

Freedom of Information Act Detailed Itemization of Fees

Requester's Name and Address:

Dated:

Fee Calculation	Amount
<p>1. Labor costs* to search for and retrieve responsive records:</p> <p><u>1</u> Hours x \$21.47 (hourly wage) +50% of fringe benefits (multiplier for fringe benefits, not to exceed 50% or actual cost of fringe benefits).</p>	\$
<p>2. Labor Costs* for review and examination of responsive records and the separation of exempt from non-exempt material:</p> <p><u>1.5</u> Hours x \$21.47 (hourly wage) +50% of fringe benefits (multiplier for fringe benefits, not to exceed 50% or actual cost of fringe benefits).</p>	\$
<p>3. Nonpaper physical media: Describe (e.g. CD's, DVDs, flash drive, etc) and list actual costs.</p>	\$0
<p>4. Duplication and Publication Describe (copying, scanning, etc)</p> <p>\$____(cost per page) x ____number of pages.</p>	\$0
<p>5. Labor costs* to duplicate or publish</p> <p>____Hours x \$____ (hourly wage) +50% of fringe benefits (multiplier for fringe benefits, not to exceed 50% or actual cost of fringe benefits).</p>	\$0
<p>6. Mailing: Describe and List actual Costs.</p>	\$0
<p>Make check payable to The Village of Lawton, and mail to Village of Lawton Attn: Village Clerk P.O. BOX 367 Lawton, MI 49065</p>	
Total Estimated Fee:	\$
<p>If the total fee is more than \$50.00, you will be asked to pay a deposit of one-half of the amount of the total fee. The total fee and deposit are estimates, and your final cost may vary from these amounts.</p>	Deposit \$
<p>As set forth under section 4(14 of the FOIA, MCL 15.234(14), if a fee appeal has not been filed under section 10a of the FOIA, MCL 15.240a, the Department must receive the required deposit within 45 days after the</p>	

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requester's statutorily determined receipt of this notice, which is XXXXXXXX; otherwise, the FOIA request will be considered abandoned, and the Department will not be required to fulfill the request.	
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