

Village of Lawton
DOWNTOWN DEVELOPMENT AUTHORITY
125 S. MAIN, LAWTON MI 49065 269.624.6407
Wednesday, January 21, 2026 7:00 pm

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda - Changes/Additions/Deletions**
4. **Approval of Minutes – December 17, 2025**
5. **Treasurers Report**
6. **New Business**
 - a. **Farmers Market 2026 Season.....Discussion**
 - b. **Food Truck Tuesdays 2026.....Discussion**
 - c. **Chancy Lewis Park.....Update**
7. **Committee Reports**
8. **Public Comments (please limit to 3 minutes)**
9. **DDA Board / Staff Comments**
10. **DDA Chair Comments**
11. **Adjournment**

Village of Lawton Downtown Development Authority
December 17, 2025
Regular Meeting

Tom Osborne called the December 17, 2025 meeting to order at 7:00 pm.

Present: Dluge, Drew, Kozik, Lawson, McComis, Osborne, and Shannon

Absent: G Dudek, L Dudek, and Shinabargar

Visitors: Mark Cichos

Agenda: Motion McComis; Support Kozik to approve the agenda. Motion carried.

Minutes: Motion Dluge; Support Shannon to approve the November 19, 2025 minutes. Motion carried.

Treasurers Report

New Business: A. **Farmers Market- Discussion** on how we can move in a different direction with the Farmers Market and following our rules.

B. Deck the House- Kelly's map is going over well.

It was decided to let the Deck the House winners choose which business gift card they preferred.

Dluge reported since DDA's Facebook page has been putting Village/DDA information out more frequently, we have increased 100 followers. Thank You to Dluge, Kozik, and Shinabargar.

C. Dluge reported due to the Free Reader closing there will be a meeting for anyone interested in helping to take it over. The meeting is January 22 in the Community Room @ 6:00 pm.

D. Shannon discussed the need to get Reids Corner a sign. She will look into this.

E. Shannon questioned if we wanted to continue next summer with the food trucks and use Deb again. It was decided we would be responsible for the entertainment. She will contact Deb.

F. Kozik lead a discussion on taking a look at the Façade Grant to see if we could improve it to possibly help a struggling business.

DDA Chair Comments: Osborne introduced Mark Cichos who would like to be on the DDA Board.

There being no further business Motion Dlugie; Support Shannon to adjourn. Motion carried. Meeting adjourned @ 8:01 pm.

Our next scheduled meeting is January 21, 2026
Respectfully Submitted,

Deborah Lawson, Secretary

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-0010	CASH IN BANK - DOWNTOWN DEVELOPME	68,634.93
248-000-0021	MICHIGAN CLASS	47,369.91
248-000-0030	MMK 0188	2,095.58
248-000-0031	MMK 4419	124.44
248-000-0260	TAXES RECEIVABLE - VILLAGE	4,864.33
248-000-0261	TAXES RECEIVABLE - ANTWERP TOWNSH	0.00
Total Assets		123,089.19
*** Liabilities ***		
248-000-2020	ACCOUNTS PAYABLE	0.00
248-000-2140	DUE TO OTHER FUNDS	0.00
Total Liabilities		0.00
*** Fund Balance ***		
248-000-3900	FUND BALANCE	102,066.41
Total Fund Balance		102,066.41
Beginning Fund Balance		102,066.41
Net of Revenues VS Expenditures		21,022.78
Ending Fund Balance		123,089.19
Total Liabilities And Fund Balance		123,089.19

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
03/01/2025			248-000-0010 CASH IN BANK - DOWNTOWN DEVELOPME	BEG. BALANCE			49,137.70
03/26/2025	GJ	JE	TRANSFER FROM MC TO CHECKING 8821	4630	552.59		49,690.29
03/26/2025	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 463	4835		552.59	49,137.70
03/28/2025	CD	CHK	OFFICE DEPOT	7725		23.97	49,113.73
03/31/2025	GJ	JE	CHECKING 8821	4611	1.39		49,115.12
04/17/2025	CD	CHK	ADAMS HARDWARE	7739		18.87	49,096.25
04/21/2025	GJ	JE	TRANSFER FROM MC TO CHECKING 8821	4695	552.59		49,648.84
04/21/2025	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 469	4837		552.59	49,096.25
04/30/2025	GJ	JE	CHECKING 8821	4671	1.15		49,097.40
05/02/2025	CR	RCPT			900.00		49,997.40
			SUMMARY CR POSTING: 05/02/2025 DDAMI				
05/12/2025	CR	RCPT			11,450.13		61,447.53
			SUMMARY CR POSTING: 05/12/2025 DDA/A				
05/12/2025	CR	RCPT			600.00		62,047.53
			SUMMARY CR POSTING: 05/12/2025 DDAMI				
05/16/2025	CR	RCPT			100.00		62,147.53
			SUMMARY CR POSTING: 05/16/2025 DDAMI				
05/31/2025	GJ	JE	CHECKING 8821	4679	1.69		62,149.22
06/09/2025	CR	RCPT			100.00		62,249.22
			SUMMARY CR POSTING: 06/09/2025 DDAMI				
06/10/2025	CD	CHK	ADAMS HARDWARE	7817		126.83	62,122.39
06/30/2025	GJ	JE	CHECKING 8821	4709	1.64		62,124.03
07/09/2025	CD	CHK	GOBLES PINEGROVE FIREFIGHTERS ASSOC	7907		100.00	62,024.03
07/30/2025	CR	RCPT			284.21		62,308.24
			SUMMARY CR POSTING: 07/30/2025 DDA/A				
07/30/2025	CR	RCPT			5.00		62,313.24
			SUMMARY CR POSTING: 07/30/2025 FARMM				
07/31/2025	GJ	JE	CHECKING 8821	4754	1.18		62,314.42
08/20/2025	CR	RCPT			1,321.30		63,635.72
			SUMMARY CR POSTING: 08/20/2025 DDA/A				
08/27/2025	CR	RCPT			237.75		63,873.47
			SUMMARY CR POSTING: 08/27/2025 DDA/A				
08/31/2025	GJ	JE	CHECKING 8821	4811	0.69		63,874.16
09/12/2025	CR	RCPT			272.76		64,146.92
			SUMMARY CR POSTING: 09/12/2025 DDA/A				
09/12/2025	CR	RCPT			100.00		64,246.92
			SUMMARY CR POSTING: 09/12/2025 DDAMI				
09/19/2025	CD	CHK	ADAMS HARDWARE	8035		24.99	64,221.93
09/26/2025	CR	RCPT			4,199.28		68,421.21
			SUMMARY CR POSTING: 09/26/2025 DDA/A				
09/26/2025	CR	RCPT			375.00		68,796.21
			SUMMARY CR POSTING: 09/26/2025 FARMM				
09/29/2025	CD	CHK	A & A'S LITTLE RED SHED	8059		100.00	68,696.21
09/30/2025	GJ	JE	CHECKING 8821	4845	1.54		68,697.75
10/06/2025	CD	CHK	ADAMS HARDWARE	8060		25.00	68,672.75
10/06/2025	CD	CHK	DONNA DLUGE	8067		75.00	68,597.75
10/10/2025	CR	RCPT			10.00		68,607.75
			SUMMARY CR POSTING: 10/10/2025 FARMM				
10/24/2025	CR	RCPT			385.83		68,993.58
			SUMMARY CR POSTING: 10/24/2025 DDA/A				
10/31/2025	GJ	JE	CHECKING 8821	4876	3.81		68,997.39
11/12/2025	CD	CHK	KELLY KOZIK	8153		366.53	68,630.86
11/30/2025	GJ	JE	CHECKING 8821	4899	4.07		68,634.93
01/31/2026			248-000-0010	END BALANCE	21,463.60	1,966.37	68,634.93

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAWTON
 PERIOD ENDING 01/31/2026
 % Fiscal Year Completed: 92.33

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2026	MONTH 01/31/2026	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000 - GENERAL						
248-000-4020	VILLAGE GENERAL TAXES DUE TO DDA	8,000.00	18,151.26	0.00	(10,151.26)	226.89
248-000-4021	VILLAGE STREET TAXES DUE TO DDA	0.00	0.00	0.00	0.00	0.00
248-000-4023	VILLAGE LIBRARY TAXES DUE TO DDA	0.00	0.00	0.00	0.00	0.00
248-000-4024	ANTWERP TOWNSHIP TAXES DUE TO DDA	0.00	0.00	0.00	0.00	0.00
248-000-6640	INTEREST EARNED ON DEPOSITS	0.00	1,542.71	0.00	(1,542.71)	100.00
248-000-6701	GRANT INCOME	0.00	0.00	0.00	0.00	0.00
248-000-6752	CONTRIBUTIONS - RESTRICTED	0.00	0.00	0.00	0.00	0.00
248-000-6754	CONTRIBUTIONS - RESTRICTED PROJECTS	0.00	0.00	0.00	0.00	0.00
248-000-6940	MISCELLANEOUS INCOME	3,000.00	2,190.00	0.00	810.00	73.00
Total Dept 000 - GENERAL		11,000.00	21,883.97	0.00	(10,883.97)	198.95
TOTAL REVENUES		11,000.00	21,883.97	0.00	(10,883.97)	198.95
Expenditures						
Dept 000 - GENERAL						
248-000-7570	OPERATING SUPPLIES	2,000.00	761.19	0.00	1,238.81	38.06
248-000-8160	FACADE GRANT	3,000.00	0.00	0.00	3,000.00	0.00
248-000-9430	EQUIPMENT RENTAL OR LEASE	0.00	100.00	0.00	(100.00)	100.00
248-000-9790	SPLASH PAD	0.00	0.00	0.00	0.00	0.00
248-000-9791	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - GENERAL		5,000.00	861.19	0.00	4,138.81	17.22
TOTAL EXPENDITURES		5,000.00	861.19	0.00	4,138.81	17.22
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		11,000.00	21,883.97	0.00	(10,883.97)	198.95
TOTAL EXPENDITURES		5,000.00	861.19	0.00	4,138.81	17.22
NET OF REVENUES & EXPENDITURES		6,000.00	21,022.78	0.00	(15,022.78)	350.38