenues for the Village of Lawton.
 - B. Receive Public Comment – please limit comments to 3 min..... Hear Public Comment
 - C. President Closes Public Hearing.....Close Public Hearing
 - D. **Council Consideration of Resolution 08-2023:** A resolution to Establish the Village of Lawton 2023 Millage Rates at a total of 16.9595 Mills..... Staff Recommends Approval
- VIII. OLD BUSINESS**
 - A. **Council Consideration of Resolution 10-2023:** A Resolution to Approve the Distribution of the Master Plan and Authorizing the Lawton Village Council to Determine the Final Approval for the Village Master Plan.....Planning Commission Recommends Approval

IX. NEW BUSINESS

- A. Ordinance 02-2023: An ordinance to amend the Zoning Ordinance (Ordinance #130) to Allow Businesses with Open Storage in the CBD Zoning District by Special Use Permit.....**Planning Commission Recommends Approval
- B. Resolution 09-2023 Make a Wish Bike Tour.....**Staff Recommends Approval
- C. Fleis & Vandenbrink Wellhead Protection Program.....**Staff Recommends Approval
- D. Council consideration of Van Buren County Road Commission Intergovernmental Agreement for Highway Maintenance or Repair.....**Staff Recommends Approval
- E. Proposal for Baseball Field Improvements.....**Discussion

X. BOARD, COMMITTEE, AND STAFF REPORTS

- A.** Village Manager – Lisa Imus
- B.** Department of Public Works – Todd Hackenberg
- C.** Police Department – Jeff Mack
- D.** Fire Department – Eric Dudek
- E.** DDA—Gail Dudek
- F.** Planning Commission – Judy Peterson
- G.** Library Board—Brittany Rathbun

XI. COUNCIL COMMENTS

- A. Food Trucks for Downtown.....**Discussion

XII. ADJOURNMENT - NEXT REGULAR MEETING DATE – July 11, 2023

The Village of Lawton follows the Americans w/ Disabilities Act of 1990. Individuals with disabilities planning to attend this meeting and require accommodations, or those who have questions regarding the accessibility of this meeting or the facilities, are requested to contact the Village Clerk, at (269) 624-6407 or brathbun@lawtonmi.org to allow the Village to make reasonable accommodations. If you have questions or comments, and you are unable to make the meeting, forward to the Village Manager at imusl@lawtonmi.org.



Village of Lawton
VILLAGE COUNCIL
REGULAR MEETING
125 S. MAIN, LAWTON MI 49065 269.624.6407
Tuesday May 9, 2023
MINUTES

- I. **Call to Order:** President Appleby called the May 9 2023, meeting of the Lawton Village Council to order at 7:00 p.m.
- II. **Roll Call:** *Present:* Appleby, Tanis, E. Dudek, Peterson, G. Dudek, Smith *Absent:* Tanis. *Others Present:* Village Manager Imus, Police Chief Mack, and thirteen guests. Council Member Tanis entered the room at 7:02p.m.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- IV. **Consent Agenda:** The Consent Agenda included the approval of the May 9 Council Agenda, the April 25th, 2023 Council Meeting Minutes, and approval of the April 2023 disbursements in the amount of \$196,766.69, and a Cost of Living Adjustment (COLA) for Village Manager Imus. Peterson made a motion to approve the Consent Agenda supported by G. Dudek. A unanimous roll call vote approved the motion.
- V. **Communications, Correspondence, and Presentations:**
 - A. Melanie Hooker with the Domestic Violence Coalition spoke, stating that the Domestic Violence Coalition has been around since 1996, and has been trying to get back on track since the devastation of the pandemic in 2020. Melanie stated Officer Dalton Edwards is being awarded as an honorary advocate. She stated he has been a great help in referring people who need help since his employment with Lawton. Melanie Hooker also stated that Chief Mack has been the first chief to jump on board, and they would like to honor the Lawton Police Department under Chief Mack. The Village of Lawton has the highest referral rate to the Domestic Violence Coalition locally.
 - B. Emily Hickmott with the Van Buren Conservation District updated council on summer field days, and supplied summer event fliers for the Clerk's office to inform people about upcoming recycling collection days (which have been expanded to include Styrofoam), annual meetings, and other events. She also dropped off the 2023 Food, Farm, and Fun guides.
 - C. Village Manager Imus reported the Village Council received 2 tickets for the annual Market Van Buren awards. Imus also presented a letter from Consumers Credit Union thanking the Village of Lawton for being a customer, and stating the money market annual yield is moving from 0.4% per year to 2.5% per year beginning in May of 2023.

VI. Citizen Comments:

- A. A Resident asked if the carwash would be re-opening. Council stated they have not heard any plans for them to re-open, but they would love to see the property utilized, or the car wash demolished.

VI: Public Hearings/Appointments/Proclamations: None.

VII. Old Business: None.

VII: New Business:

- A. Appleby brought Ordinance 01-2023 to the floor for consideration upon recommendation from the Planning Commission. Peterson made a motion to adopt Ordinance 01-2023, amending the Village of Lawton's Zoning Ordinance to modify the zoning map designation of 350 N Main (parcel # 80-45-700-135-51) from R-3 Single Family Residential to Central Business District Zoning. Smith seconded, followed by a roll call vote. All in favor, none opposed. Motion carried.
- B. President Appleby brought the Planning Commission Annual report to the floor. President Appleby noted that how pleased he is with the work that the Planning Commission is doing, as it is an incredible part of how the community is run. E. Dudek motioned to accept the Planning Commission Annual report, seconded by Turner. Voice Vote taken. All in favor, none opposed. Motion carried.
- C. Appleby brought an invoice for the Market Van Buren Dues to the floor for the amount of \$1,222.64 for the Economic Development Services. Discussion ensued with council asking what a membership grants us. Imus responded that being a member grants us their access in seeking new businesses for the area, with economic development and joint grant application opportunities. Market Van Buren works closely with MEDC and Southwest MI First. E. Dudek motioned to pay \$1,222.64 in Market Van Buren Dues, seconded by Turner. Roll call vote taken. All in favor, none opposed. Motion carried.
- D. President Appleby brought a new printer option recommended by the staff to the floor for consideration. Imus stated that this lease was run past the Village IT group, who advised that this is a great brand, and a great value through MiDeal. Per Imus, this contract would also include maintenance, and a certain amount of copies each month. E. Dudek motioned to accept the 60-month lease of Konica Miolta bizhub C450i Copier/Printer/Scanner for the Clerk's Office through the State of Michigan MiDeal Program in the amount of \$397.53 per month. Smith seconded the lease, with a roll call vote following. All in favor, none opposed. Motion carried.
- E. President Appleby brought consideration for the purchase of a new screen for the Waste Water Treatment Plant to replace the current unit from Or-Tech Sales in Maple Heights, Ohio in the amount of \$3,722.50 plus shipping. Council discussed with Superintendent Hackenberg, who stated that this is a necessary maintenance purchase. With the breakdown of the current screen, the DPW employees have been going through to manually strain the waste, which is time extensive, and an added expense. E. Dudek made a motion to purchase the new screen for the Waste Water Treatment Plant to replace current unit from Or-Tech Sales in Maple Heights, Ohio in the amount of \$3,722.50 plus shipping. G. Dudek Seconded the purchase with a roll call vote following. All in favor, none opposed. Motion carried.

VIII: Board, Committee, and Staff Reports:

- A.** Village Manager Imus stated the Planning Commission will hold two Public Hearings at their meeting. One for the site plan at 350 N. Main St, and a second for Zoning Text Amendment to allow for open storage by special use permit within the Central Business District. Imus also stated that the bid opening for the Pickleball courts was last week. Six firms pulled plans, but, unfortunately, no one turned in a bid. Wightman is contacting the contractors to see what went wrong. Imus stated that the Clerk's office is also in contact with the DNR about the village serving as the primary contractor for this, for the bathrooms, benches, and basketball courts with help from our DPW. This scenario could save the village money. Wightman is talking to a rep to see if it is possible. Imus will report back when we have more information. Turner asked if the restrooms will be open during construction. Imus stated that it would be dependent upon the contractors, however, if both bathrooms are closed at the same time, the village will get a port-a-potty. Lastly, Imus reported that she and Superintendent Hackenberg met with a security camera company and have another meeting with a second camera company coming up this week so that the village will have two bids. This year so far, two bulletin board locks have been broken, and the splash pad sign has been stolen. Either company we go with will also allow for the Police Department to view camera surveillance remotely.
- B.** Superintendent Hackenberg reported that the DPW hired a new employee, James Taylor. He is from Lawton, and Hackenberg is excited for him to start next week. Hackenberg reported we have three-part timers hired for summer to help with projects like curb painting, and sidewalk work among others. Hackenberg stated he recently spoke with Road Commission staff, and they would like to build a storage building within Antwerp Township for salt storage. They would like to know if we are interested in participating, but Hackenberg stated we will wait and see what it looks like as a finalized project. Hackenberg stated he will meet with Paul Harvey with Wightman to start kickoff on the Water and Sewer project on the north side of town. Finally, Hackenberg stated that in August the DPW will take a two-day MRWA safety class at redbrick hall, and that the dump truck has been delivered to Grand Rapids and is just waiting on the box installation.
- C.** Chief Mack reported that Imus has shared some correspondence from Zoning Solutions. He is checking with the least one property owners. He stated they have grass reminders going out. Lastly, Chief Mack he has an interview set up for the position with a currently retired officer this week.
- D.** E. Dudek stated that the fireboard met, and that there were a few local fires at the beginning of the month.
- E.** Rathbun stated that the library board met. The library will be open Saturdays for summer between 10-2, that there is a new adult program Director Tone has started for seniors called "Brain Benders", and that the library is looking forward to hosting the summer reading program kick off on June 13th. The kickoff program will have "touch a truck" along with many other fun activities.
- F.** Peterson stated that the Planning Commission is working on zoning and site plan issues on a lot in the Central Business District (CBD). She stated that the Planning Commission is still waiting on revised goals for the Master Plan. Peterson also stated that the July 4th meeting was moved to June 27th due to the holiday.

VIII. Council Comments:

A. E. Dudek commented that Moo Moos is now open, and has free ice cream for dogs.

B. Appleby asked if a second meeting was needed for May. Imus stated there may be a need for a resolution to support a grant application, and that she will keep the council posted.

IX. Adjournment: Turner motioned and E. Dudek seconded to adjourn the meeting at 7:50 p.m. Next regular council meeting to take place on May 23, 2023.

Respectfully Submitted by,

Brittany Rathbun
Village Manager

06/06/2023

CHECK REGISTER FOR VILLAGE OF LAWTON
CHECK DATE FROM 05/01/2023 - 05/31/2023

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL CHECKING						
05/08/2023	GEN	6314	AP 030	ADAMS HARDWARE	CONSOLIDATED BILL	772.21
05/08/2023	GEN	6315	AP 155	APPLIED INNOVATION	POLICE COPIER ACCT NO KZ1828 CONTRACT CN	239.29
05/08/2023	GEN	6316	AP 756	BADGER METER, INC	ORION CELLULAR LTE SERV UNIT	193.80
05/08/2023	GEN	6317	AP 893	BEN W. JOHNSON	APRIL 2023 CLEANING X4	380.00
05/08/2023	GEN	6318	AP 800	COMCAST	INTERNET - 200 JAMES ACCT #8529 11 332 0	279.85
05/08/2023	GEN	6319	AP 026	CONSUMERS ENERGY	HEAT FOR ACCT NO 1000 0710 3904 202 JAME	688.64
05/08/2023	GEN	6320	AP 1072	COURIER-LEADER & FLASHES	PUBLIC HEARING- 350 N MAIN	100.00
05/08/2023	GEN	6321	AP 1069	DICKINSON WRIGHT PLLC	GENERAL MUNICIPAL	1,080.00
05/08/2023	GEN	6322	AP 027	FRONTIER	TELEPHONE AND INTERNET FOR DPW AND WWTP	700.24
05/08/2023	GEN	6323	AP UBREFUND	Harvey, Kayla	UB refund for account: 02-151	6.30
05/08/2023	GEN	6324	AP 930	HS FLEET SERVICES LLC	MAINTENANCE ON VEHICLE 2020 UTILITY	2,195.80
05/08/2023	GEN	6325	AP 017	INDIANA MICHIGAN POWER CO.	ELECTRIC - STREET LIGHTING	1,058.00
05/08/2023	GEN	6326	AP 107	LAWSON OIL COMPANY	PDF	1,562.09
05/08/2023	GEN	6327	AP 1070	MARKET VAN BUREN	ECONOMIC DEVELOPMENT SERVICES 22/23	1,222.64
05/08/2023	GEN	6328	AP MISC	MLIVE MEDIA GROUP	PUBLIC HEARING FOR ZONING MAP AMENDEMENT	82.77
05/08/2023	GEN	6329	AP 551	ODP BUSINESS SOLUTIONS	DOOR KNOCKER HANGERS	109.88
05/08/2023	GEN	6330	AP 1037	PRECISION PRINTER SERVICES INC	ON-SITE CALL FOR REPAIR	169.00
05/08/2023	GEN	6331	AP 1032	PROGRESSIVE AE	PROJECT: 9005003.0 MASTER PLAN	10,828.48
05/08/2023	GEN	6332	AP 009	REPUBLIC SERVICES OF	WASTE REMOVAL	632.99
05/08/2023	GEN	6333	AP 1068	SAFEBUILT	PERMITS FOR 422 E 2ND, 223 S ADAMS, 305	532.00
05/08/2023	GEN	6334	AP 1096	SHARE CORPORATION	GOOD GRAPE SOLVENT DEGREASER	722.16
05/08/2023	GEN	6335	AP MISC	STATE OF MICHIGAN	CUSTOMER ACCT NO: MDOT00494 - M-40 MILL.	6,785.17
05/08/2023	GEN	6336	AP 1094	TERMINAL SUPPLY CO	PAINT - BLUE WATERBASE	124.00
05/08/2023	GEN	6337	AP 493	VAN BUREN COUNTY	VERIZON AIRCARD -FEB/MAR; MAR/APR 2023	175.30
05/08/2023	GEN	6338	AP 083	VILLAGE OF PAW PAW	WATER LAB ANALYSIS	150.00
05/08/2023	GEN	6339	AP 047	WIGHTMAN	PROJECT - 224009 GENERAL ENGINEERING	2,856.25
05/12/2023	GEN	6313	PR 9	SCHUR, GERALD	Included in 5/12/23 Payroll	
05/12/2023	GEN	EFT862(E)	PR HSA EMPLOY ONLINE PYMNT HSA EXPRESS DEPOSIT		Included in 5/12/23 Payroll	
05/12/2023	GEN	EFT863(E)	PR IRS	FEDERAL TAX	Included in 5/12/23 Payroll	
05/12/2023	GEN	EFT864(E)	PR RETIREMENT	GWFS EQUITIES, INC.	Included in 5/12/23 Payroll	
05/19/2023	GEN	6340	AP 1099	AMAZON CAPITAL SERVICES, INC	SUPPLIES	17.95
05/19/2023	GEN	6341	AP 155	APPLIED INNOVATION	LIBRARY CONTRACT CN3599-01; ACCT NO KZ07	216.63
05/19/2023	GEN	6342	AP 104	BAKER & TAYLOR, INC.	DVDS	1,452.37
05/19/2023	GEN	6343	AP 056	BLOOMINGDALE COMMUNICATIONS	PHONE LIBRARY - ACCT NO 00032003-0	162.78
05/19/2023	GEN	6344	AP 101	CENGAGE LEARNING.	BOOKS	209.42
05/19/2023	GEN	6345	AP 964	CLARK TECHNICAL SERVICES	LPL 2023 SUPPORT - APRIL	330.00
05/19/2023	GEN	6346	AP 153	DEMCO, INC.	LABELS, PROTECTORS	207.85
05/19/2023	GEN	6347	AP 264	PETTY CASH LAWTON PUBLIC LIBRARY	DOLLAR TREE	10.00
05/19/2023	GEN	6348	AP 079	QUILL CORPORATION	PACKING TAPE, MONITOR STAND, GLAD BAGS,	34.99
05/25/2023	GEN	6355	AP MISC	ARCADIA CHEMICAL	RUST BUSTER 55GL	350.00
05/25/2023	GEN	6356	AP 056	BLOOMINGDALE COMMUNICATIONS	TELEPHONE FOR ACCT NO 0032515-9	377.54
05/25/2023	GEN	6357	AP 800	COMCAST	INTERNET - 200 JAMES ACCT #8529 11 332 0	279.85

05/25/2023	GEN	6358	AP 1088	FORMULA K	BLADE, EDGER	24.90
05/25/2023	GEN	6359	AP MISC	GAIL DUDEK	DDA FLOWER POTS; MEMORIAL DAY FLOWERS FO	955.16
05/25/2023	GEN	6360	AP 017	INDIANA MICHIGAN POWER CO.	ELECTRIC	6,216.63
05/25/2023	GEN	6361	AP 1073	KIMBALL MIDWEST	CABLE TIES	612.20
05/25/2023	GEN	6362	AP 107	LAWSON OIL COMPANY	NO LEAD REGULAR	1,946.32
05/25/2023	GEN	6363	AP 145	MICHIGAN RURAL WATER ASSOC.	OSHA COMPLIANCE TRAINING - MEMBERSHIP RE	175.00
05/25/2023	GEN	6364	AP 172	PEERLESS MIDWEST, INC.	WELL #10 - SEAL HEAD	3,680.00
05/25/2023	GEN	6365	AP 1034	PRIORITY HEALTH	INSURANCE GROUP ID 794824	0.00 V
05/25/2023	GEN	6366	AP MISC	PV BUSINESS SOLUTIONS	OSHA COMPLIANCE JOURNAL	298.50
05/25/2023	GEN	6367	AP 009	REPUBLIC SERVICES OF	WASTE REMOVAL - SPRING CLEANING	430.00
05/25/2023	GEN	6368	AP MISC	STATE OF MICHIGAN	CUSTOMER ACCT NO: MDOT00494 - M-40 MILL.	11,016.50
05/25/2023	GEN	6369	AP 126	STEENSMA LAWN & POWER EQUIP.	CHAINS	192.45
05/25/2023	GEN	6370	AP 126	STEENSMA LAWN & POWER EQUIP.	BLADE	849.88
05/25/2023	GEN	6371	AP 926	TERESA SHIELDS	SPLASH PAD RULES SIGN	125.00
05/25/2023	GEN	6372	AP 1094	TERMINAL SUPPLY CO	PAINT	133.36
05/25/2023	GEN	6373	AP 1036	THE STANDARD	LIFE INSURANCE ACCT NO 00 168051 0001	847.55
05/25/2023	GEN	6374	AP 178	USA BLUE BOOK	MATERIALS	943.89
05/25/2023	GEN	6375	AP 685	VERIZON WIRELESS	MOBILE PHONE TABLETS	339.21
05/26/2023	GEN	6376	AP 1034	PRIORITY HEALTH	INSURANCE GROUP ID 794824	5,940.69
05/26/2023	GEN	6349	PR 201	APPLEBY, CHARLES	Included in 5/26/23 Payroll	
05/26/2023	GEN	6350	PR 202	MACK, SETH	Included in 5/26/23 Payroll	
05/26/2023	GEN	6351	PR 60	ROWLISON, ERIC	Included in 5/26/23 Payroll	
05/26/2023	GEN	6352	PR 200	TAYLOR, JAMES	Included in 5/26/23 Payroll	
05/26/2023	GEN	6353	PR DPW UNION	INTERNATIONAL UNION OF OPERATING ENGINEERS	Included in 5/26/23 Payroll	
05/26/2023	GEN	EFT865(E)	PR HSA EMPLOY	ONLINE PYMNT HSA EXPRESS DEPOSIT	Included in 5/26/23 Payroll	
05/26/2023	GEN	EFT866(E)	PR IRS	FEDERAL TAX	Included in 5/26/23 Payroll	
05/26/2023	GEN	EFT867(E)	PR RETIREMENT	GWFS EQUITIES, INC.	Included in 5/26/23 Payroll	
05/26/2023	GEN	EFT868(E)	PR STATE	STATE OF MICHIGAN	Included in 5/26/23 Payroll	
05/26/2023	GEN	6354	PR TEAMSTERS	TEAMSTERS LOCAL #214	Included in 5/26/23 Payroll	
5/12/2023	GEN		PR			33,849.48
5/26/2023	GEN		PR			39,650.10

(1 Check Voided)

Total of 110 Disbursements:

145,523.06

The following notice is required by MCL Section 211.24e which provides:

- 1) The body of the notice must be set in 12 point type or larger.
- 2) The headline "Notice of Public Hearing on Increasing Property Taxes" must be set in 18 point type or larger.
- 3) The notice cannot be smaller than 8 column inches by 4 horizontal inches.
- 4) The notice cannot be placed in the portion of the newspaper reserved for legal notices or classified advertising.

Notice of Public Hearing on Increasing Property Taxes

The Village Council of the LAWTON VILLAGE
name of governing body name of taxing unit
 will hold a public hearing on a proposed increase of 0.7073 mills in the operating tax
 millage rate to be levied on property in 2023 -

The hearing will be held on Tuesday, June 6, 2023 at 7:00 PM
day date time a.m./p.m.
 at Village Hall, 125 S Main St, Lawton MI 49065
place address

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 4.35% over such revenues generated by levies permitted

without holding a hearing. If the proposed additional millage rate is not approved, the operating revenue will increase by -0.45% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

LAWTON VILLAGE
name of taxing unit

125 S Main Street
street address

Lawton MI 49065
city, state, zip

269.624.6407
phone

INCLUDING MILLAGE REDUCTION FRACTION CALCULATIONS NOT SPECIFICALLY ASSIGNED TO THE COUNTY EQUALIZATION DIRECTOR BY LAW

VAN BUREN

COUNTY

TAXING JURISDICTION:

45 LAWTON VILLAGE

2022 Unit Total Taxable Value	(Prior TV)	39,484,957
2023 Losses to prior Taxable Value (MCL 211.34d)	(Losses TV)	927,962
2023 Additions (MCL211.34d)	(Additions TV)	786,400
2023 Unit Total Final Taxable Value (based on S.E.V.)	(Current TV)	41,020,003
2023 Unit Total Taxable Value based on Assessed Valuation	(AV based TV)	41,020,003
2023 Unit Total Taxable Value based on C.E.V.	(CEV based TV)	41,020,003
2022 Inflation Rate (for 2023 Calculations)	(2022 CPI)	1.079

1. Section 211.34d, M.C.L., "Headlee" (for each unit of local government)
 See STC Bulletins 3 of 1995 and 3 of 1997 regarding the calculation of additions and losses.

$$\begin{aligned}
 & \left(\begin{array}{l} 2022 \text{ Total T.V.} \\ 39,484,957 \end{array} - \begin{array}{l} 2023 \text{ Losses} \\ 927,962 \end{array} \right) \times \text{CPI} \\
 & \left(\begin{array}{l} 41,020,003 \\ 2023 \text{ Total T.V.} \end{array} - \begin{array}{l} 786,400 \\ 2023 \text{ Additions} \end{array} \right) \times 1.079 = \frac{41,602,998}{40,233,603} = \boxed{1.0000} \\
 & \text{2023 Millage Reduction Fraction (Headlee)} \\
 & \text{ACTUAL} \qquad 1.0340 \qquad \text{Round to 4 decimal places in the conventional manner.}
 \end{aligned}$$

- 2a. Section 211.34, M.C.L., "Truth in Assessing" (for cities and townships if S.E.V. exceeds A.V. f 2023 only)

$$\frac{2023 \text{ Unit Total Taxable Value based on AV}}{2023 \text{ Unit Total Final Taxable Value (based on S.E.V.)}} = \frac{41,020,003}{41,020,003} = \boxed{1.0000}$$

2023 Rollback Fraction (Truth in Assessing)
 Round to 4 decimal places in the conventional manner.

See STC Bulletin No. 6 of 2023 for more information regarding this calculation.

- 2b. Section 211.34, M.C.L., "Truth in County Equalization" (for villages, counties and authorities if S.E.V. exceeds C.E.V. for 2023 only)

$$\frac{2023 \text{ Unit Total Taxable Value based on C.E.V.}}{2023 \text{ Unit Total Final Taxable Value (based on S.E.V.)}} = \frac{41,020,003}{41,020,003} = \boxed{1.0000}$$

2023 Rollback Fraction (Truth in County Equalization)
 Round to 4 decimal places in the conventional manner.

See STC Bulletin No. 6 of 2023 for more information regarding this calculation.

3. Section 211.24e, M.C.L., "Truth in Taxation" (for each taxing jurisdiction that levied more than 1 mill for operating purposes in 2022 only)

$$\begin{aligned}
 & \left(\begin{array}{l} 2022 \text{ Total T.V.} \\ 39,484,957 \end{array} - \begin{array}{l} 2023 \text{ Losses} \\ 927,962 \end{array} \right) \\
 & \left(\begin{array}{l} 41,020,003 \\ 2023 \text{ Total T.V.} \end{array} - \begin{array}{l} 786,400 \\ 2023 \text{ Additions} \end{array} \right) = \frac{38,556,995}{40,233,603} = \boxed{0.9583} \\
 & \text{2023 Base Tax Rate Fraction (Truth in Taxation)} \\
 & \text{Round to 4 decimal places in the conventional manner.}
 \end{aligned}$$

Use the same amounts for additions and losses as were used for the 211.34d ("Headlee") rollback.

NOTE: The truth in taxation BTRF is independent from the cumulative millage reductions provided by MCL sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X last year's Operating Rate levied.

HEADLEE & MCL 211.34ROLLBACK COMPUTATIONS

SOURCE AND PURPOSE OF OPERATING ONLY MILLAGE	PRIOR YEAR'S PERM REDUCED or REDUCED NEWLY VOTED MILLAGE see MCL 211.34d(9)	CURRENT MILLAGE REDUCTION FRACTION	CURRENT PERM. REDUCED MILLAGE *	TRUTH IN ASSESSING or TRUTH IN EQUALIZATION FRACTION	CURRENT MAXIMUM ALLOWABLE MILLAGE RATE
Post debt & specials to L-4029.	Last year's L-4029	L-4029 col. (6)	L-4029 col. (7)	L-4029 col. (8)	L-4029 col. (9)
	col. (7)				
VILLAGE ACT OPERATING	11.4594	X	<u>1.0000</u>	= 11.4594 x <u>1.0000</u>	= <u>11.4594</u>
Was the above millage approved since this May 31? Y = YES					
VILLAGE ACT STREETS	4.5835	X	<u>1.0000</u>	= 4.5835 x <u>1.0000</u>	= <u>4.5835</u>
Was the above millage approved since this May 31? Y = YES					
EXTRA VOTED LIBRARY	0.9166	X	<u>1.0000</u>	= 0.9166 x <u>1.0000</u>	= <u>0.9166</u>
Was the above millage approved since this May 31? Y = YES					
		X	<u>1.0000</u>	= 0.0000 x <u>1.0000</u>	= <u>0.0000</u>
Was the above millage approved since this May 31? Y = YES					
		X	<u>1.0000</u>	= 0.0000 x <u>1.0000</u>	= <u>0.0000</u>
Was the above millage approved since this May 31? Y = YES					
		X	<u>1.0000</u>	= 0.0000 x <u>1.0000</u>	= <u>0.0000</u>
Was the above millage approved since this May 31? Y = YES					
Total of newly voted & last year's perm reduced millage.	<u>16.9595</u>			<u>16.9595</u>	<u>16.9595</u>
				2023 MAXIMUM ALLOWABLE OPERATING MILLAGE UNDER HEADLEE & MCL 211.34 =	<u>16.9595</u>

NOTE: The only way to levy more than your maximum millage due to the Headlee rollback is to have voters approve additional millage.

#####

TRUTH IN TAXATION COMPUTATIONS

2023 BASE TAX RATE FRACTION:	(from L-4034)	<u>0.9583</u>	(1)
2022 OPERATING MILLAGE RATE:	(actually levied)	<u>16.9595</u>	(2)
2023 BASE TAX RATE:	(w/out hearing)	<u>16.2522</u>	(1) x (2) = (3)
2023 MAX. ALLOWABLE OPERATING MILLAGE RATE:		<u>16.9595</u>	(from above) = (4)
MINUS 2023 BASE TAX RATE:	(B.T.R.)	<u>16.2522</u>	(3) = (5)
MILLAGE INCREASE:	(with a hearing)	<u>0.7073</u>	(4) - (5) = (6) or
If you plan to levy more than the B.T.R. but less than the Max. Allowable, enter the amount here.			(7) - (5) = (6)

<u>MILLAGE INCREASE</u>	<u>0.7073</u>	-
2023 BASE TAX RATE	16.2522	= <u>4.35%</u>
		MILLAGE INCREASE FROM HEARING*
<u>2023 TV x .001 x MILLAGE INCREASE</u>		= \$ <u>29,013</u>
		REVENUE INCREASE FROM HEARING

(2023 TV x 2023 BASE RATE)	-1	<u>666.665</u>
(2022 TV x 2022 ACTUAL OPER RATE)	=	<u>669,645</u> = <u>-0.45%</u>
		2023 REVENUE INCREASE WITHOUT HEARING

*Must be published in notice of public hearing on increasing property taxes. Your current year's millage cannot exceed your maximum under Truth in Taxation unless authorized by the governing body at the hearing. Your current year's millage cannot exceed your Headlee maximum without a millage election.

**LAWTON VILLAGE
TRUTH IN TAXATION REVENUE GAIN CALCULATION**

<u>PURPOSE AND SOURCE OF MILLAGE</u>		<u>HEADLEE MAXIMUM AMOUNT</u>	<u>MILLAGE GAIN WITH TRUTH IN TAXATION</u>	<u>UNIT'S TAXABLE VALUE</u>		<u>TRUTH IN TAXATION REVENUE GAINED</u>
<u>VILLAGE ACT</u>	<u>OPERATING</u>	<u>11.4594</u>	<u>0.4779</u> x	41,020,003	=	<u>\$ 19,603</u>
<u>VILLAGE ACT</u>	<u>STREETS</u>	<u>4.5835</u>	<u>0.1912</u> x	41,020,003	=	<u>\$ 7,843</u>
<u>EXTRA VOTED</u>	<u>LIBRARY</u>	<u>0.9166</u>	<u>0.0382</u> x	41,020,003	=	<u>\$ 1,567</u>
-	-	<u>0.0000</u>	<u>0.0000</u> x	-	=	<u>\$ -</u>
-	-	<u>0.0000</u>	<u>0.0000</u> x	-	=	<u>\$ -</u>
-	-	<u>0.0000</u>	<u>0.0000</u> x	-	=	<u>\$ -</u>
		<u>16.9595</u>	<u>0.7073</u>			<u>\$ 29,013</u>
			BALANCES			BALANCES
			0.7073			\$ 29,013

**MAXIMUM ALLOWABLE MILLAGES WITHOUT
TRUTH IN TAXATION HEARING**

<u>PURPOSE AND SOURCE OF MILLAGE</u>		<u>HEADLEE MAXIMUM AMOUNT</u>	<u>MULTIPLIER WITHOUT TR. IN TAX.</u>	<u>MAXIMUM MILLAGE WITHOUT TR. IN TAX.</u>	<u>MAXIMUM REVENUE WITHOUT TR. IN TAX.</u>
<u>VILLAGE ACT</u>	<u>OPERATING</u>	<u>11.4594</u>	x 0.958295 =	<u>10.9815</u>	<u>\$ 450,461</u>
<u>VILLAGE ACT</u>	<u>STREETS</u>	<u>4.5835</u>	x 0.958295 =	<u>4.3923</u>	<u>\$ 180,172</u>
<u>EXTRA VOTED</u>	<u>LIBRARY</u>	<u>0.9166</u>	x 0.958295 =	<u>0.8784</u>	<u>\$ 36,032</u>
-	-	<u>0.0000</u>	x 0.958295 =	<u>0</u>	<u>\$ -</u>
-	-	<u>0.0000</u>	x 0.958295 =	<u>0</u>	<u>\$ -</u>
-	-	<u>0.0000</u>	x 0.958295 =	<u>0</u>	<u>\$ -</u>
<u>TOTALS</u>		<u>16.9595</u>		<u>16.2522</u>	<u>\$ 666,665</u>
				BALANCES	BALANCES
				16.2522	666,665

The following notice is required by MCL Section 211.24e which provides:

- 1) The body of the notice must be set in 12 point type or larger.
- 2) The headline "Notice of Public Hearing on Increasing Property Taxes" must be set in 18 point type or larger.
- 3) The notice cannot be smaller than 8 column inches by 4 horizontal inches.
- 4) The notice cannot be placed in the portion of the newspaper reserved for legal notices or classified advertising.

Notice of Public Hearing on Increasing Property Taxes

The Village Council of the LAWTON VILLAGE
name of governing body name of taxing unit
 will hold a public hearing on a proposed increase of 0.7073 mills in the operating tax
 millage rate to be levied on property in 2023 -

The hearing will be held on Tuesday, June 6, 2023 at 7:00 PM
day date time a.m./p.m.
 at Village Hall, 125 S Main St, Lawton MI 49065
place address

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 4.35% over such revenues generated by levies permitted

without holding a hearing. If the proposed additional millage rate is not approved, the operating revenue will increase by -0.45% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

LAWTON VILLAGE
name of taxing unit

125 S Main Street
street address

Lawton MI 49065
city, state, zip

269.624.6407
phone

TRUTH IN TAXATION NOTICE

INSTRUCTIONS TO LOCAL GOVERNMENTS

This notice is not required if the local taxing unit complies with section 16 of the Uniform Budgeting and Accounting Act, PA 2 of 1968 as amended, being section 141.436 of the Michigan Compiled Laws. If a local taxing unit does not comply with section 16 of the Uniform Budgeting and Accounting Act, the following instructions still apply.

MCL, Section 211.24e requires that notice of a public hearing be published by a local taxing unit which proposes to increase operating tax levies over the maximum amount allowed to be levied without a hearing. Notice may be published alone or included with the notice of public hearing on a unit's budget held pursuant to MCL, Section 141.412. The preceding model notice fulfills the requirements under MCL, Section 211.24e. It can be completed with all the information provided and forwarded to the appropriate newspaper for publication.

Other pertinent information can be included in the notice. This sample notice form meets minimum legal requirements.

In addition to publishing requirements, the notice must be posted at the principal office of the taxing unit.

The notice must be published in a newspaper of general circulation in the taxing unit. Publication must occur six or more days before the public hearing.

The proposed additional millage rate must be established by a resolution adopted by the governing body of the taxing unit before it conducts the public hearing.

Not more than ten days after public hearing, a taxing unit may approve the levy of an additional millage rate equal to or less than the proposed additional millage rate that was published and on which a public hearing has been held.

**2023 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County VAN BUREN	Taxable Value 41,020,003
Local Government Unit LAWTON VILLAGE	

**PLEASE READ THE
INSTRUCTIONS ON
THE REVERSE SIDE
CAREFULLY.**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2023 tax roll

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2022 Millage Rate Permanently Reduced by MCL 211.34d	2023 Current Year Millage Reduction Fraction	2023 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
VILLAGE ACT	OPERATING		12.5000	11.4594	1.0000	11.4594	1.0000	11.4594			unlimited
VILLAGE ACT	STREETS		5.0000	4.5835	1.0000	4.5835	1.0000	4.5835			unlimited
EXTRA VOTED	LIBRARY	May-90	1.0000	0.9166	1.0000	0.9166	1.0000	0.9166			unlimited
									Total Mills		

Prepared by	Title	Date
-------------	-------	------

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> President			

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on the reverse side for the correct method of calculating the millage rate in column (5).

INSTRUCTIONS FOR 2023 TAX RATE REQUEST

Millage Request Report to County Board of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act no., etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOMESTEAD group of properties. (See State Tax Commission Bulletin No. 3 of 2017 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating Millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2022 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2022 permanently reduced rate can be found in column 7 of the 2022 form L-4029. For operating millage approved by the voters after April 30, 2023, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable".

Column 6: Current year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on form 2166(L-4034) 2023 Millage Reduction Fraction Calculations Worksheet. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2023 and future years. This prevents any increase or "roll up" of millage rates. Use 1.0000 for millages approved by the voters after April 30, 2023. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2021 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2023 form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable".

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2023 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin No. 2 of 2023. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2023 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin No. 2 of 2023. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004 regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.

INSTRUCTIONS TO NEWSPAPERS

UNIT: VILLAGE OF LAWTON

The following notice is required by MCL Section 211.24e which provides:

- 1) The body of the notice must be set in 12 point type or larger.
- 2) The headline "Notice of Public Hearing on Increasing Property Taxes" must be set in 18 point type or larger.
- 3) The notice cannot be smaller than 8 column inches by 4 horizontal inches.
- 4) The notice cannot be placed in the portion of the newspaper reserved for legal notices or classified advertising.

**NOTICE OF PUBLIC HEARING
ON INCREASING PROPERTY TAXES**

The Village Council of the Village of Lawton will hold a Public Hearing and subsequently decide on a proposed increase of .7073 mills in the operating tax millage rate to be levied on property in 2023. The hearing will be held at the Village Council Meeting on Tuesday, June 13, 2023 at 7:00 pm.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 4.35% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved, the operating revenue will increase by -0.45 over the preceding year's operating revenue. The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

Village of Lawton
125 S Main Street
Lawton MI 49065
269.624.6407

VILLAGE OF LAWTON
COUNTY OF VAN BUREN
STATE OF MICHIGAN

RESOLUTION NO. 08-2023

A RESOLUTION TO ESTABLISH THE VILLAGE OF LAWTON 2023
MILLAGE RATES
A TOTAL OF MILLS

At a regular meeting of the Lawton Village Council, held at Lawton Village Hall – 125 S Main Street in Lawton, Michigan, on this 13th day of June 2023 at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, the Village of Lawton Village Council has given appropriate notice and held a Public Hearing to make a determination of the proposed property tax increase of .7073 mills in the operating tax millage rate to be levied on property in the Village of Lawton in 2023; and

WHEREAS, if adopted the proposed millage will increase operating revenues from ad valorem property taxes 4.35%, over such revenues generated by levies permitted without holding a hearing; and

WHEREAS, if the proposed additional millage rate is not approved, the operating revenue will decrease 0.45 % over the preceding year's operation revenue; and

WHEREAS, the Village of Lawton has complete authority to establish the number of mills to be levied from within its authorized millage rate; and

NOW THEREFORE, BE IT RESOLVED, by the Lawton Village Council that the Village shall adopt the following millage rates that were used to calculate the FY 23/24 budget and are at the same level as 2022: Village Operating at 11.4594 mills, Village Streets at 4.5835 and Library at .9166 mills to total 16.9595 mills

THIS RESOLUTION is hereby approved by roll call vote:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

BY: _____
Joshua Appleby, Village President

BY: _____
Brittany Rathbun, Village Clerk

CERTIFICATION

I, Brittany Rathbun, the duly appointed Clerk of the Village of Lawton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Lawton Village Council at a regular meeting held on Tuesday, June 13th, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

THE VILLAGE OF LAWTON

BY: _____
Brittany Rathbun, Village Clerk

**VILLAGE OF LAWTON
COUNTY OF VAN BUREN
STATE OF MICHIGAN**

RESOLUTION NO. 10-2023

**A RESOLUTION APPROVE THE DISTRIBUTION OF THE MASTER PLAN AND
AUTHORIZING THE LAWTON VILLAGE COUNCIL TO DETERMINE THE
FINAL APPROVAL FOR THE VILLAGE MASTER PLAN**

At a regular meeting of the Lawton Village Council, held at Lawton Village Hall – 125 S Main Street in Lawton, Michigan, on this 13th day of June 2023 at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, the Village of Lawton has undertaken the development of a Master Plan to guide development; promote the public health, safety and welfare of the City; to encourage the proper use of resources; to facilitate recreation and other public improvements, and to consider the character of the City and the sustainability of particular land uses; and

WHEREAS, the Village Planning Commission has reviewed and is recommending to the Village Council that it be approved for distribution to the appropriate legislative bodies and entities as outlined MCL 125.3801 *et. seq.*, and

WHEREAS, MCL 125.3801 *et. seq* Section 43(3) of Public Act of 2008, commonly known as the Michigan Planning Enabling Act (MPEA), gives the Village Council the authority, through resolution, to determine final approval or rejection of said Master Plan; and

WHEREAS, the Village Council chooses, through this resolution, to assert the right to determine final approval or rejection of said Master Plan

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Village Council hereby requests that the Planning Commission commence revision and amendment of the Master Plan,
2. The Village Council recommends and encourages dialogue and communication with adjacent jurisdictions and other corporations or entities.

3. The Village Council recommends and encourages creative ways to actively seek diverse public input for consideration in the process of amending the Master Plan.
4. The Village Council approves and directs that copies of the proposed Master Plan be forwarded to the appropriate legislative bodies and entities as outlined MCL 125.3801 *et. seq.*
5. The Village Council hereby asserts the right to approve or reject the plan as outlined in Section 8(3) of the Municipal Planning Act, Act 285 of 1931.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

THIS RESOLUTION is hereby approved by roll call vote:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

BY: _____
Joshua Appleby, Village President

BY: _____
Brittany Rathbun, Village Clerk

CERTIFICATION

I, Brittany Rathbun, the duly appointed Clerk of the Village of Lawton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Lawton Village Council at a regular meeting held on Tuesday, June 13th, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

THE VILLAGE OF LAWTON

BY: _____
Brittany Rathbun, Village Clerk

**VILLAGE OF LAWTON
COUNTY OF VAN BUREN - STATE OF MICHIGAN
ORDINANCE NO. 02 of 2023**

**AN ORDINANCE TO AMEND THE ZONING ORDINANCE (Ordinance #130)
TO ALLOW BUSINESSES WITH OPEN STORAGE
IN THE CBD ZONING DISTRICT BY SPECIAL USE PERMIT**

Section 1. Amendment. Village of Lawton has instituted an Ordinance to Establish Zoning within the Village of Lawton in order to protect and promote the public health, safety and general welfare of the Village; to control and guide the orderly growth and development of the Village in accordance with its Land Use Plan and to implement the growth and development goals and policies contained therein as generally enumerated in the Ordinance.

THEREFORE, THE LAWTON VILLAGE COUNCIL HEREBY ORDAINS AS FOLLOWS TO AMEND ORDINANCE 130:

12.2 USES PERMITTED USES WHICH REQUIRE A SPECIAL USE PERMIT

12.2.1 BUSINESSES WITH OPEN STORAGE

- A. The site shall be a minimum of three (3) acres in size.*
- B. There shall be a required yard setback of at least thirty (30) feet from any public street or any lot line. Nothing shall be piled, stored or accumulated in any required yard area.*
- C. Not more than 50% of the lot may be used for the purpose of open storage.*
- D. All open storage shall be screened from all streets and on all sides, which abut a Residential or Business District by a solid wall or fence that is a minimum of 6' and a maximum of 8' and sufficient to serve as a permanent retaining wall or fence. Such fence or wall shall be of sound construction, painted, or otherwise finished neatly and inconspicuously.*
- E. All storage shall be confined within the fenced-in area. There shall be no stocking of material above the height of the fence or wall, except that movable equipment used on the site may exceed the wall or fence height. No equipment, material, signs, or lighting shall be used or stored outside the fenced-in area without site plan approval from the Planning Commission.*

12.3. SITE PLAN APPROVAL

12.4. AREA, HEIGHT, BULK AND PLACEMENT REQUIREMENTS

Section 2. Severable Provisions. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

VAN BUREN COUNTY ROAD COMMISSION
325 W. JAMES STREET, P.O. BOX 156
LAWRENCE, MICHIGAN 49064
Telephone: (269) 674-8011 Fax: (269) 674-3770 Email: vbrcrc@vbrcrc.org

Permit Fee: FREE

PARADE, BANNER, OR SPECIAL EVENT APPLICATION

*Applicant: Make-A-Wish Michigan Contact Person (if different than Applicant) Matt Seagrave

Address : 7600 Grand River Avenue. Suite 175. Brighton, MI. 48114

Phone: 810-522-6535 Fax: 734-994-8025

E-Mail: mseagrave@michigan.wish.org **Signature: 

***NOTE:** If this is a request for a permit to temporarily close a highway, or a portion of the highway, and/or a permit for banners, decorations, or similar objects to overhang the traveled way of a highway, the applicant must be an authorized official designated by resolution of the governing body of a city, incorporated village, or township per: MCL 247.323.

**By signing this Permit Application, Applicant acknowledges that he or she has read the attached Rules Pertaining to Parade, Banner or Special Event Permit Applications, understands the Rules, and intends to be bound by the same.

APPLICATION

Applicant requests a Permit for the purpose indicated in the attached plans and specifications (if pertinent) and as described below at the following location:

CITY/ VILLAGE _____ AND/ OR TOWNSHIP _____

NAME OF ROAD _____ from _____ (St/Ave) to _____ (St/Ave)

for a period beginning Saturday, July 29 at 4:00 AM/PM and ending Saturday, July 29 at 6:00 AM/PM.

DESCRIPTION OF ACTIVITY TO BE CONDUCTED: Wish-A-Mile Bicycle Tour Fundraiser is a 3 day

300-mile bicycle tour. With the purpose of raising fund to grant transformational for critically ill Michigan Children

There will be route signage, approximately 600 riders and marked SAG vehicles on the route. There will also be

a sweeper crew cleaning up signage and other items.

PERMIT

A PERMIT HAS BEEN GRANTED IN ACCORDANCE WITH THE ABOVE CONTINGENT UPON THE FOLLOWING CONDITIONS, IF ANY: _____

Permit Issued by: _____

OFFICE USE ONLY:
Date Permit Mailed: _____

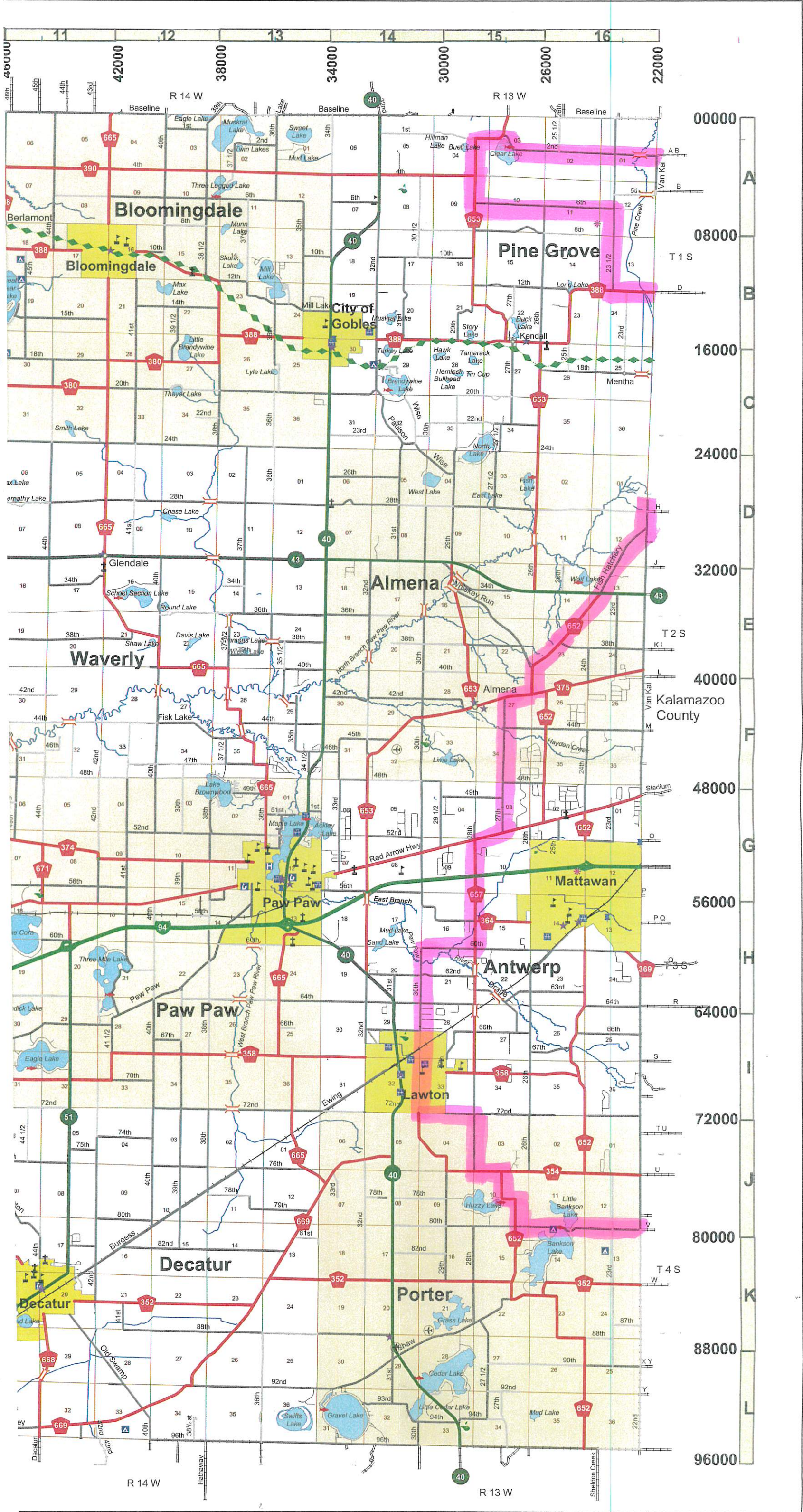
Date _____

Date Permit Faxed: _____

By: _____

Permit No. _____

- Pine Grove
- Almena
- Antwerp
- Village of Lawton
- Porter



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08000
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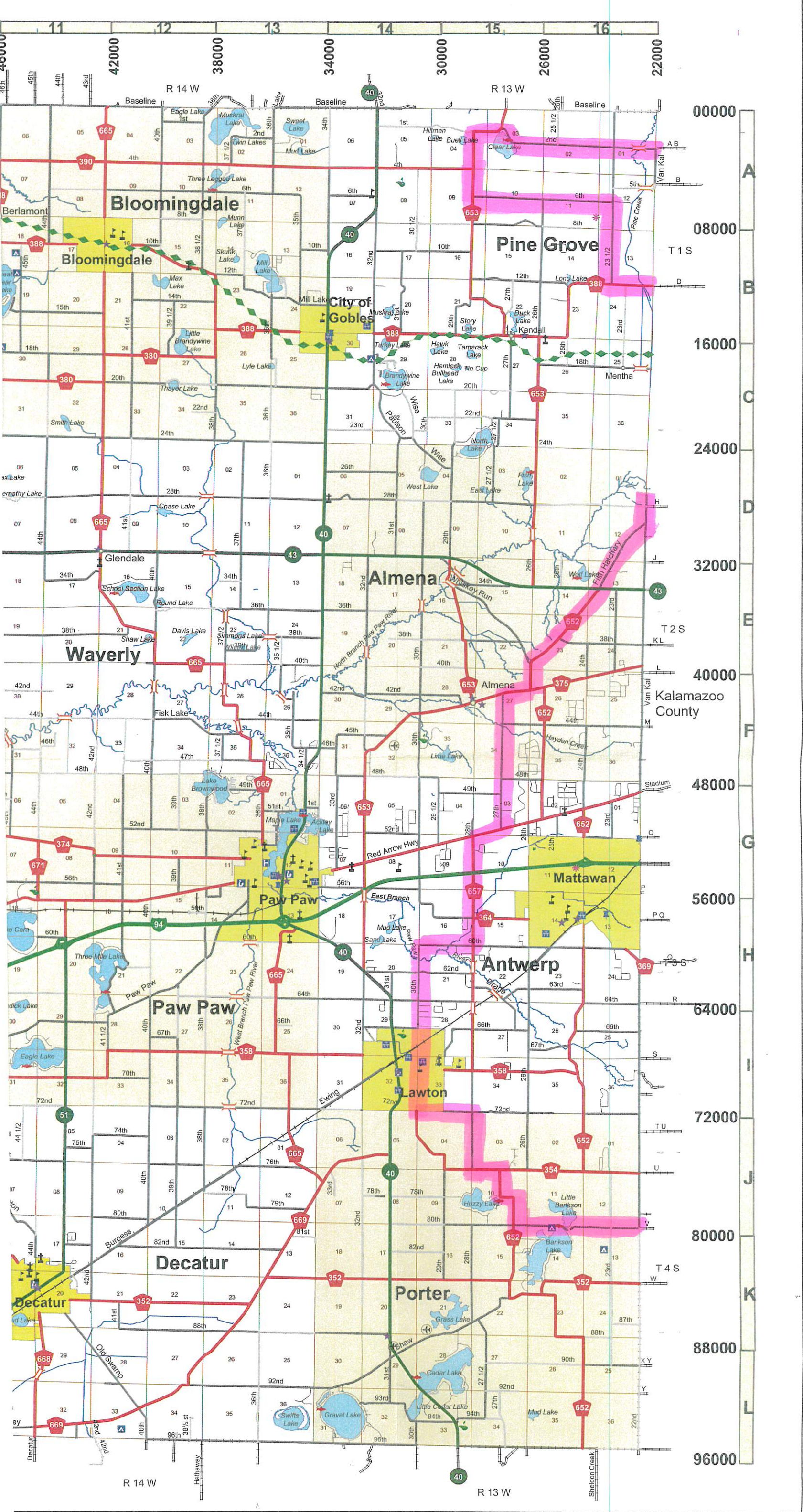
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**VILLAGE OF LAWTON
COUNTY OF VAN BUREN
STATE OF MICHIGAN**

RESOLUTION NO. 09-2023

A RESOLUTION TO SUPPORT THE MAKE A WISH BIKE TOUR

At a regular meeting of the Lawton Village Council, held at Lawton Village Hall – 125 S Main Street in Lawton, Michigan, on this 13th day of June 2023 at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, the Village of Lawton Village Council has reviewed and agreed on their support for the Special Event as presented to them by Make-A-Wish Michigan

WHEREAS, this Special Event named the Make-A-Wish Bicycle Tour Fundraiser, will take place on Saturday, July 29th ,2023 at 4:00PM, and end on Saturday, July 29th , 2023 at 6:00PM.

WHEREAS, the Special Event will be held on, along, or in the vicinity of the following road: M-40 in the Village of Lawton.

NOW THEREFORE, BE IT RESOLVED, that the Lawton Village Council hereby authorizes the Make-A-Wish Bicycle Tour to be the Applicant on the Van Buren County Road Commissions Special Event Permit for this Special Event.

BE IT FURTHER RESOLVED, that the Lawton Village Council hereby understands that the road or roads for this event may be closed at the time of the event and/or may disturb regular traffic at and around event location.

THIS RESOLUTION is hereby approved by roll call vote:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

BY: _____
Joshua Appleby, Village President

BY: _____
Brittany Rathbun, Village Clerk

CERTIFICATION

I, Brittany Rathbun, the duly appointed Clerk of the Village of Lawton, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Lawton Village Council at a regular meeting held on Tuesday, June 13th, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

THE VILLAGE OF LAWTON

BY: _____
Brittany Rathbun, Village Clerk

June 6, 2023

Ms. Lisa Imus, Village Manager
Village of Lawton
125 S. Main St
PO Box 367
Lawton, MI 49065

Re: Wellhead Protection Program – Grant Funded New Well Evaluation

Dear Lisa:

It was great to meet with you to discuss the need for potential new well locations. The State of Michigan Source Water Protection (SWP) Program grant funds can be used to identify/confirm potential locations for a new production well for the Village of Lawton. This letter outlines applying for a SWP reimbursement grant and a strategy for the identification of potential well sites.

SCOPE OF SERVICES

EGLE SOURCE WATER PROTECTION GRANT APPLICATION

Fleis & VandenBrink (F&V) proposes to assist with the grant application for Michigan Department of Environment, Great Lakes, and Energy (EGLE) SWP grant funds to conduct well site selection and to gather and analyze information relevant to identifying a sustainable well field site. We will prepare an EGLE Grant Application for your submittal and request grant funding of 50% of fees.

WELL SITE EVALUATION

There are many factors to be considered when selecting potential well sites. These factors often include:

- Hydrogeology and Potential Well Capacity
- Standard Isolation Distances from Sources of Contamination
- Projected New Wellhead Protection Areas
- Existing Well Sites and Potential for Conflict
- Groundwater Quality
- Known and Potential Sources of Contamination
- Potential for Impacts to Streams and Lakes
- Water Distribution System
- Current and Future Land Use
- Property Ownership/Availability

Consideration of these factors is important in the selection of a sustainable water supply.

Specific activities F&V would perform as part of the well siting services will include:

1. Meet with the Wellhead Protection Team (Team) to review potential well locations that may have been identified in past Water Reliability reports and Team meetings. Factors such as those listed above will be considered in this evaluation.
2. Collect and review available hydrogeological information – Such data sources would include, but not be limited to: State of Michigan groundwater mapping web sites, topographic maps, aerial photographs, domestic well records, oil and gas records, available hydrogeological studies, surficial and bedrock geology maps, any existing Wellhead Protection Program (WHPP) Plans (if applicable), and wetlands maps.
3. F&V will contact the County Health Department regarding available water quality information and as necessary, EGLE regarding any information they may possess that may be relevant.
4. If needed, review EGLE files of known sources of contamination in potential locations or Wellhead Protection Areas (WHPAs) of a new well.
5. Use the State of Michigan Water Withdrawal Assessment Tool to determine areas that are not favorable for groundwater exploration because they may result in an Adverse Resource Impact (ARI).
6. Conduct an evaluation of site isolation requirements.

Using the above steps, F&V will identify and prioritize sites for discussion with Team before finalizing a recommendation for further exploration (i.e., preliminary well site testing). Four quarterly meetings will be scheduled per the EGLE SWP Grant Program requirements. We can also discuss the results, findings, and recommendations for further exploration with other Village of Lawton staff or the Village Council. If needed, property owner contact and property access negotiations for siting a new well would be beyond our scope of services.

DELIVERABLES

F&V will summarize findings of the Well Site Selection investigation into a written report. The report will contain data collected during the evaluation, our analysis of the collected information, and a summary of findings. A draft of the report will be submitted to the Wellhead Protection Team and then finalized after comments are received.

SCHEDULE

As mentioned above, the State of Michigan provides matching grant funding to assist communities who work to implement short and long-term protection efforts of their drinking water supply. Grant applications are typically released annually in May of each year and due in June. The grant fiscal year runs from October to August/September. F&V will initiate this project upon the Village of Lawton receiving the grant and after consultation with Village representatives. If awarded, it is anticipated that the grant period would start October 1, 2023.

F&V will provide the deliverables for submittal to EGLE by the end of the grant cycle.

BUDGET

F&V proposes to complete the work on a lump sum basis for \$10,000, as detailed below. This would include facilitating four meetings, the well site evaluation and reporting, and SWP Grant Program administration requirements. If you pursue the EGLE SWP Grant Program, half of the budget would be eligible for grant reimbursement that could lower your net fee to \$5,000.

Quarterly Meetings and Grant Administration	\$3,000
<u>Well Site Evaluation and Reporting</u>	<u>\$7,000</u>
Total	\$10,000
EGLE SWP Grant Reimbursement (if awarded)	(\$5,000)
Net Fee to Village	\$5,000

If grant funding is not awarded, F&V would not move forward with the proposed work unless authorized to do so. This proposal is valid for 90 days.

Work would be completed under the terms and conditions of our existing Professional Services Agreement. We can begin upon your authorizing the work by signing the bottom of this letter and returning it to F&V (attention Ms. Anne Hagedorn, ahagedorn@fveng.com).

Once again, thank you for this opportunity, and we look forward to working with you on this project. If you need any other information regarding this proposal or any F&V services, please contact me at kstrohauer@fveng.com or 269.910.1112.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.



Brian L. Rice, P.E.
Manager, Environmental Services Group



Katie Strohauer
Project Manager

Work Authorization

*Fleis & VandenBrink (F&V) is hereby authorized to perform Additional Services as detailed in their letter dated **June 6, 2023** and authorized under the existing Professional Services Agreement with F&V dated **October 23, 2019**.*

Contract Amount: \$10,000

Lisa Imus, Village Manager

Date



Brian Rice, Principal

Date

TRUTH IN TAXATION NOTICE

INSTRUCTIONS TO LOCAL GOVERNMENTS

This notice is not required if the local taxing unit complies with section 16 of the Uniform Budgeting and Accounting Act, PA 2 of 1968 as amended, being section 141.436 of the Michigan Compiled Laws. If a local taxing unit does not comply with section 16 of the Uniform Budgeting and Accounting Act, the following instructions still apply.

MCL, Section 211.24e requires that notice of a public hearing be published by a local taxing unit which proposes to increase operating tax levies over the maximum amount allowed to be levied without a hearing. Notice may be published alone or included with the notice of public hearing on a unit's budget held pursuant to MCL, Section 141.412. The preceding model notice fulfills the requirements under MCL, Section 211.24e. It can be completed with all the information provided and forwarded to the appropriate newspaper for publication.

Other pertinent information can be included in the notice. This sample notice form meets minimum legal requirements.

In addition to publishing requirements, the notice must be posted at the principal office of the taxing unit.

The notice must be published in a newspaper of general circulation in the taxing unit. Publication must occur six or more days before the public hearing.

The proposed additional millage rate must be established by a resolution adopted by the governing body of the taxing unit before it conducts the public hearing.

Not more than ten days after public hearing, a taxing unit may approve the levy of an additional millage rate equal to or less than the proposed additional millage rate that was published and on which a public hearing has been held.

INTERGOVERNMENTAL AGREEMENT – HIGHWAY MAINTENANCE OR REPAIR

This Agreement is made and entered into on ____ day of _____, 2023 by and between the Board of County Road Commissioners of the County of Van Buren (hereinafter referred to as the Van Buren County Road Commission), and the Village of Lawton, collectively referred to as “the Parties.”

Recitals

1. Van Buren County Road Commission and the Village of Lawton are both “municipal corporations” within the meaning of MCL 124.1.
2. The Village of Lawton has jurisdiction over certain roads within the Village of Lawton, as provided by the laws of the State of Michigan.
3. The Village of Lawton has statutory responsibility pursuant to MCL 224.21 and MCL 691.1402 for the repair and maintenance of roads under its jurisdiction.
4. The Village of Lawton desires to make, perform maintenance, or repair to certain roads within its jurisdiction, as specified in Attachment 01.2023.
5. Van Buren County Road Commission seeks to enter into an Intergovernmental Agreement with the Village of Lawton for the performance of the specified maintenance or repair.
6. This Agreement is made pursuant to MCL 124.2, which permits any municipal corporation to contract with any other municipal corporation for the performance of any service which each would have the power to perform separately.

The Parties therefore agree as follows:

1. **Highway Maintenance or Repair.** Van Buren County Road Commission agrees to perform maintenance or repair work as described in Attachment 01.2023. The Parties agree that these services are to be provided pursuant to MCL 124.2, MCL 224.21 and MCL 691.1402 or their successor statutes. The Parties further agree that the performance of these activities constitute the exercise or discharge of a governmental function assigned by operation of law to the Parties.
2. **Consideration.** In exchange for highway maintenance or repair services performed by the Van Buren County Road Commission, the Village of Lawton agrees to compensate the Van Buren County Road Commission in the amount of as follows: At cost, to include all labor, equipment, fringe and overhead for maintenance upon all Act 51 certified roadways, and for handling all situations that should arise outside of the normal complaints and inquires at the discretion of the Van Buren County Road Commission.
3. **Acknowledgement.** The Parties acknowledge and represent that this Agreement is entered into freely and voluntarily, without duress, undue influence, or misrepresentation.
4. **Amendment.** This Agreement shall not be modified or amended in any manner, except by written agreement signed by each Party. There are no representations or agreements beyond those expressly set forth in this Agreement.
5. **Signatures.** This Agreement will bind each Party and its respective heirs, personal representatives, successors, and assigns.

6. **Indemnification.** The Village of Lawton (as indemnitor) agrees to protect, defend, indemnify, and hold Van Buren County Road Commission (as indemnitee), and its officials, officers, employees, and agents, free and harmless to the fullest extent permitted by law from and against any and all losses, penalties, damages, assessments, costs, charges, professional fees, and other expenses or liabilities of every kind and arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of the highway maintenance or repair activities. Indemnitor further agrees to investigate, handle, respond to, provide defense for, and defend any such claims, etc., at indemnitor's sole expense and agrees to bear all other costs and expenses related thereto to the fullest extent permitted by law.
7. **Insurance.** The Village of Lawton shall be responsible for maintaining adequate liability and casualty insurance to provide for all obligations listed in Paragraph 6. Proof of such insurance naming Van Buren County Road Commission as an additional insured shall be provided prior to commencement of any maintenance or repair activities. It is understood and agreed, however, that each party shall maintain the workers disability compensation insurance and no-fault automobile insurance mandated by state law covering all of its own persons and equipment utilized in performing the maintenance or repair work.
8. **Mutual Waiver of Subrogation.** To the extent damages are covered by property or bodily injury insurance, the Parties waive all rights against each other, their officials, officers, employees and agents, for damages. The Parties shall require of any other third-party contractors, consultants, agents, and employees of any of them, similar waivers in favor of the Parties enumerated herein.
9. **Governmental Immunity.** All activities performed under this Agreement are governmental functions. No provision of this Agreement is intended to, or shall be construed to, waive or forfeit any governmental immunity enjoyed by the Parties, their officials, officers, employees and agents.
10. **Governing Law.** This Agreement will be governed by the laws of the State of Michigan and must not be construed against any party.
11. **Interpretation.** For purposes of interpretation of this Agreement, neither Van Buren County Road Commission, nor the Village of Lawton shall be deemed to have been the drafter of this Agreement.

VAN BUREN COUNTY ROAD COMMISSION

VILLAGE OF LAWTON

X

 By: _____
 Its: _____
 Date: _____

X

 By: _____
 Its: _____
 Date: _____

VAN BUREN COUNTY ROAD COMMISSION

CITY/VILLAGE ROAD SPECIAL MAINTENANCE

Project #: 0077.0.05.5

City/Village: Lawton

Locations: As determined by Village DPW

Type of Work: Roadside Mowing

ITEM OF WORK	QUANTITY	UNIT	AMOUNT
Labor + Fringe	1	Hour	\$ 54.68
Equipment	1	Hour	\$ 81.35
Overhead			\$ 11.56

Per Hour Estimated Cost: \$ 147.59

This estimate is valid for 60 days from receipt of program sheet and is for planning purposes only. Work performed for Cities and Villages will be performed at actual cost including fringe and overhead expenses.

FUNDING (BILLED AT COST)

City/Village	\$	147.59
Road Commission Funds	\$	-
Total	\$	<u>147.59</u>



Village/City Manager or Clerk

6-5-23

Date

Van Buren County Road Commission

Date

Little League Modifications - Recruit + Proposa



Notes:

- * Equipment sheds (2) already moved during Field cleanup
- No more trees to be removed

Questions: EHLI

BOARD Room 269-760-4844

LAWTON DEPARTMENT OF PUBLIC WORKS

ACTIVITIES REPORT FOR MAY 2023

1. We had 1 interment at Oak Grove cemetery for the month of May.
 2. We used a total of 4 40yd dumpsters for spring cleanup this year the busiest days were Friday and Saturday.
 3. We have been edging sidewalk that has been going well still a lot to do.
 4. We Pumped 14,422,000 gallons for May with a daily average of 465,225 we pumped 13,090,000 gallons in May 2022.
 5. In May a total of 2.72 million gallons of treated wastewater was discharged into the tributary to the South Branch of the Paw Paw River. The daily effluent flows averaged 88,000 gallons per day, which is approximately 35% of the hydraulic capacity of the plant.
- 1000 gallons of activated sludge was pumped over to the sludge storage tank.

Motor pool – 17 hrs.

Streets not Act 51 – 112.5 hrs.

Buildings & Grounds – 26.5 hrs.

Water Maint. – 79 (2 OT)

Cemetery – 250 hrs.

Sewer Maint. – 183.5 (24 OT)

Parks – 89 hrs. (3 OT)

Vacation – 54 hrs.

Civic Betterment – 144 hrs.

Sick time - 10

Major Winter Maint. – 0 hrs. (0 OT)

Holiday – 48 hrs.

Local Winter Maint. – 0 hrs. (0 OT)

Todd Hackenberg – Director of Public Works

LAWTON POLICE DEPARTMENT – COUNCIL REPORT MAY 2023

Calls for Service/Complaints-----132

Ordinance complaints-----8

 Blight (3) Zoning (1) Misc. (4)

Traffic stops-----17

 Citations issued (7) Verbal warnings (20)

Arrests-----8

Accidents-----0

Parking citations-----0

HOURS WORKED:	Scheduled (Full-time)	635
	Scheduled (Part-time)	0
	Overtime hours	8
	Vacation hours	41
	Sick leave hours	48

COMMUNITY POLICING:

Officer Hitchcock and Chief Mack participated in the 2nd grader field trip.

Chief Mack participated in the Memorial Day parade.

Officers made (45) field contacts and (27) business contacts.

NOTABLE INCIDENTS:

Lawton PD investigated a home invasion complaint on Durkee St. where multiple suspects with firearms entered the home and assaulted one of the residents. During the incident, a single shot was fired outside. The suspects left in a Google mapping vehicle, and were located in Kalamazoo County. 3 subjects were arrested and charged with multiple felony offenses. A fourth suspect was later identified and also charged with multiple felonies. A rifle and 3 handguns were seized and taken as evidence. Chief Mack would like to thank the Van Buren County Sheriff’s Office, Michigan State Police, Mattawan PD, Paw Paw PD and the Kalamazoo County Sheriff’s Department for their assistance in the investigation and conclusion of this incident.

ADDITIONAL:

For the month of May, Lawton officers spent many hours of directed traffic patrol, specifically targeting speed violations. The number of hours spent in the following locations is as follows:

13.08 hours – Main St.

11.33 hours – All other areas within the Village

Total hours – 24.41

LPD had 36 (Assist other agency calls):11 medical/ambulance call in the Village, 1 medical/ambulance assist to Antwerp Twp., 7 assist calls to Paw Paw, 1 assist to Mattawan, 2 in Porter Twp., 11 in Antwerp Twp., 1 in Decatur Twp., and 2 other department assists in the Village.

Respectfully,

Chief Jeffrey Mack

Van Buren County File Class / Section Report

Number	Sub-Beat	Date	Offense	Location	Incident Code-Type	Officer
23-0461	LAWTON-1	05/24/2023	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	403 Durkee Street	-Furniture in ROW	Mack, J. Removed
23-0462	LAWTON-1	05/25/2023	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	417 Walker Street	-Junk Auto	Mack, J. Open
23-0484	LAWTON-1	05/28/2023	ZONING ORDINANCE 153.01 Zoning ordinance 153.01	434 Liberty Street	- Signs in ROW	Hitchcock, S. Moved
23-0504	LAWTON-1	05/31/2023	BLIGHT ORDINANCE 93.01 Blight Ordinance 93.01	124 Franklin Street	- Junk Auto	Mack, J. Open
Total:	4					

**LAWTON FIRE DEPARTMENT
BOARD OF COMMISSIONERS
May 04, 2023 Regular Meeting Minutes**

CALL TO ORDER

Chairman Mayne called the Regular Meeting of the Lawton Fire Department Board of Commissioners to order at 7:00 p.m.

ROLL CALL

Members present: Chairman Mayne, Vice Chair Packer, Commissioners Lawson, Dudek and Cutting.
Absent: Commissioner Bitely. Also Present: Fire Chief Cook and MFR Chief Baden.

APPROVAL OF MINUTES – April 2023 Meeting

Motion made by Dudek, seconded by Packer to approve the minutes of the April 2023 meeting. Motion unanimously carried by voice vote.

CITIZENS' COMMENTS

FIRE CHIEF'S REPORT

Chief Cook presented the April 2023 Fire reports as submitted from the Van Buren County dispatch.

QR CHIEF'S REPORT

Dave Baden presented the April 2023 MFR reports as submitted from the Van Buren County dispatch.

OLD BUSINESS

NEW BUSINESS

Packer motioned, and Dudek supported to approve Chenard & Osborn, Inc. claim estimate in the amount of \$1,923.74, for roof leak of the kitchen. Roll call vote taken, all in favor, none opposed. Motion carried.

Packer motioned, with a support from Lawson to support the VFIS insurance contract as presented. Roll call vote taken, all in favor, none opposed. Motion carried.

Packer motioned, and Lawson supported to approve Bound Tree invoice totaling \$1,074.82. Roll call vote taken, all in favor, none opposed. Motion carried.

Conversation was discussed to require physicals for the LFD fire fighters. The discussion was tabled. No action was taken.

DISBURSEMENTS – Totaling \$17,494.50

Packer motioned, and Lawson seconded to approve disbursements totaling \$17,494.50 for the month of April. On a roll call vote, motion unanimously carried.

ADJOURNMENT

There being no further business to come before the Board, Dudek supported a motion by Packer to adjourn. Motion unanimously carried by voice vote. Meeting adjourned 7:25 p.m.

Next meeting date: June 01, 2023

Bruce T. Cutting, Secretary

Village of Lawton Downtown Development Authority
May 17, 2023
Regular Meeting

MINUTES

Chairperson Osborne called the May 17, 2023 meeting to order at 7:00 p.m.

Present: D Dluge, G Dudek, K Kozik, D Lawson, C McComis, T Osborne, Z Shinabargar and Village Manager L Imus

Absent: K Drew, L Dudek, and R Turner

Visitors: none

Agenda: Motion by D Dudek; Support D Lawson to approve the May 17, 2023 agenda. Motion carried.

Minutes: Motion D Dluge; Support C McComis, to approve the April 19, 2023 minutes. Motion carried.

Treasurers Report: The DDA currently has a total of \$60,419 of which \$34,419 is unrestricted and 425,795 is restricted. The current budgeted income is \$5,550 of which \$2,319 has been received and \$10,500 in available expenses.

Unfinished Business:

- Chancy Lewis Park Improvements Update—no bids were received. Lisa gave an update as to how we will be proceeding.
- Flowers update—33 pots are planted at a cost of \$904.42
- Summerfest—Discussion on Dunk Tank for Summerfest. Motion G Dudek; Support D Lawson to rent a dunk tank and let another organization run it. Motion approved.
- “Reid’s Corner” – Memorial Day there will be a presentation/ Ribbon Cutting for the Reid Family @ 9:30am before parade.

New Business: Ribbon Cutting - Donna will contact Moo-Moo’s and Wendy’s Taxes to see if they are interested and schedule Ribbon Cutting Ceremonies.

There being no further business Motion T Osborne; Support G Dudek to adjourn. Motion carried. Meeting adjourned @ 7:55pm.

Our next scheduled meeting is June 21, 2023

Respectfully Submitted,

Deborah Lawson, Secretary

Village of Lawton
REGULAR PLANNING COMMISSION
125 S. MAIN, LAWTON MI 49065 269.624.6407
TUESDAY, May 2, 2023
MINUTES

- 1. Call to Order:** The meeting was called to order at 7:00 pm.
- 2. Roll Call:** All Present: Judy Peterson, Blaine Allen, PJ Chmiel, Mike Dudek, Kevin Hellman, Connie Knapp and Paul Rathbun. Also present included L Imus, M Leonard, P Gorenchan and C Gorenchan.
- 3. Approval of Agenda:** Rathbun, supported by Dudek, made a motion to approve the Planning Commission Agenda for May 2, 2023, as presented. Motion approved by unanimous voice vote.
- 4. Approval of Minutes:** Dudek, supported by Hellman, made a motion to approve the Planning Commission Minutes of April 4, 2023, with a change made to the ZBA to the annual report noted by L Imus. Motion approved by unanimous voice vote.
- 5. Public Comment / Communications:** No public Comment
- 6. Public Hearing:**
 - A.** Zoning District Map Amendment for 350 N Main, Parcel #80-45-700-135-51 change to CBD from R-1
 - a.** Chairman opened the public hearing at 7:03 pm.
 - b.** The applicant, P Gorenchan, would like his parcel at 350 N Main, Parcel #80-45-700-135-51 changed to the zoning from Residential (R1) to CBD (Central Business District), which is the proposed use in the Future Land Use map in the new Master Plan. P Gorenchan would also like to accommodate outdoor storage with his business, which currently not allowed however is being proposed in an amendment as a legal use with a Special Use Permit.
 - c.** Public comment - none
 - d.** Chairman closed the public hearing at 7:10 pm.
 - e.** After significant discussion, including concern about parcel's entrance to downtown, unsightly storage, and downtown parcels needing a retail base,

Planning Commission members felt that the issues could be resolved in the site plan review. Chmiel, supported by Dudek, made a motion to recommend to council to change zoning from R-1 (Single Family Residential) to CBD (Central Business District) for 350 N Main, Parcel #80-45-700-135-51. Motion approved by unanimous voice vote.

- B. Dudek, supported by Rathbun, made a motion to move forward to set a Public Hearing for Zoning Text Amendment to allow open storage by Special Use Permit in the CBD (Central Business District) on June 6, 2023 at 7:00 pm. Motion approved by unanimous voice vote.

7. Unfinished Business:

- A. **Master Plan Goals & Objectives:** Staff continues to work on the goals and objectives and was directed to submit to Planning Commission two weeks prior to the June 6, 2023 meeting. In addition, September is the new goal month to adopt and complete the Master Plan and send the recommendation to the council in October. The Planning Commission also designated a special meeting for June 27, 2023 in place of the original meeting scheduled on the Holiday, July 04, 2023.

8. New Business:

- A. Hellman, supported by Allen, made a motion to approve the Planning Commission 2022 Annual Report. Motion approved by unanimous voice vote.

9. Public Comment/ Hear from the Audience: None.

- 10. Staff Comments:** Staff reported that Blueberry Hill is in search of new residents. They do not take Medicare at this time and they currently have one (1) resident. The Storage facility (proposed on m-40 next to Dollar General) hired a new engineer, with hopes of starting construction as soon as the site plan is approved (original site plan was missing several pieces of information). The tree removal/trimming for of the M40 Reconstruction Project has been completed. It is anticipated that the road work will begin at Lagrave the week of June 12, 2023 and progress south to Lawton.

11. Planning Commissioner Comments: None.

- 12. Adjournment:** Dudek, supported by Knapp, made a motion to adjourn the meeting at 7:59 pm. Motion approved by acclamation.

LAWTON VILLAGE LIBRARY BOARD

Regularly scheduled monthly meeting

Date: 4/24/23

I. Call to Order

The meeting was called to order by Reid at 6:27

Members present: Troxell, Cornish, Kison, Reid, Rathbun, and McArthur

Members excused: None

Staff Present: Tone

Public Comment (3 minutes per speaker): None

II. Secretary's Report: The 3/27/23 minutes were accepted as presented.

Rathbun Moved to accept the 3/27/23 meeting minutes. Second by - Cornish. Motion carried
--

III. Library Director's Report – Usage Statistics

- A. Visitors: 585
 - B. Materials checked out: 1721
 - C. Adult Fiction: 401
 - D. Audio Books: 1
 - E. Children Easy Books: 649
 - F. Junior Fiction: 233
 - G. Junior Non-fiction: 35
 - H. Large Print: 228
 - I. Non-fiction: 48
 - J. Periodicals: 12
 - K. Videos: 65
 - L. Young Adult fiction: 35
 - M. Vox: 14
- Total: 1721
- N. Computer usage: 29 uses
 - O. Michigan total checkouts: 23571
 - P. Michigan total holds: 8531
 - Q. Michigan total users: 5481
 - R. New Books Processed: 137
 - S. Our MEL items received: 87

- T. Our MEL items sent:75
- U. Overdrive downloads: 394
- V. Southwest MI Overdrive holds: 132
- W. Lawton Website visited: 2981 for 30 days
- X. Facebook visited: 2112 for last 30 days
- Y. Special Programs: Knitters: 21; Story time: 75; Book Club: 18; Mystery Club: 6; Craft Night: 6; National right to read month 25 kids participated; Literacy Training held at Library March 16: 2023: 9
- Z. Days closed early – March 3, 2023 due to weather

IV. Financial Report

- A. The financial report was presented.

Rathbun moved to accept the financial report. Second by McArthur. Motion carried.

- B. The receipts and expenses were presented by Tone as follows:

Receipts: \$ 39,084.09

Expenses: \$ 13,004.66

Kison moved to pay the bills. Second by McArthur. Motion carried.

V. Committee Reports

- A. None

VI. Communications: None

VII: Old Business:

1. Roof. Ongoing to be tabled to next meeting.
2. Plaque for Anne C. Waiting on photo (Rodney is working on this).
3. Replacing chairs. One is available which is washable and durable; the board members are trialing by sitting in it for 15 minutes. Most members seemed to like the chair. Tabled until next meeting.

VIII: New Business:

1. Lyn's 5-year review

Rathbun moved to increase Tones wages from \$21.50 per hour to \$22.50 per hour starting 5/1/23. Second by Troxell. Rathbun – yes; Cornish – yes; Kison – yes; Reid – yes; McArthur - yes. Motion carried.

2. Vacation – staff is all set for May 4 – May 13th
3. Open on Saturday's starting May 6, 10:00 to 2:00
4. Quote for repairing outside exit doors and flooring

Troxell moved to hire Doster Granite & Tile for \$850.00 to repair outside exit doors and flooring. Second by Rathbun. Rathbun – yes; Cornish – yes; Kison – yes; Reid – yes; McArthur - yes. Motion carried.

5. Cass County Ordinance: Tone dispensed a packet of information from Michigan Library Association regarding the Michigan Right to Read regarding "Obscene" Materials.
6. Second graders are coming May 23rd
7. Closed Memorial Day – May 29th
8. Mel Training Excitement: MEL provides the web site: MEL.com; e-resources. The site has a large amount of services/information for patrons and staff.
9. Patron clarification: A patron from another library who is **not** in good standing with that library has requested a Lawton library card. This person will be denied membership in to Lawton Library as our policies cover the denial of a person who is **not** in good standing with other libraries.

X. Adjournment – The meeting adjourned at 7: 33.

McArthur Moved to adjourn the meeting; second by Kison

Next Meeting: May 22 at 6:30 PM

Respectfully submitted,

Marianne McArthur, Board Secretary

Circulation Report for April 2023

We had 500 visitors and checked out a total of in 1,489 materials.

Adult Fiction	396
Audio Books	1
Children Easy Books	558
Junior Fiction	116
Junior Non-Fiction	22
Large Print	252
Non-fiction	59
Periodicals	16
Videos	31
Young Adult fiction	34
VOX Books	<u>4</u>
Total	1,489

Computer Usage	25 uses
Michigan Overdrive Total Checkouts	23,546
Michigan Overdrive Total Holds	9,001
Michigan Overdrive Total Users	5,445
New Items Processed	143
Our Mel Items Received	88
Our Mel Items Sent	77
Lawton Overdrive Downloads	324
Lawton Overdrive Holds	109

Lawton Website visited 3,520 last 30 days

Facebook visited 3,296 last 30 days

Closed for Easter – 4/5 early to move furniture, 4/6 carpets cleaned, 4/7 closed for Easter.

Knitters: 28

Story time: 69

Book club: 16

Mystery Club: 6

Craft Night: 7

Respectfully Submitted, Lyn Tone, Director