

**Village of Lawton**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**125 S. MAIN, LAWTON MI 49065 269.624.6407**  
**Wednesday, February 21, 2024 7:00 pm**

**AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda - Changes/Additions/Deletions**
- 4. Approval of Minutes – November 15, 2023**
- 5. Treasurers Report**
- 6. Unfinished Business**
- 7. New Business**
  - a. Advanced Poured Walls Pickleball Court Bid for Concrete.....Discussion
  - b. Holiday Sign for Spring.....Discussion
  - c. Summer 2024 Flower Pots.....Discussion
  - d. Ideas for Downtown Engagement During M40 Project.....Discussion
- 8. Committee Reports**
- 9. Public Comments (please limit to 3 minutes)**
- 10. DDA Board / Staff Comments**
- 11. DDA Chair Comments**
- 12. Adjournment**

**Village of Lawton Downtown Development Authority**  
**November 15, 2023**  
**Regular Meeting**

Chairperson Osborne called the November 15, 2023 meeting to order at 7:00pm.

**Present:** T. Osborne, L. Dudek, K. Kozik, C. McComis, Z. Shinabargar, G. Dudek  
**ABSENT-** D. Lawson, D. Deluge, K. Drew

**Agenda:** Motion by C. McComis; Support K Kozik, to approve the November 2023 agenda. Motion carried.

**Minutes:** Motion K Drew; Support K Kozik, to approve the October 2023 minutes. Motion carried.

**Treasurers Report:** There was no expense in November. The DDA accepted the report.

**Unfinished Business:**

- A. Nothing new with current projects. Bids will be going out for courts and projects at the park for completion in 2024.

**New Business:**

- A. Discussion on new projects: DDA would like to see fire hydrants placed downtown similar to what Gobles has, or other ideas after Main St. is done.
- B. The DDA discussed having a patriotic themed decorating contest for Summerfest.
- C. DDA Discused pushing the Façade program during the street rebuild in summer.

**DDA Board Comments:** None.

There being no further business Motion G. Dudek ; Support L. Dudek to adjourn. Motion carried. Meeting adjourned @ 7:43 pm.

Our next scheduled meeting is December , 2023

Respectfully Submitted,  
Thomas Osborne, Chair



ADVANCE POURED WALLS, INC.  
 3425 SOUTH 6TH STREET  
 KALAMAZOO, MICHIGAN 49009

PROPOSAL

(269) 372-0056

**FAX** (269) 372-3722

TO:  VILLAGE OF LAWTON	PHONE:	DATE	12/16/2023
	PICKLE BALL COURTS		
	FAX PHONE:	JOB NUMBER:	

	<b><u>PICKLE BALL COURT</u></b>	
7200 SqFt	4" THICK SLAB WITH HEAVY WIRE	
3	PUMP CHARGES	
		\$ 55,200.00

**EXTRAS NOT INCLUDED IN ABOVE PRICING:**

- \* Telebelt/Concrete pumping per each use
- \* Retaining walls to be determined by builder on site
- \* **Winter charges apply as follows: November & April add 5%; December, January, February & March add 7%**

**Please note:** This estimate does not apply to uncustomary site conditions. Good working conditions and access to site must be provided. Owner/builder to provide drivable access for Concrete Trucks. This proposal is based on information provided.  
**Any changes in wall lengths, width, or height due to site elevations will be billed accordingly.**

ADAM BARKER

**Acceptance of Proposal -**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Note: This proposal may be withdrawn if not accepted in 45 days

Signature \_\_\_\_\_

**TENNIS COURTS UNLIMITED**  
**P.O. BOX 156**  
**WATERVLIET, MI 49098**  
**PHONE (269)463-7103**  
**FAX (815)331-5199**  
**email: tenniscourtsunlimited@gmail.com**

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PROPOSAL SUBMITTED TO:	PHONE:	DATE:
Village of Lawton	269-624-6407	01/08/23
STREET	JOB NAME	
125 S Main St PO Box 367	Lewis Park	
CITY, STATE, AND ZIP CODE	JOB LOCATION	
Lawton, MI 49065		

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Tennis Courts Unlimited hereby submits specification and estimate for:  
Color coat new concrete (60'x120') 4 pickleball courts.

1. Clean entire surface of all debris and foreign matter (Power wash if needed).
2. Fill all expansion joints with court patch binder.
3. Apply two coats of acrylic resurfacer to entire surface.
4. Apply two coats of texture course Laykold color.
5. Lines will be measured according to USAPA guidelines, taped, and white textured line paint will be applied by brush.

NOTE: \*\*\*CONCRETE MUST BE A BROOM FINISH (CSP4). CONCRETE MUST CURE FOR A MINIMUM OF 30 DAYS BEFORE ACRYLICS CAN BE APPLIED. IF CONCRETE IS NOT PREPARED CORRECTLY TENNIS COURTS UNLIMITED WILL NOT BE RESPONSIBLE FOR ANY COSTS TO CORRECT ANY SURFACE FINISH. Expansion joints will reappear, and may hairline crack the next day. \*\*\*

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**WE PROPOSE hereby to furnish material and labor \_ complete in accordance with above specifications, for the sum of:**

**ELEVEN THOUSAND NINE HUNDRED NINETY FIVE 00/100 (\$11,995.00)**

**Payments to be made as follows:**

**PAID IN FULL UPON COMPLETION**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra charge over and above the estimate will result in additional charges. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Tennis Courts Unlimited is not responsible for **ANY PRE-EXISTING SUBSURFACE CONDITIONS UNDER ASPHALT OR CONCRETE.**

Authorized

Signature CRAIG THURMAN

NOTE: This proposal may be withdrawn by us if

Not accepted within 30 days.

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Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are

Authorized to do the work as specified. **PAYMENT WILL BE MADE AS OUTLINED ABOVE.**

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

# PROPOSAL

## BALKEMA CONCRETE

2702 Ravine Road Kalamazoo, MI 49004  
Phone: (269) 384-2267 Fax: (269) 385-8707

PROPOSAL SUBMITTED TO: <b>Todd Hackenberg</b> STREET ADDRESS:  CITY, STATE, ZIP: <b>Lawton Mi</b>	PHONE: <b>269-251-0165</b> JOB NAME: <b>Tennis Court</b> JOB LOCATION:	EMAIL: <b>Thackenberg@lawtonMi.org</b>	DATE: <b>1-19-24</b>
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### WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

- Furnish & placement of new 60' x 120' 4" thick tennis court.
- New court to be furnished with thick gauge wire mesh and fiber mesh.
- New court to be saw cut for expansion joints.
- If fill is needed there will be an extra charge.
- Pad layout to be done by others.

(Cost: \$74,400)

### CLARIFICATIONS:

- \*Excludes all unsuitable & contaminated soils
- \*Excludes all unmarked buried utilities, rubble, & structures
- \*Excludes all underground sleeves
- \*Excludes repairs to lawn due to machine operation.
- \*Existing subgrade assumed suitable for all backfill
- \*Concrete installation to include broom finish
- \*No use of snow melt salt for (1) year from finish date
- \*No vehicular traffic for (4) weeks
- \*Unit rates can be applied for additional expansion
- \*50% down payment required to schedule project
- \*NSF checks will have a \$25 processing fee

WE HEREBY ACKNOWLEDGE receipt of addenda:  X

PAYMENT TO BE MADE AS FOLLOWS: Invoiced monthly and upon completion. Net due upon completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or derivation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: Hunter L. Lutz

Notes: *This proposal may be withdrawn by us if not accepted within 15 days.  
Please enclose a copy of the "Notice of Commencement" with your signed copy of this Proposal.*

ACCEPTANCE OF PROPOSAL -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

**LUTZ MASONRY**  
**51239 BALL ROAD, DOWAGIAC, MICHIGAN 49047**  
**PHONE (269)423-6235**  
COMMERCIAL/RESIDENTIAL  
INSURED

Village of Lawton  
Lawton Michigan

December 20, 2023

Labor and material to grade and form up 60'x120' Pickleball Courts. We will pour 4" thick, 6 sack limestone mix concrete with heavy gauge wire mesh and a light broom finish.

The owner will have the old asphalt removed.

If fill dirt is needed for the job, there will be an extra charge. We won't know until the asphalt is removed.

*Lutz is not responsible for landscape due to necessary wear. Not responsible for any seeding or yard work.  
Proposal may be withdrawn by us if not accepted within 30 days.*

We propose hereby to furnish material and labor – complete in accordance with the above specification, for the sum of:

Sixty-Eight Thousand -----00/100 (\$68,000.00)

Payment to be made as follows: 50% down payment. Balance due upon completion of the job.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. See additional terms on page two.

Authorized Signature: \_\_\_\_\_  
Jeffrey Lutz, Owner

*Note: This proposal may be withdrawn by us if not accepted within 30 days.*

Acceptance of Proposal – The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_