

Village of Lawton
REGULAR PLANNING COMMISSION
125 S. MAIN, LAWTON MI 49065 269.624.6407
Tuesday, October 01, 2024 - 7:00 PM

MINUTES

- 1. Call to Order:** J. Peterson called the meeting to order at 7:02 p.m.
- 2. Roll Call:** Present: J. Peterson, P. Chmiel, C. Knapp and M. Dudek. Absent: B. Allen, P. Rathbun, and K. Hellman. Also Present: T. Hackenberg and M. Leonard.
- 3. Approval of Agenda:** C. Knapp, supported by M. Dudek, made a motion to approve the Planning Commission Agenda for, as presented. Motion approved by unanimous voice vote.
- 4. Approval of Minutes:** P. Chmiel, supported by C. Knapp, made a motion to approve the Planning Commission Minutes of July, 02, 2024. Motion approved by unanimous voice vote.
- 5. Public Comment / Communications:** T. Hackenberg encouraged the planning commission to participate in the MSU Extension Citizen Planning Program, a four-week online course that covers the fundamentals of roles, responsibilities, and best practices for planning and zoning in Michigan.
- 6. New Business:**

A. Planning Commission Annual Report

The Planning Commission's annual report is a requirement for the Rural Readiness program. By continuing to produce these reports, we can maintain our eligibility for future grant funding. T. Hackenberg reviewed the report with the Planning Commission, and there were no questions raised. P. Chmiel, supported by M. Dudek, moved to approve the annual report and recommend it to the council, contingent upon correcting the grammatical errors identified during the review. The motion was unanimously approved by voice vote.

- 7. Unfinished Business:** None.
- 8. Public Comment / Hear from the Audience:** None.
- 9. Planning Commissioner Comments:**

J. Peterson expressed concerns about the absence of a site plan for the old pharmacy building at 350 N Main St. T. Hackenberg addressed her concerns by stating that Susan from Progressive assured them that no changes would be made to the building's exterior, so a site plan is not necessary. However, if they decide to add parking, install windows, change the facade, or make other modifications, a site plan will be required.

- 10. Adjournment:** P. Chmiel, supported by M. Dudek, made a motion to adjourn the meeting at 7:38pm. Motion approved by acclamation.

Respectfully Submitted,
Melina Leonard